

## ITEM No ...6.....

**REPORT TO:** CITY GOVERNANCE COMMITTEE – 18 NOVEMBER 2024

**REPORT ON:** CITY DEVELOPMENT SERVICE PLAN – ANNUAL UPDATE REPORT

**REPORT BY:** EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

**REPORT NO:** 295-2024

### **1 PURPOSE OF REPORT**

- 1.1 To provide Committee with an annual update showing progress to date for the City Development Service Plan which was agreed by the Council in September 2023.

### **2 RECOMMENDATIONS**

- 2.1 It is recommended that Committee note the update on progress of the Service Plan objectives.

### **3 FINANCIAL IMPLICATIONS**

- 3.1 There are no direct financial implications arising from this report.

### **4 BACKGROUND**

- 4.1 Following the Council adopting the City Plan 2022-2032 (Article II of Policy and Resources Committee on 26 September 2022, Report No 255-2022, refers) and agreeing its new Council Plan for 2022-2027 on 5 December 2022 (Article II of Policy and Resources Committee on that date, Report No 280-2022, refers) individual Service Plans require to be updated and aligned. The Council's Performance Management Framework sets out that Committee will receive a 6 month progress report also (Article III of the Policy and Resources Committee of 20 August 2018 refers). The City Development Service Plan reflects the next tier of the performance management framework and addresses the key outcomes in the City Plan 2022--2032 and Council Plan 2022-2027 in addition to meeting its own service priorities.
- 4.2 City Development leads a number of important statutory functions such as Planning and Building Standards and safety and compliance for the Council estate, managing the Council's corporate property portfolio. We have the reputation as being one of the greenest Councils in Scotland, and the Service has responsibility for Dundee's Sustainability work, tackling the Climate Emergency and reducing Dundee's Carbon Emissions. Our Fleet Team is recognised for its efforts to move to zero-emission and our Sustainable Transportation and Roads Service is leading the way in attracting investment in active and sustainable travel. Our multi-disciplinary approach, with strong in-house City Engineers and Architectural Services consultancy teams, provides a responsive design function for both Dundee City Council (DCC) and external partners.
- 4.3 City Development leads the transformation of the city's economy, built environment and transportation. We drive forward the £1.6 billion redevelopment of Dundee's Waterfront and work with the business community to increase employment through Discover Work Dundee, Invest in Dundee and help support the city centre. The Service also leads the Dundee Partnership's Fair Work and Enterprise, Discover Work, Tourism and Climate Change partnerships, and the £700m Tay Cities Deal Programme Management Office is hosted by City Development.
- 4.4 The annual progress report for 2023/2024 provides elected members with:
- an opportunity to appraise the Committee on progress;
  - update the Committee on any newly completed actions in the plan; and

- update on progress during 2023/2024.
- 4.5 The majority of Performance Indicators (PIs) are on target at this point in time and remedial action is being taken to address any areas of concern.
- 4.6 The City Development Service Plan actions have due dates up to April 2028. When updating the action plan, lead officers for these actions are asked to note a percentage of completion of the action they are responsible for. The information below offers some assessment of the rate of progress being made since the commencement of the plan in 2023:
- 13 actions have been completed; and
  - 18 actions already noting 50%, or more, progress.

#### Highlights of Significant Progress

- 4.7 Areas where City Development has made significant progress against targets and actions in the Service Plan in the year to 31 March 2024 include:
- a implementation of school streets zones at Clepington Primary School, Eastern Primary School, Mill O'Mains Primary School, St Ninians Primary School and St Pius Primary School;
  - b implementation of new powers enabled by the Transport (Scotland) Act 2019, namely Low Emission Zone and Pavement Parking Enforcement;
  - c active travel infrastructure continuing to be improved with further phases of the Broughty Ferry Active Travel scheme being completed, including the completion of the Castle Green link;
  - d enabling works progressing to programme at Bell Street as part of the new Green Transport Hub;
  - e launching a new secure residential cycle parking scheme, providing 240 bike storage spaces city-wide;
  - f further expansion of depot charging facilities with the 28 EV chargers installed at the Clepington Road Depot, capable of charging over 200 fleet vehicles. The site maximise clean energy generated at source with solar canopies and battery storage provision;
  - g completion of route appraisals of the city's six key strategic corridors with development of concept designs for high-quality Active Freeways aimed to encourage more people to walk, wheel and cycle;
  - h officers successfully renegotiating the terms of the £63m Growth Accelerator funding mechanism with Scottish Government unlocking £18m for development of a further office development at Dundee Waterfront Site 6. Works now progressing as programme on the new James Thomson House building due to be completed in 2025 and prepare a business case for a future development;
  - i the Dundee City Council Tay Cities Deal 5G use case trials project made good progress in 2024. Four Challenge Fund Use Case Trials were completed by the end of March 2024. Highlights of the project in Dundee include a LIDAR sensor installation on the Tay Road Bridge connected via 5G, and "Virtual Floors" - a virtual fashion exhibition at the V&A held in November 2023;

