

REPORT TO: POLICY AND RESOURCES COMMITTEE
REPORT ON: TRANSFER OF CLEANING POSTS TO TAYSIDE CONTRACTS
REPORT BY: DEPUTE CHIEF EXECUTIVE (SUPPORT SERVICES)
REPORT NO: 256-2011

1 PURPOSE OF REPORT

1.1 To seek approval for the transfer of cleaning posts to Tayside Contracts.

2 RECOMMENDATIONS

- 2.1 It is recommended the Policy and Resources Committee approve the transfer of cleaning posts to Tayside Contracts.
- 2.2 Remit to the Depute Chief Executive (Support Services) and the Head of Personnel to take forward the appropriate establishment change.

3 FINANCIAL IMPLICATIONS

3.1 It is anticipated savings of approximately £35,000 pa will be achieved in a full financial year.

4 BACKGROUND

- 4.1 The Cleaning Service within the Support Services Department undertakes the cleaning of Council offices within the City Square complex and some outlying offices.
- 4.2 In discussions with Tayside Contracts, it was apparent Tayside Contracts are in a position to deliver the same service at a reduced cost as a result of the economies of scale that exist within a larger cleaning organisation. Tayside Contracts currently has 1,540 cleaning posts, 632 of which are based in Dundee.

It is therefore proposed to transfer the following cleaning posts to Tayside Contracts.

Post Title	Grade	Number of Staff
Part-Time Cleaner	1	24
Assistant Part-Time Supervisor	2	1
Part-Time Supervisor	4	1

- 4.3 It is proposed to transfer the posts with effect from Monday, 4 July 2011.
- 4.4 There would be no material change to staff terms and conditions, however, they would be regulated by Tayside Contracts terms and conditions other than where DCC terms and conditions were more beneficial.

5 POLICY IMPLICATIONS

This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management.

There are no major issues.

6 CONSULTATIONS

6.1 The Chief Executive, Director of Finance, Head of Personnel and the trade unions have all been consulted in the preparation of this report and are in agreement with its contents.

7 BACKGROUND PAPERS

7.1 None.

Patricia McIlquham
Depute Chief Executive (Support Services)

Date: 4 May 2011