

REPORT TO: FINANCE COMMITTEE – 17 APRIL 2000

REPORT ON: DUNDEE CITIZENS ADVICE BUREAU - FINANCIAL ASSISTANCE 2000/2001

REPORT BY: DIRECTOR OF FINANCE

REPORT NO: 295-2000

1 PURPOSE OF REPORT

1.1 To submit to the Committee a request for renewal of financial support to Dundee Citizens Advice Bureau for 2000/2001.

2 RECOMMENDATIONS

2.1 That the Committee approves a revenue grant for Dundee Citizens Advice Bureau of £101,850 for the financial year 2000/2001.

3 FINANCIAL IMPLICATIONS

3.1 Financial assistance of £101,850 towards the running costs of Dundee Citizens Advice Bureau can be met from the Finance Department's 2000/2001 Revenue Budget.

4 LOCAL AGENDA 21 IMPLICATIONS

4.1 None.

5 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 Dundee Citizens Advice Bureau aims to make its services available to all sections of the community.

6 BACKGROUND

6.1 Dundee Citizens Advice Bureau has received financial assistance for many years from Tayside Regional Council and the City of Dundee District Council.

6.2 Dundee City Council has continued to support Dundee Citizens Advice Bureau and has been requested to renew support for 2000/2001.

6.3 The City Council is the main source of funding for the Bureau. The Director of Finance has met with the Bureau and would recommend grant assistance of £101,850 for the financial year 2000/01. The proposed budget is detailed in the attached Appendix 1.

6.4 The principal activity of the organisation, which is a limited company, is to provide information, advice and such practical assistance as is requested by individuals who consult the Bureau.

6.5 The Bureau is, however, more than just an advice agency as it offers clients specialist services such as representation at Industrial, Social Security Appeal or Disability Appeal Tribunals.

6.6 The Bureau relies on the services of volunteers and during the year provided basic advanced and specialist training to these volunteers.

6.7 In the year to 31 March 2000 the Bureau has dealt with 25,301 new/repeat issues and 16,706 new/repeat contacts. Financial awards obtained on behalf of clients amounted to £246,168.

7 CONSULTATION

7.1 The Chief Executive, Director of Support Services and Director of Finance have been consulted on the contents of this report.

8 BACKGROUND PAPERS

8.1 None.

..... **DATE** 10 April 2000

**DAVID K DORWARD
DIRECTOR OF FINANCE**

DUNDEE CITIZENS ADVICE BUREAU BUDGET – 2000/2001

	<u>Provisional Outturn 1999/2000</u>	<u>Budget 2000/2001</u>
	£	£
<u>Expenditure</u>		
Staff Costs	77,050	79,050
Property Costs	15,020	15,225
Administration Costs	<u>14,020</u>	<u>14,450</u>
	<u>106,090</u>	<u>108,725</u>
 <u>Income</u>		
Grant – Dundee City Council	95,350	101,850
Interest	1,500	1,375
Transfer from General Reserve	<u>9,240</u>	<u>5,500</u>
	<u>106,090</u>	<u>108,725</u>