- j financial support to businesses seeking to expand and take on new employees was provided through the Council managed Business Growth and Innovation Grant scheme which has been underpinned by Scottish Government Local Authority Covid Economic Recovery Funding. To date funds have been committed to 15 businesses to a value of £514,000;
- k programme management of Dundee's UK Shared Prosperity Fund allocation (the successor to EU Structural Funds) progressed throughout 2023/2024. Three Challenge Fund Rounds have been undertaken with funding awarded to 35 projects across the city to the value of £1.09 million supporting the economic regeneration and growth of the city. A fourth Challenge Fund was launched in February 2024;
- l over the period April 2023 – March 2024, City Development's Adult Employability Service achieving 217 positive outcomes for clients, with 202 people moving into jobs and 15 people moving into Further Education; and
- m continuing with the delivery of Project Management, Clerk of Works Services, Cost Monitoring and Scottish Government Liaison Service associated with the development and delivery of the East End Campus new £100m community campus school, including facilities for up to 1,900 pupils, sports and Leisure facilities, community gardens, active travel integration etc, all in an existing brownfield site.

## **5 POLICY IMPLICATIONS**

- 5.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an Integrated Impact Assessment. An appropriate Senior Manager has reviewed and agreed with this assessment.

## **6 CONSULTATIONS**

- 6.1 The Council Leadership Team have been consulted in the preparation of this report and are in agreement with its content.

## **7 BACKGROUND PAPERS**

- 7.1 None.

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Executive Director of City Development

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RGP/JB/HG

6 November 2024

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## SUSTAINABLE TRANSPORT AND ROADS

The Sustainable Transport and Roads Service is responsible for ensuring the safe movement of goods and people allowing for economic and social development within the city.

As part of this responsibility the service undertakes management and maintenance of the Council's transport assets which include vehicles, roads, street lighting, car parks and traffic signals, to ensure safe and efficient access to users.

The service's core objectives are aligned to delivering a transition to sustainable forms of transport including an increase in active travel and low carbon transport. The service is delivering these objectives through promotion of low carbon transport, smart mobility and sustainable travel options, and building the associated infrastructure to support the requirements of future transport networks.

The Sustainable Transport and Roads key performance indicators set in the 2023-2028 City Development Service Plan are:

| Indicator Title   | 2021/2022 | 2022/2023 | 2023/2024 | 5 Year Target   | Comments   |
|---|-----------|-----------|-----------|-----------------|--|
| Number of road accident casualties  | 117       | 159       | 147       | Annual Decrease | Annual Road Safety Report (Report 204--2024) provides further detail.                    |
| Percentage of the road network that should be considered for maintenance treatment. | 25.6%     | 28.2%     | 27.9%     | 27.7%           | Road Asset Management Plan (Report 320-20230) provides further detail.                   |
| Number of road and footway defects per annum  | 16,466    | 12,715    | 15,380    | Annual Decrease | Road Asset Management Plan (Report 320-20230) provides further detail.                   |
| Percentage of Category 1 defects repaired within target time.                       | 99%       | 99.5%     | 100%      | 90%             | Performance on target  |
| Cost per kilometre of roads.  | £16,346   | £14,094   | £15,385   | £15,000         | Value includes externally funded improvement projects which fluctuate from year to year. |
| Statutory Undertakers Performance.  | 93%       | 93%       | 95%       | 90%             | Performance on target  |
| Percentage of residents who cycle   | 26%       | 32%       | 28%       | 36%             | Data collected on a two-yearly basis   |
| Percentage of journeys to work made by public or active transport.                  | 37.6%     | 32%       | 31%       | 40%             | Sustainable Transport Delivery Plan (Report 265-2023) outlines interventions planned     |
| Public EV Charging (KwH)  | 1,374,589 | 1,772,472 | 1,970,984 | Annual Growth   | Performance on target  |
| Number of publicly accessible EV charge points                                      | 150       | 190       | 226       | 450             | Performance on target  |

