

DUNDEE CITY COUNCIL

REPORT TO: Leisure and Arts Services Committee - 15 January 2007

REPORT ON: Tender for the Supply and Installation of Parks Signage

REPORT BY: Director of Leisure and Communities

REPORT NO: 33-2007

1.0 PURPOSE OF REPORT

1.1 To gain committee approval for the purchase and installation of various Parks and Cemetery signboards for the Leisure and Communities Department.

2.0 RECOMMENDATIONS

2.1 It is recommended that the quote from Forbes and Co be accepted noting that this will ensure continuity of design.

3.0 FINANCIAL IMPLICATIONS

3.1 The expenditure of £12,870 will be met from the Quality of Life funding allocated to the Leisure and Communities Department for 2006/07.

4.0 SUSTAINABILITY POLICY IMPLICATIONS

4.1 Sustainability
The items are purchased in the interest of protecting, enhancing and managing the city's open space and woodlands in a sustainable manner to enhance environmental quality, promote leisure and access opportunities and encourage healthy living.

4.2 Strategic Environment Assessment
None.

4.3 Anti-Poverty
None.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 None.

6.0 MAIN TEXT

6.1 Tender documentation was sent to two specialist companies and two were returned

Forbes and Co
Ballingal Industrial Estate
Brewery Lane
Dundee, DD1 5QW

£12,870

Plastics W Graham Ltd

114 Cowgate
Dundee, DD1 2JU

£15,420

6.2 It is recommended that the offer from Forbes & Co be accepted as being the most advantageous.

6.3 The following signage is required:

Broughty Ferry Rock Garden (2 off)
Eastern Cemetery
Caird Park Stadium
Birkhill Cemetery
Downfield Park

6.4 Installation will take place before 31 March 2007.

7.0 CONSULTATION

The Chief Executive, Depute Chief Executive (Support Services) and Depute Chief Executive (Finance) have been consulted on the contents of this report and are in agreement with its contents.

8.0 BACKGROUND PAPERS

None

STEWART MURDOCH
DIRECTOR OF LEISURE AND COMMUNITIES
18 DECEMBER 2006