

**REPORT TO: Education Committee - 21 April 2003**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 276-2003**

### **PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

### **RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

<b>Project Reference</b>	<b>Project</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
03-6024	St Mary's Primary School, Lochee - Repairs and External Repainting of Windows Phase 2	Dundee Contract Services	£8,600.00	£9,890.00	£10,000.00
03-6001	Blackness Primary School - Window Replacement 2003/2004	Muirfield (Contracts) Ltd, Dundee	£32,299.82	£37,472.82	£40,000.00
03-6017	Mill O'Mains Primary School - Renewal of Gymnasium Flooring	Dundee Contract Services	£9,800.00	£11,270.00	£11,270.00

### **FINANCIAL IMPLICATIONS**

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

### **CONSULTATIONS**

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications and the Chief Executive, the Director of Support Services and the Director of Finance have also been consulted in the preparation of this report.

### **BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

### **FURTHER INFORMATION**

Detailed information relating to the above Tenders is included on the attached sheets.

**John T P Porter**  
**City Architectural Services Officer**  
**11 April 2003**

**276-2003**

EDUCATION COMMITTEE - 21 APRIL 2003

CLIENT	Education	Education																			
<b>PROJECT REFERENCE</b>	03-6024	03-6001																			
<b>PROJECT</b>	St Mary's Primary School, Lochee Repairs and External Repainting of Windows Phase 2	Blackness Primary School Window Replacement 2003/2004																			
<b>DESCRIPTION OF WORKS</b>	Repairs and painting to South and West elevations to complete the works commenced in the last financial year	Window and stonework repairs to east and part of the north elevations																			
<b>TOTAL COST</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Several Works</td> <td style="text-align: right;">£8,600.00</td> </tr> <tr> <td>Allowances</td> <td style="text-align: right;">£1,290.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;"><b>£9,890.00</b></td> </tr> </table>	Several Works	£8,600.00	Allowances	£1,290.00	<b>TOTAL</b>	<b>£9,890.00</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Several Works</td> <td style="text-align: right;">£32,299.82</td> </tr> <tr> <td>Allowances</td> <td style="text-align: right;">£5,173.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;"><b>£37,472.82</b></td> </tr> </table>	Several Works	£32,299.82	Allowances	£5,173.00	<b>TOTAL</b>	<b>£37,472.82</b>							
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<b>FUNDING SOURCE</b>	Capital	Capital																			
<b>BUDGET PROVISION &amp; PHASING</b>	2003/2004 £10,000.00	2003/2004 £40,000.00																			
<b>ADDITIONAL FUNDING</b>	None	None																			
<b>REVENUE IMPLICATIONS</b>	None	None																			
<b>LOCAL AGENDA 21</b>	None	None																			
<b>EQUAL OPPORTUNITIES</b>	None	None																			
<b>TENDERS</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Schedule of Rates offer</td> <td></td> </tr> <tr> <td>1 Dundee Contract Services</td> <td style="text-align: right;">£8,600.00</td> </tr> </table>	Schedule of Rates offer		1 Dundee Contract Services	£8,600.00	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Six invited; six received</td> <td style="width: 10%; text-align: right;"><i>Received</i></td> <td style="width: 10%; text-align: right;"><i>Checked</i></td> </tr> <tr> <td>1 Muirfield (Contracts) Ltd, Dundee</td> <td style="text-align: right;">£32,049.82</td> <td style="text-align: right;">£32,299.82</td> </tr> <tr> <td>2 Dundee Contract Services</td> <td style="text-align: right;">£33,081.72</td> <td style="text-align: right;">£33,081.72</td> </tr> <tr> <td>3 Alexander Oastler Ltd, Dundee</td> <td style="text-align: right;">£36,906.00</td> <td style="text-align: right;">£36,906.00</td> </tr> <tr> <td>Highest Tender</td> <td style="text-align: right;">£43,914.48</td> <td></td> </tr> </table>	Six invited; six received	<i>Received</i>	<i>Checked</i>	1 Muirfield (Contracts) Ltd, Dundee	£32,049.82	£32,299.82	2 Dundee Contract Services	£33,081.72	£33,081.72	3 Alexander Oastler Ltd, Dundee	£36,906.00	£36,906.00	Highest Tender	£43,914.48	
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<b>RECOMMENDATION</b>	Acceptance of offer	Acceptance of lowest tender																			
<b>ALLOWANCES</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Professional Services</td> <td style="text-align: right;">£1,290.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;"><b>£1,290.00</b></td> </tr> </table>	Professional Services	£1,290.00	<b>TOTAL</b>	<b>£1,290.00</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Planning Supervisor</td> <td style="text-align: right;">£365.00</td> </tr> <tr> <td>Professional Services</td> <td style="text-align: right;">£4,808.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;"><b>£5,173.00</b></td> </tr> </table>	Planning Supervisor	£365.00	Professional Services	£4,808.00	<b>TOTAL</b>	<b>£5,173.00</b>									
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<b>TOTAL</b>	<b>£5,173.00</b>																				
<b>SUB-CONTRACTORS</b>	None	Stewart Small & Son, Dundee TS Sealants Ltd, Kirkcaldy Painter Sealant Work																			
<b>BACKGROUND PAPERS</b>	None	None																			

**EDUCATION COMMITTEE - 21 APRIL 2003**

<b>CLIENT</b>	Education	
<b>PROJECT REFERENCE PROJECT</b>	03-6017 Mill O'Mains Primary School Renewal of Gymnasium Flooring	
<b>DESCRIPTION OF WORKS</b>	Replacement of the existing vinyl flooring with new sheet vinyl and associated alterations to skirtings and doors	
<b>TOTAL COST</b>	Several Works	£9,800.00
	Allowances	£1,470.00
	<b>TOTAL</b>	<b>£11,270.00</b>
<b>FUNDING SOURCE BUDGET PROVISION &amp; PHASING</b>	Capital 2003/2004	£11,270.00
<b>ADDITIONAL FUNDING</b>	None	
<b>REVENUE IMPLICATIONS</b>	None	
<b>LOCAL AGENDA 21</b>	None	
<b>EQUAL OPPORTUNITIES</b>	None	
<b>TENDERS</b>	Schedule of Rates offer 1 Dundee Contract Services	£9,800.00
<b>RECOMMENDATION</b>	Acceptance of offer	
<b>ALLOWANCES</b>	Professional Services	£1,470.00
	<b>TOTAL</b>	<b>£1,470.00</b>
<b>SUB-CONTRACTORS</b>	None	
<b>BACKGROUND PAPERS</b>	None	