The Sustainable Transport and Roads key actions set in the 2023-2028 City Development Service Plan are:

| Action Title  | Outcome   | Update  | Due Date |
|---|---|---|----------|
| Reduce the number of casualties from road accidents.  | Year on year recorded reduction in road accident casualties.  | Annual progress report 204-2024 presented to the FWEGI Committee on 19 August 2024.   | 31/03/26 |
| Maintain road conditions at a steady state.   | Maintain road conditions at a steady state as recorded from the annual Scottish Road Maintenance Condition Survey and reported by the Local Government Benchmarking Framework.      | Road network conditions are consistent with the 2014/2015 baseline measure (RCI 27.9%). Five year condition profile included in the Road Asset Management Plan (Report 320-2023). | 31/03/26 |
| Reduce vehicle emissions in the City Centre   | Establish an automatic number plate recognition camera system and back office resource to enable enforcement of the low emission zone.  | Complete. Enforcement commenced 30 May 2024.  | 30/05/24 |
| Deliver the creation of a low carbon multi-modal transport hub in the north east quadrant of the city centre. | Deliver the Green Transport Hub and Spokes project.   | On schedule.  | 31/03/26 |
| Expand the provision of electric vehicle charging infrastructure  | Installation of an additional 125 electric vehicle charge points from the 2023 baseline.  | Delay in receipt of external grant funding has moved programme for additional chargers to 2025/2026.  | 31/03/25 |
| Provide an enhanced active travel and cycle network.  | Deliver the Broughty Ferry to Monifieth active travel improvement scheme and complete preliminary design work for the establishment of a strategic active travel network in Dundee. | On schedule.  | 31/03/26 |
| Improve road safety for communities   | Reduce speed limits on appropriate residential streets out with the principal road network to 20mph   | External funding being sought to advance programme.   | 31/03/25 |
| Increase the number of primary pupils walking and cycling to school   | Deliver the School Streets programme at identified appropriate sites  | On schedule.  | 31/03/26 |

## DESIGN AND PROPERTY

The Design and Property Service plays a central role in delivering the Council Plan through the provision of property and land. The Service contributes towards developing a strong and sustainable city economy, creating a vibrant, attractive city offering an excellent quality of life and assisting in providing a city of opportunity by helping to tackle social and economic exclusion, creating a community that is healthy, safe, confident, educated and empowered.

The Design and Property key performance indicators set in the 2023-2028 City Development Service Plan are:

| Indicator Title   | 2021/2022 | 2022/2023 | 2023/2024 | 5 Year Target | Comments   |
|---|-----------|-----------|-----------|---------------|--|
| DCC carbon footprint emissions (t CO <sub>2</sub> ).  | 28,851    | 28,270    | 24413     | 26,990        | Progress to be aligned with property rationalisation and investment in low carbon property improvements                          |
| CO <sub>2</sub> emission (property energy consumption) in tonnes CO <sub>2</sub> .                          | 20,823    | 17,562    | 18656     | 19781         | Progress to be aligned with property rationalisation and investment in low carbon property improvements.                         |
| CO <sub>2</sub> emission (property water consumption) in tonnes CO <sub>2</sub> .                           | 236       | 304       | 292       | 300           | Progress continues to be aligned and monitored with property rationalisation and investment in low carbon property improvements. |
| Energy consumption (gas, electricity, oil and solid fuel) in million kilowatt hours.                        | 111.2     | 95        | 99        | 95            | Progress currently aligned with property rationalisation and investment in low carbon property improvements.                     |
| Proportion of operational buildings that are suitable for their current use.                                | 73.95%    | 82.95%    | 86.08%    | 83%           | Target currently being achieved. Review on going tied in with property rationalisation strategy.                                 |
| Proportion of internal floor area of operational buildings in satisfactory condition.                       | 74.7%     | 75.47%    | 81.02%    | 88%           | Target currently being achieved. Review on going tied in with property rationalisation strategy.                                 |
| Percentage of commercial properties let versus the total available properties within the council portfolio. | 90%       | 92%       | 92%       | 92%           | Continue to achieve target for letting commercial properties.  |

