

DUNDEE CITY COUNCIL

REPORT TO: Leisure, Arts and Communities Committee - 13 June 2011

REPORT ON: Tenders for Literacies Delivery - Tender Ref LTS/20/5/11

REPORT BY: Director of Leisure and Communities

REPORT NO: 288-2011

1.0 PURPOSE OF REPORT

- 1.1 This report details the proposals received for the delivery of Literacy services focussed on supporting Employability and requests a decision on acceptance of the recommendation.

2.0 RECOMMENDATIONS

- 2.1 Approval is recommended for the acceptance of the proposal submitted by Craigowl Communities to deliver Literacy services focussed on employability; for the period 1 July 2011 - 31 March 2012 at a total cost of £19,500.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The expenditure of £19,500 can be met from the Leisure and Communities Department revenue budget.

4.0 MAIN TEXT

- 4.1 In December 2010 the Scottish Government produced a Strategic Guidance document "Adult Literacies in Scotland 2020". This identified the findings of the Scottish Survey of Adult Literacies 2009 and highlighted that low literacies are often linked with poverty; are likely to adversely affect people's health and wellbeing; financial status and ability to participate in society.

These key findings underpin the Scottish Government Strategic Guidance and set out a detailed plan to improve the literacy capabilities of Scotland's adults over the next ten years.

- 4.2 Each literacy partnership has been requested to revise their current strategy in line with new government guidance. In consultation with partners a Literacies Strategic Plan has been drawn up for the period 2011-2014, this was approved by Committee Report No. 203-2011.
- 4.3 To promote partnership delivery Tender documents were issued via e-mail to all providers on the Employability Pipeline with a return date of 20 May 2011.

The proposals submitted were:

Supplier	Total Cost
Craigowl Communities	£19,500
Claverhouse Training	£19,500

- 4.4 Both tenders were of high quality and were subject to a critical evaluation and scoring system based on the organisation's capacity to meet specific targets and outcomes in relation to the Employability Pipeline and the Dundee Partnership Literacies action plan. The tender with the highest score is being recommended as the preferred supplier.

5.0 POLICY IMPLICATIONS

- 5.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. No major issues have been identified.
- 5.2 An Equality Impact Assessment has been carried out and will be made available on the Council website at <http://www.dundee.gov.uk/equanddiv/equimpact> .

6.0 CONSULTATION

- 6.1 The Chief Executive, Depute Chief Executive (Support Services), Assistant Chief Executive and Director of Finance have been consulted on this report and are in agreement with its contents.

7.0 BACKGROUND PAPERS

- 7.1 Equality Impact Assessment.

STEWART MURDOCH
DIRECTOR OF LEISURE AND COMMUNITIES

30 MAY 2011