

**REPORT TO: Education Committee - 19 April 2004**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 285-2004**

## **PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

## **RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

<b>Project Reference</b>	<b>Project</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
04-6018	Our Lady's Primary School - Replacement of Roof Dome	Dundee Contract Services	£8,000.00	£9,200.00	£10,000.00
04-6032	Morgan Academy - Removal of All Furniture and Equipment	Alexander Removals Ltd, Dundee	£63,060.00	£72,518.00	£72,518.00
04-6038	St Vincents Primary School - Window Replacement Phase 3	Muirfield (Contracts) Ltd, Dundee	£18,692.90	£21,497.90	£40,000.00

## **FINANCIAL IMPLICATIONS**

The Depute Chief Executive (Finance) has confirmed that funding for the above projects is available as detailed on the attached sheets.

## **CONSULTATIONS**

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications and the Chief Executive and the Depute Chief Executives (Support Services) and (Finance) have also been consulted in the preparation of this report.

## **BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

## **FURTHER INFORMATION**

Detailed information relating to the above Tenders is included on the attached sheets.

**John T P Porter**  
**City Architectural Services Officer**  
**9 April 2004**

**285-2004**

**EDUCATION COMMITTEE - 19 APRIL 2004**

<b>CLIENT</b>	Education	Education		
<b>PROJECT REFERENCE</b>	04-6018	04-6032		
<b>PROJECT</b>	Our Lady's Primary School Replacement of Roof Dome	Morgan Academy Removal of All Furniture and Equipment		
<b>DESCRIPTION OF WORKS</b>	Replacement of roof dome and associated flashings etc	Removal of furniture and equipment from Lawton Road to the original building restored following the fire		
<b>TOTAL COST</b>	Several Works £8,000.00 Allowances £1,200.00 <b>TOTAL</b> £9,200.00	Several Works £63,060.00 Allowances £9,458.00 <b>TOTAL</b> £72,518.00		
<b>FUNDING SOURCE</b>	Capital	Education Revenue Repairs and Maintenance		
<b>BUDGET PROVISION &amp; PHASING</b>	2004/2005 £10,000.00	2004/2005 £72,518.00		
<b>ADDITIONAL FUNDING</b>	None	None		
<b>REVENUE IMPLICATIONS</b>	Annual Capital Financing Costs £805.00	None		
<b>LOCAL AGENDA 21</b>	Resources are used efficiently and waste is minimised	None		
<b>EQUAL OPPORTUNITIES</b>	None	None		
<b>TENDERS</b>	Schedule of Rates 1 Dundee Contract Services £8,000.00	Three invited; three received 1 Alexander Removals Ltd, Dundee £63,060.00 2 Dundee Removal Services, Dundee £82,886.00 3 Justice of Dundee, Dundee £99,347.50	<i>Received</i>	<i>Checked</i>
<b>RECOMMENDATION</b>	Acceptance of offer	Acceptance of lowest tender		
<b>ALLOWANCES</b>	Professional Services £1,200.00 <b>TOTAL</b> £1,200.00	Professional Services £9,458.00 <b>TOTAL</b> £9,458.00		
<b>SUB-CONTRACTORS</b>	None	None		
<b>BACKGROUND PAPERS</b>	None	None		

**EDUCATION COMMITTEE - 19 APRIL 2004**

<b>CLIENT</b>	Education		
<b>PROJECT REFERENCE</b>	04-6038		
<b>PROJECT</b>	St Vincents Primary School Window Replacement Phase 3		
<b>DESCRIPTION OF WORKS</b>	Renewal of 23 windows with new uPVC double glazed windows		
<b>TOTAL COST</b>	Several Works		£18,692.90
	Allowances		£2,805.00
	TOTAL		<u>£21,497.90</u>
<b>FUNDING SOURCE</b>	Capital		
<b>BUDGET PROVISION &amp; PHASING</b>	2004/2005		£40,000.00
<b>ADDITIONAL FUNDING</b>	None		
<b>REVENUE IMPLICATIONS</b>	Annual Capital Financing Costs		£1,882.00
<b>LOCAL AGENDA 21</b>	None		
<b>EQUAL OPPORTUNITIES</b>	None		
<b>TENDERS</b>	Six invited; six received	<i>Received</i>	<i>Checked</i>
	1 Muirfield (Contracts) Ltd, Dundee	£18,692.90	£18,692.90
	2 Dundee Contract Services	£21,509.86	£21,509.86
	3 Andrew Shepherd Construction Ltd, Forfar	£26,286.25	£26,286.25
	Highest Tender	£31,586.71	
<b>RECOMMENDATION</b>	An offer was received from Century 21 Replacement Windows Ltd in the amount of £16,196 which, on examination, was found to be incomplete and did not comply with the requirements of the specification. Acceptance of the lowest valid offer from Muirfield (Contracts) Ltd is recommended for acceptance		
<b>ALLOWANCES</b>	Professional Services		£2,805.00
	TOTAL		<u>£2,805.00</u>
<b>SUB-CONTRACTORS</b>	None		
<b>BACKGROUND PAPERS</b>	None		