The Design and Property key actions set in the 2023-2028 City Development Service Plan are:

| Action Title  | Outcome   | Update  | Due Date   |
|---|---|---|------------|
| Develop a Local Flood Risk Management Plan                    | In partnership with other Local Authorities, develop a Local Flood Risk Management Plan (Cycle 2) that covers the Tay Estuary and Montrose Basin Local Plan District which covers Dundee. | Dundee City Council relevant aspects have been drafted with Angus Council as lead authority to take forward developed Local Flood Risk Management Plan for Cycle 2.                           | 30/6/2028  |
| Completion of the remaining development areas within Site 6   | To provide office space to retain/enhance employment opportunities within the Waterfront development.   | Phase 2 office development progressing well on site. Currently on programme.  | 31/03/2028 |
| Partnership Working with Housing and Dundee Contract Services | Continue to develop a collaborative partnership working arrangement with Housing and Contract Services through the governance boards and working groups.                                  | Work continues to take place across teams from within each service to develop effective ways to deliver housing programme of works.   | 31/03/28   |
| Replace current Asset Management system                       | Progress with strategy or renewal of the current asset management system for Council properties.  | The Capital Plan has allocated funding for a new system to be procured. It is expected that further progress will be made in 2025 towards planning and procurement of the replacement system. | 31/3/2028  |

## PLANNING AND ECONOMIC DEVELOPMENT SERVICE

The Planning and Economic Development service supports the Council Plan through the delivery of a range of functions that seek to ensure a strong and sustainable city economy and an excellent quality of life.

The Planning and Economic Development key performance indicators set in the 2023-2028 City Development Service Plan are:

| Indicator Title   | 2021/2022 | 2022/2023 | 2023/2024 | 5 Year Target | Comments   |
|---|-----------|-----------|-----------|---------------|--|
| New business start-ups, per 10,000 Population, supported by Business Gateway Tayside in Dundee. | 16.18     | 16.2      | 16.5      | 17.85         | Regular meetings take place to discuss performance with the Business Gateway contractor.   |
| People securing and progressing into employment through the Employability Pathway.              | 463       | 530       | 486       | 400           | 5-year target continues to be exceeded with Council Services and the All in Dundee third sector funded consortium contributing to this.  |
| Total number of jobs in Tourism Sector.   | 9,000     | 10,000    | 9000      | 8440          | The 5-year target continues to be exceeded despite extreme challenges faced by the sector in recovering from the pandemic. Enhancing Tourism assets through Tay Cities Deal and other funding streams remains a priority.  |
| Youth unemployment rate (16-24)   | 21.8%     | 21.7%     | 31.7%     | 20.7%         | Small sample size for this indicator may partly account for the significant increase in 2023/2024. The low participation rate amongst 16-19 years is, however, recognised as a particular challenge in Dundee and an improvement plan is being implemented to help tackle this working with Children and Families service. |
| Proportion of People earning less than the Living Wage  | 10.2%     | 5.8%      | 9.4%      | 11.4%         | Efforts continue to encourage employers to pay the living wage. The indicator remains on target, albeit some progress has been lost in the face of rising costs of doing business and rising wage costs linked to inflation.   |

| Indicator Title  | 2021/2022 | 2022/2023 | 2023/2024 | 5 Year Target | Comments  |
|--|-----------|-----------|-----------|---------------|---|
| Visitor numbers to Dundee (000s)   | 650       | 1,265     | 1,357     | 1,200         | Visitor numbers have rebounded well post pandemic surpassing target in 2023/2024 aided by the Tartan exhibition at V&A Dundee and Tay Cities Deal investment in enhancements to Discovery Point.  |
| % Working aged People in employment                                      | 71.3%     | 68.8%     | 63.7%     | 72%           | This is a sample-based measure and any significant year on year change must be treated with some caution. However, allied to rising unemployment levels and low participation rates amongst young people this trend reinforces concerns that the post pandemic local economy is most distressed than elsewhere. The strategic response to this is being considered by the inclusive Economic Growth Strategic Leadership Group. |
| Number of workless households in Dundee                                  | 9,500     | 10,500    | 10,300    | 9,025         | A whole family approach to tackling worklessness remains a priority for the Discover Work partnership with resource aligned to tackling child poverty linked to worklessness. Progress towards target has, however, been seriously impacted by the cost-of-living crisis and the challenge facing families of moving from benefits into work without being worse off.   |
| Median Earnings of Total Resident Workers as a % of Scottish Average     | 92%       | 91%       | 87.5%     | 94.9%         | Closing this gap relies on both attracting better paid jobs to the city and ensuring that local people have the skills to compete for and secure better paid employment. Work to turn around this trend continues through support for growing key sectors such as life sciences and digital and through investment in local employability and skills provision.   |
| Total No of house completions.   | 514       | 507       | 483       | 480           | Completions monitored through annual housing land audit.  |
| Percentage of dangerous building incidents responded to within 24 hours. | 97.5      | N/A       | 100%      | 100%          | The service continues to respond to incidents within 24 hours.  |

