

**DUNDEE CITY COUNCIL**

**REPORT TO: SOCIAL WORK AND HEALTH COMMITTEE – 22 JUNE 2015**

**REPORT ON: STANDARD CHARGES FOR LOCAL AUTHORITY RESIDENTIAL UNITS 2015-16**

**REPORT BY: HEAD OF SERVICE, STRATEGY, INTEGRATION, PERFORMANCE AND SUPPORT SERVICES**

**REPORT NO: 239-2015**

**1.0 PURPOSE OF THE REPORT**

1.1 This report recommends the level of standard charge to be applied in 2015-16 for local authority residential accommodation for adults and older people.

**2.0 RECOMMENDATIONS**

2.1 It is recommended that the Social Work and Health Committee agrees standard charges for local authority residential accommodation as laid out in Appendix 1.

**3.0 FINANCIAL IMPLICATIONS**

3.1 The effect of the adoption of these recommended standard charges have been incorporated into the Social Work Department's Revenue Budget 2015-16.

**4.0 MAIN TEXT**

4.1 The local authority is required by statute to review its charges for residential accommodation for adults and older people each year. The method of calculating charges is prescribed by regulation and guidance and results in a full economic cost being calculated, including overheads and depreciation.

4.2 Each resident has a full assessment of their financial circumstances each year, which determines the amount they are required to contribute to the cost of their care. Only those residents with savings in excess of £26,250 or significant weekly income pay the full standard charge for their care less free personal care allowances. At present 13 residents pay the full standard charge from a total of 122 permanent residents. Every resident retains at least £25.05 per week in personal allowance.

4.3 Any placements made by other local authorities to these units will be charged at the fee rates noted in Appendix 1.

**5.0 POLICY IMPLICATIONS**

5.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management.

5.2 An Equality Impact Assessment has been carried out and is attached to this report.

**6.0 CONSULTATION**

6.1 The Chief Executive, Director of Corporate Services and Head of Democratic and Legal Services have been consulted in preparation of this report.

**7.0 BACKGROUND PAPERS**

None.

**Laura Bannerman**  
**Head of Service**  
**Strategy, Integration, Performance and Support Services**

**Date: 11<sup>th</sup> June 2015**

## APPENDIX 1

### RECOMMENDATIONS

It is recommended that the following standard charges be applied from 1<sup>st</sup> June 2015:

	<b>£ per week from April 2014</b>	<b>£ per week from 1<sup>st</sup> June 2015</b>
Residential Homes for Older People	854	858
Whitetop Centre Respite Unit	2,827	2,862
Mackinnon Centre Respite Unit	962	962



**EQUALITY IMPACT ASSESSMENT TOOL**

**Part 1: Description/Consultation**

<b>Is this a Rapid Equality Impact Assessment (RIAT)?</b> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/>	
<b>Is this a Full Equality Impact Assessment (EQIA)?</b> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/>	
<b>Date of Assessment:</b> 04/06/15	<b>Committee Report Number:</b> 239-2015
<b>Title of document being assessed:</b> Standard Charges for Residential Units 2015/16	
<b>1. This is a new policy, procedure, strategy or practice being assessed</b> (If yes please check box) <input type="checkbox"/>	<b>This is an existing policy, procedure, strategy or practice being assessed?</b> (If yes please check box) <input checked="" type="checkbox"/>
<b>2. Please give a brief description of the policy, procedure, strategy or practice being assessed.</b>	Report advises elected members of the standard charges to be applied for Dundee City Council Residential Units
<b>3. What is the intended outcome of this policy, procedure, strategy or practice?</b>	To agree the standard charges for 2015/16 as required by statute.
<b>4. Please list any existing documents which have been used to inform this Equality and Diversity Impact Assessment.</b>	n/a
<b>5. Has any consultation, involvement or research with protected characteristic communities informed this assessment? If yes please give details.</b>	No – the local authority is required by statute to review its charges each year.
<b>6. Please give details of council officer involvement in this assessment.</b>  (e.g. names of officers consulted, dates of	Dave Berry Joyce Barclay

meetings etc)	
<p><b>7. Is there a need to collect further evidence or to involve or consult protected characteristics communities on the impact of the proposed policy?</b></p> <p>(Example: if the impact on a community is not known what will you do to gather the information needed and when will you do this?)</p>	No – charges are applied based on an individuals ability to contribute to the cost of services

