

REPORT TO: Policy and Resources Committee – 19 April 2004

REPORT ON: Software Purchase for Data Matching and Data Cleansing

REPORT BY: Head of Information Technology

REPORT NO: 276/2004

1.0 PURPOSE OF REPORT

- 1.1 To seek Committee approval for the purchase of Software to enable the set-up of a Master Address Data base in line with the Corporate ICT Strategy.

2.0 RECOMMENDATIONS

- 2.1 The Committee is recommended to:

Approve the purchase of Data Matching and Data Cleansing Software from Infoshare Limited, Millenium House, 21 Eden Street, Kingston-upon-Thames, Surrey.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The initial cost of £20,000 will be met from the Chief Executive's ICT Strategy Capital Budget and the ongoing annual maintenance cost of £ 3250.00 will be met from the IT Division Revenue Budget.

4.0 LOCAL AGENDA 21 IMPLICATIONS

- 4.1 For the operation and maintenance of a wide range of I.T. equipment and support systems, consideration will be given in support of all service developments in line with the requirements of Local Agenda 21.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

- 5.1 During the implementation of I.T. equipment and services, ongoing consideration will be given to the Council's Equal Opportunities Policies in the preparation of any resultant new Divisional practices affecting I.T, staff duties and opportunities.

6.0 BACKGROUND

- 6.1 As part of our ICT Strategy and e-government program we are part of a Consortium of all 32 Scottish Authorities working to establish, initially, a "Co-operative Address Gazeteer" and subsequently a Definitive National Addressing for Scotland database. As part of this process "Forth Valley GIS" undertook an exercise on behalf of several of the Councils within the consortium to identify quality software tools to help develop the Gazeteer, and the result of this exercise was recommendation to use the products supplied by Infoshare Limited as the standard software.

7.0 PROPOSAL

- 7.1 The proposal recommended for approval is considered to be the most advantageous and represent the overall best value purchase at this time.

8.0 CONSULTATION

- 8.1 The Chief Executive, the Depute Chief Executive (Finance) and the Assistant Chief Executive (Personnel) have been fully consulted in the preparation of this report and are in full agreement with its proposals.

NOTE

No background papers as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information were relied on to any material extent in preparing the above report).

Signed

Mr David White Head of Information Technology

Date 24 March 2004