| Indicator Title  | 2021/2022 | 2022/2023 | 2023/2024 | 5 Year Target | Comments  |
|--|-----------|-----------|-----------|---------------|---|
| Percentage of requests for a building warrant responded to within 20 working days. | 67%       | 77%       | 82%       | 100%          | The service remains on track to meet the 5-year target.   |
| Town Centre Vacancy Rates.   | 13.8%     | 13.28%    | 17.7%     | 12.4%         | This trend very much follows the national picture with hybrid working and internet shopping contributing to reduced city centre footfall. The City Centre Strategic Investment Plan sets out a long-term vision and approach to address this trend. |

The Planning and Economic Development key actions set in the 2023-2028 City Development Service Plan are:

| Action Title   | Outcome  | Update   | Due Date |
|--|--|--|----------|
| Review Dundee Local Development Plan   | Engage stakeholders to review the Local Development Plan responding to the requirements of National Planning Framework 4 and providing a robust basis for land use change in the city over the next 10 years | Engagement on 10 Topic Papers completed during summer/autumn 2024. Officers are now considering comments and disputes working towards formal submission of the Evidence Report through the Scottish Government's Gatecheck in 2025.  | Ongoing  |
| Identify surface water drainage solutions for key brownfield sites across the city.  | Engage with stakeholders and the developers to address key surface water drainage constraints preventing brownfield development across the city.   | The Council has entered into a partnership with Scottish Water and is reviewing hotspots across the city for prioritisation.   | 31/03/28 |
| Swallow Roundabout upgrade.  | Work with the community, developers and landowners to ensure delivery of Swallow roundabout upgrade works.   | Works now progressing and scheduled to complete in Spring 2025.  | 31/03/25 |
| Identify additional affordable housing sites.  | Identify suitable sites to maximise the number of units secured through the Affordable Housing Supply Programme.   | Work continues with Housing to identify suitable sites for affordable housing through both the Local Development Plan and the Strategic Housing Investment Plan.<br><br>2023/2024 saw 58% of total house completions being affordable units (282 units) - the highest in 10 years. | 31/03/28 |
| Assure Building Warrant approval process meets national targets to ensure buildings are designed to comply with Building Standard. | The Building Warrant process does not stifle development across the city by causing unnecessary delays.  | The service continues to endeavour to plan assess all valid applications for compliance with the Building Regulations within 20 working days. Applications which are important to the city's economic development strategy continue to be prioritised.                             | 31/03/28 |

| Action Title   | Outcome  | Update   | Due Date                |
|--|--|--|-------------------------|
| The competent handling of the Completion Certificate process attempts to ensure buildings are constructed to comply with Building Standards. | The Completion Certificate process does not delay the occupation of new homes and businesses within the city.  | The service continues to meet the 14-day statutory target.   | 31/03/28                |
| City Centre Investment Plan  | <p>Implement the long-term City Centre Investment Plan to deliver a vibrant City Centre.</p> <p>Develop and agree an approach with city centre stakeholders to city centre support mechanisms.</p> <p>Support recovery of the city centre by engaging with city centre businesses.</p> | <p>Various significant residential developments complete or nearing completion.</p> <p>BT Office building on Greenmarket nearing completion. Office development at James Thomson House on Site 6, Dundee Waterfront underway.</p> <p>Eden Project granted planning permission.</p> <p>Bell Street Sustainable Transport Hub underway.</p> <p>Public realm improvement projects developed and implemented.</p> <p>Consultants appointed and carrying out work on development of Eastern Quarter Masterplan.</p> | Ongoing                 |
| Dundee City Events Strategy  | Develop an Events Strategy to encourage a varied programme of activities across the city that enlivens Dundee and encourages people to live, work and visit.   | New Events strategy (Extraordinary Moments) completed and published.   | Completed November 2023 |
| Continue to grow the number of jobs and homes within Dundee Waterfront   | To ensure that construction and infrastructure development within Dundee Waterfront continue to grow the number of jobs within the city.   | BT Office building on Greenmarket nearing completion. Office development at James Thomson House on Site 6, Dundee Waterfront underway. A business case for future development is currently being drafted.  | Ongoing                 |