**Part 2: Protected Characteristics**

**Which protected characteristics communities will be positively or negatively affected by this policy, procedure or strategy?**

**NB Please place an X in the box which best describes the "overall" impact. It is possible for an assessment to identify that a positive policy can have some negative impacts and visa versa. When this is the case please identify both positive and negative impacts in Part 3 of this form.**

**If the impact on a protected characteristic communities are not known please state how you will gather evidence of any potential negative impacts in box Part 1 section 7 above.**

	<b>Positively</b>	<b>Negatively</b>	<b>No Impact</b>	<b>Not Known</b>
Ethnic Minority Communities including Gypsies and Travellers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gender	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gender Reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Religion or Belief	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
People with a disability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Age	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lesbian, Gay and Bisexual	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Socio-economic	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pregnancy & Maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other (please state)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### Part 3: Impacts/Monitoring

<p><b>1. Have any positive impacts been identified?</b></p> <p>(We must ensure at this stage that we are not achieving equality for one strand of equality at the expense of another)</p>	<p>Statutory payments for free personal care ensure that self funding individuals over the age of 65 don't pay the full cost of care.</p>
<p><b>2. Have any negative impacts been identified?</b></p> <p>(Based on direct knowledge, published research, community involvement, customer feedback etc. If unsure seek advice from your departmental Equality Champion.)</p>	<p>No</p>
<p><b>3. What action is proposed to overcome any negative impacts?</b></p> <p>(e.g. involving community groups in the development or delivery of the policy or practice, providing information in community languages etc. See Good Practice on DCC equalities web page)</p>	<p>n/a</p>
<p><b>4. Is there a justification for continuing with this policy even if it cannot be amended or changed to end or reduce inequality without compromising its intended outcome?</b></p> <p>(If the policy that shows actual or potential unlawful discrimination you must stop and seek legal advice)</p>	<p>n/a</p>
<p><b>5. Has a 'Full' Equality Impact Assessment been recommended?</b></p> <p>(If the policy is a major one or is likely to have a major impact on protected characteristics communities a Full Equality Impact Assessment may be required. Seek advice</p>	<p>no</p>

<p>from your departmental Equality lead.)</p>	
<p><b>6. How will the policy be monitored?</b></p> <p>(How will you know it is doing what it is intended to do? e.g. data collection, customer survey etc.)</p>	<p>Demand and occupancy levels for these services are monitored regularly therefore any impact on demand caused by levels of fees will be identified.</p>



**Part 4: Contact Information**

<b>Name of Department or Partnership</b>	Social Work
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<b>Type of Document</b>	
Human Resource Policy	<input type="checkbox"/>
General Policy	<input type="checkbox"/>
Strategy/Service	<input checked="" type="checkbox"/>
Change Papers/Local Procedure	<input type="checkbox"/>
Guidelines and Protocols	<input type="checkbox"/>
Other	<input type="checkbox"/>

<b>Manager Responsible</b>	<b>Author Responsible</b>
<b>Name:</b> Laura Bannerman	<b>Name:</b> Dave Berry
<b>Designation:</b> Head of Service, Strategy, Integration, Performance and Support Services	<b>Designation:</b> Head of Service, Finance, Contracts and Welfare Rights
<b>Base:</b> Dundee House	<b>Base:</b> Dundee House
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<b>Signature of author of the policy:</b>	Dave Berry	<b>Date:</b> 04/06/15
<b>Signature of Director/Head of Service:</b>	Laura Bannerman	<b>Date:</b> 04/06/15
<b>Name of Director/Head of Service:</b>	Laura Bannerman	
<b>Date of Next Policy Review:</b>	May 2016	