| Action Title  | Outcome   | Update  | Due Date |
|---|---|---|----------|
| Increase and enhance employment pathways                                    | From a total of 11,000 unemployed or economically inactive people, including 16-19 year olds, support at least 1,600 into positive destinations over the course of this employability pathway. This is a key part of the Community Wealth Building approach, supporting fair work objectives. | <p>The new Employability Pathway programme commenced as planned from April 2024. This followed a successful outcome to Discover Work's Challenge Fund 2024-2029, which resulted in an award to All in Dundee – a consortium of Third Sector Employability Providers led by ENABLE Works in partnership with Alexander Community Developments, Barnardo's, Helm, One Parent Families Scotland, Street League, Volunteering Matters.</p> <p>The remaining elements of the Pathway programme will be provided by the Council's new single Corporate Employability Service.</p> | Ongoing  |
| Increase the number of start-ups and small and medium-sized enterprises.    | To support the creation of start-ups and small and medium-sized enterprises and to support their expansion.   | <p>Business Gateway Tayside, delivered under contract managed by DCC, supported 241 Business Start Ups in Dundee in 23/24 (690 across Tayside, exceeding target of 675).</p> <p>Business Gateway Tayside referred 25 higher growth businesses into the Business Gateway Growth Advisory Service in Dundee in 2023/2024 (60 across Tayside, meeting target of 60).</p> <p>Business Gateway Tayside referred 68 businesses into the Business Gateway Local Business Boost service in Dundee in 2023/2024 (160 across Tayside meeting target of 160).</p>                      | Ongoing  |
| Responding to reports of dangerous and defective buildings within the city. | Ensure the safety of the public when in or around buildings.  | Target of responding to all dangerous building reports within 24 hours is being met.  | Ongoing  |

| Action Title   | Outcome  | Update  | Due Date                      |
|--|--|---|-------------------------------|
| Delivery of business and investor support and engagement across the city.  | <p>Meet Business Gateway Start-up targets year on year.</p> <p>Delivery of new Business Gateway Contract</p> <p>Company Engagement.</p> <p>Delivery of investor support services to maximise attraction of new and safeguarded jobs into the city.</p> | <p>Overall target for service for 23/24 was exceeded with 690 start-ups supported across Tayside against a target of 675.</p> <p>2023/2024 was first year of delivering new Business Gateway Contract which was let to Elevator. Overall performance has met or exceeded contractual delivery targets.</p> <p>Appointment of Principal Officer for Company Engagement and revised programme of engagement with major employers across the city.</p> <p>Officers have worked with partners including Scottish Development International, both universities and Michelin Scotland Innovation Parc (MSIP) with the aim of attracting investment to the city and to secure tenants for existing and new assets such as the Tay Cities deal funded CyberQuarter.</p> | <p>Ongoing</p> <p>Ongoing</p> |
| Incorporate the concept of 20-Minute Neighbourhoods into the forthcoming Local Development Plan review.                                      | Liveable communities that have access to services and facilities that support everyday needs.  | GIS database being developed for inclusion in Evidence Report to be submitted to Scottish Government in 2025. Engagement on Local Living Topic Paper completed autumn 2024.   | Ongoing                       |
| Position Dundee as a technological city through investment and development in the cities digital infrastructure, skills and talent pipeline. | Develop Digital Skills Programme activity.   | Through UK Shared Prosperity Funding, DCC supported Abertay University and Dundee & Angus College to deliver a range of digital skills short courses.   | Ongoing                       |

| Action Title  | Outcome  | Update   | Due Date       |
|---|--|--|----------------|
|   | <p>Development of 5G Use Cases utilising indoor and outdoor testbeds in the city and wider regional opportunities.</p> <p>Support infrastructure development that enables the deployment of ultra-fast Fibre across the city.</p>  | <p>Tay5G use case trials project made good progress in 2024. Four Challenge Fund Use Case Trials were completed by the end of March 2024. Highlights of the project in Dundee include a sensor installation on the Tay Road Bridge connected via 5G; and a virtual fashion exhibition at the V&amp;A held in November 2023.</p> <p>The service is engaging with those companies currently deploying digital infrastructure to address any constraints and help facilitate deployment plans.</p>  |                |
| <p>Raise profile of the city through a range of marketing activities, promoting key messages, assets and opportunities to visitor, business, investor, and developer communities.</p> | <p>Delivery of refreshed Dundee Waterfront Promotional Plan.</p> <p>Continue with effective city marketing - key location for overnight stays and staycations.</p> <p>Development of the next strategic investment opportunities across the city.</p> <p>Promote existing assets at Camperdown Park for commercial reuse.</p> <p>Redevelopment of online and social media content.</p> | <p>This action is underway, including new website.</p> <p>Latest phase of marketing surpassed all industry benchmarks. New phase for this winter period in development and due to start 1 December.</p> <p>£20m has been secured through the UK Government Levelling Up Partnership for delivery of a number of strategic investment projects and the service is working with UK Government officials on the business plan to secure approval for these.</p> <p>Content plans for main promotional channels in place.</p> <p>This action is underway, including new website.</p> | <p>Ongoing</p> |

| Action Title   | Outcome  | Update  | Due Date |
|--|--|---|----------|
| Support our Key City Growth Sectors  | <p>Development of Life Sciences Innovation District.</p> <p>Continue to develop the Dundee Tourism Partnership and support the Tourism Leadership Group and delivery of the Cities Tourism Strategy and Recovery Plan.</p> <p>Identify further opportunities through Offshore wind future developers and contractors to identify supply chain opportunities.</p> | <p>Dundee University, DCC and Scottish Enterprise are progressing implementation of an action plan to progress development of the Life Sciences Innovation District Phase 1 centred around Dundee Technopole. Initial focus is on securing tenants for the new Tay Cities Deal funded Innovation Hub.</p> <p>The Tourism Leadership Group is developing a Strategy that will be presented to Dundee Partnership in November 2024.</p> <p>The service has provided funding and officer support to the Forth and Tay Offshore Wind cluster which has delivered an active programme of one-to-one supplier engagement activity and bespoke supply chain events aligned to the emerging offshore wind projects.</p> | Ongoing  |
| Deliver City Region Deal Investment to develop next generation of key economic development and visitor infrastructure across the city. | <p>Support delivery of new Biomedical Innovation Hub at Technopole to support Life Science and MedTech companies.</p> <p>Support delivery of river-based tourism initiatives (eg marina development, Discovery Point redevelopment, Unicorn Maritime Museum).</p>  | <p>The build project for the Innovation Hub is progressing well with completion scheduled for Quarter 1 2025. DCC is supporting work to attract tenants and has provided Uk Shared Prosperity Funding to help equip the new facility.</p> <p>Tay Adventures Programme Outline Business Case has been completed and approved. Unicorn Safe Haven Project also progressing with Outline Business Case now written.</p>  | Ongoing  |

| Action Title   | Outcome  | Update  | Due Date       |
|--|--|---|----------------|
| <p>Delivery of high-quality employability services to key target groups across the city and supporting them into sustainable employment.</p> | <p>Implement Adult Employability Service Operational Plan to build on recent improvement.</p> <p>Achieve Key Performance Indicators and strategic priorities set by the Discover Work Partnership.</p> <p>Review service delivery and improvement in response to post COVID recovery.</p> <p>Work with delivery partners to engage businesses across the city in secure vacancies and other opportunities for key target groups through the successful Employability Academy approach.</p> <p>Conclude review in-house employability services to simplify delivery approach, remove duplication and improve access and connectivity between services.</p> <p>Scale up the employability function to respond to transfer of new funding opportunities from Scottish Government.</p> | <p>Over the period April 2023 – March 2024, City Development's Adult Employability Service achieving 217 positive outcomes for clients, with 202 people moving into jobs and 15 people moving into Further Education.</p> <p>The first phase of the Corporate Employability Review has concluded, with recommendations approved by Council Leadership Team and the Senior Responsible Owner, and input from Trade Unions.</p> <p>A Corporate Employability Transition Manager is now in place and further work is underway on the merger of two existing teams into one new Corporate Team.</p> | <p>Ongoing</p> |
| <p>Evolution of Discover Work Partnership, absorption of new funding streams and ongoing development of the Discover Work Service</p>        | <p>Ongoing implementation of new Discover Work Strategy, Action Plan and Investment Plan for 2022-2027, and deliver revised structure of Discover Work Partnership to achieve stronger links between strategy and service delivery.</p> <p>Integration of devolved Scottish Government No One Left Behind funding into the Discover Work Partnership, and the transition to the United Kingdom Shared Prosperity Fund from European Social Funds (ESF).</p>  | <p>Discover Work Strategy, Action Plan, and Investment Plan for 2022-2027 is progressing albeit timescales have been revised to reflect delays with aspects that need to be concluded before other interdependent actions can commence.</p> <p>Plans to further strengthen the links between strategy and service delivery have been hampered by delays with implementing the new Corporate Employability service.</p>  | <p>Ongoing</p> |

| Action Title | Outcome   | Update  | Due Date |
|--------------|---|---|----------|
|              | <p>Develop and implement a revised communications and marketing plan including refreshed website and promotional/social media activity.</p> <p>Develop and implement of a replacement management information system to track progress of employability clients.</p> | <p>A new Employability Pathway programme commenced as planned from April 2024. This followed a successful outcome to Discover Work's Challenge Fund 2024-2029, which involved the allocation of funding from several sources including No One Left Behind, Shared Prosperity Funding, etc.</p> <p>Progress has been made with the agreed <b>"Positive Destination Improvement Plan"</b> which responds to findings of our report "A Step Change in Positive Destinations for Young Dundonians". This has included: securing Whole Family Wellbeing Funding to increase capacity within education to undertake agreed functions; the appointment of a dedicated Quality Improvement Officer (Positive Destinations) to develop and implement an "Improvement Framework". The framework will be delivered via "Improvement Groups" within each Secondary School and offsite Learning &amp; Training.</p> <p>A new management information system was implemented as planned on 1 April 2024.</p> |          |

| Action Title   | Outcome  | Update  | Due Date |
|--|--|---|----------|
| <p>Deliver the Council's sustainable development, climate emergency and carbon management commitments, ensuring that the Council is an exemplar in these fields.</p> | <p>Develop, implement, and review corporate strategy and policy in relation to sustainable development, climate change and carbon management.</p> <p>Secure short, medium, and long-term reductions in carbon emissions from Council activities in accordance with Scottish Government targets, and to ensure compliance with the Public Bodies Duty in the Climate Change (Scotland) Act 2009.</p> <p>Participate in joint initiatives and corporate or inter-agency project teams in pursuit of sustainable development, climate change and carbon management objectives.</p> <p>Develop E-learning to assist Council Services and partners to promote sustainable practices and reduce carbon emissions in line with Council targets.</p> | <p>The Council's organisational Net Zero Transition Plan (NZTP) was approved at Committee in November 2023. The NZTP sets out the Council's own journey to becoming a net zero organisation.</p> <p>Within the plan, an ambitious but realistic carbon budget has been set for each Service Area. Additionally, the plan also identifies enabling and deliverable actions for Service Areas to reduce overall energy consumption and their associated carbon footprint. Since the publication of the plan, the Sustainability and Climate Change team have hosted workshops with each Service Area; worked together with Service Areas to refine their actions; developed an internal Net Zero Transition SharePoint Site; and established a network for the Net Zero Transition Working Group with its first meeting to take place in November. Progress on the NZTP will be reported for the first time to the Climate, Environment and Biodiversity Committee (CEB) in January 2025.</p> | Ongoing  |
| <p>Deliver Scotland's first council-led green participatory budgeting initiative</p>   | <p>To act as a catalyst for community-based carbon reduction initiative.</p>   | <p>The Dundee Climate Fund (DCF), the first Scottish Local Authority led green participatory budget, was approved in June 2022. The first round of the DCF was launched in August 2022 and 12 local projects benefitted from a share of £385,066.</p> <p>The second round was launched in April 2023 and 10 projects benefitted from a share of £326,255.</p>   | 31/03/27 |

| Action Title   | Outcome   | Update   | Due Date |
|--|---|--|----------|
|  |   | The third round of the DCF is ongoing. Launched on 1 May 2024 and closed on 30 September, the fund has received 22 applications and Review Panels are due to take place during November 2024.  |          |
| Deliver a city-wide Local Area Energy Plan and Local Heat and Energy Efficiency Strategy | To deliver a statutory function and prepare for a future transformation and decarbonisation of the city's energy and heat networks. | <p>Local Energy Efficiency Strategy (LHEES) was completed approved at the Climate, Environment and Biodiversity Committee (CEB) in April 2024.</p> <p>The LHEES Delivery Plan is due to go to the Climate, Environment and Biodiversity Committee in November 2024.</p> <p>The Local Area Energy Plan was completed and approved at the Climate, Environment and Biodiversity Committee in September 2024.</p> | 31/03/27 |

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