

DUNDEE CITY COUNCIL

REPORT TO: Leisure, Arts and Communities Committee - 9 May 2011

REPORT ON: Administrative Grants to Community Councils and Neighbourhood Representative Structures 2011–2012

REPORT BY: Director of Leisure and Communities

REPORT NO: 225-2011

1.0 PURPOSE OF REPORT

1.1 This report seeks approval for the payment of administrative grants for the financial year 2011-2012 to Community Councils and Neighbourhood Representative Structures in existence or established during the year, and to confirm the formulae for payment.

2.0 RECOMMENDATIONS

It is recommended that:

- 2.1 Administrative grants are awarded to all Community Councils currently in existence or established during 2011/2012 in accordance with the Council's Revised Scheme for the Operation of Community Councils.
- 2.2 Administrative grants are also awarded to other Neighbourhood Representative Structures which meet the eligibility criteria set out in Committee Report No. 725 – 2002.
- 2.3 Grants are awarded according to the following formulae: a lump sum of £330 per Community Council/Neighbourhood Representative Structure plus 1.2p per resident in each area (see Appendix 1).
- 2.4 An administration grant of £440 is awarded to the Dundee Civic Forum.
- 2.5 Community Councils or Neighbourhood Representative Structures established beyond 1 April 2011 will only be eligible for a grant for the part of the year from their inception.

3.0 FINANCIAL IMPLICATIONS

3.1 The value of grants awarded to established organisations is £4,030. This along with the cost of grants to any new organisations will be contained within the Leisure and Communities Neighbourhood Regeneration Fund Budget for 2011-2012.

4.0 ADMINISTRATION GRANT AWARDS 2010 - 2011

- 4.1 The formulae governing the award of administrative grants provides for Community Councils/Neighbourhood Structures to receive a basic lump sum of £330, plus an additional 1.2p per resident. To be eligible for a grant, Community Councils/Neighbourhood Representative Structures must first make formal application by submitting audited annual accounts for the period 2010-2011 where appropriate. To qualify for a grant award, the applicant body should have less than twice the amount of their recommended grant in their administrative account at 31 March 2011.
- 4.2 The Revised Scheme for the Operation of Community Councils makes provision for 19 Community Councils in Dundee. At present there are 4 Community Councils: Broughty Ferry, Fintry, City Centre and Harbour and West End.

- 4.3 Ardler Village Trust, Kirkton Partnership, Whitfield Development Group, Stobswell Forum and Coldside Forum continue to operate as recognised Neighbourhood Representative Structures, and in so doing fulfil the role of Community Councils for their respective areas.
- 4.4 The Dundee Civic Forum enables Community Councils and Neighbourhood Representative Structures to share information, liaise jointly with the City Council, develop training programmes and promote their development.
- 4.5 Community Councils/Neighbourhood Representative Structures established after 1 April 2011 will be awarded a grant proportionate to the number of months they are operational between 1 April 2011 and 31 March 2012.

5.0 REVIEW OF THE SCHEME FOR THE OPERATION OF COMMUNITY COUNCILS

- 5.1 The findings of the Scottish Government's Community Council Working Group (CCWG) were published in March 2009.
- 5.2 The first phase of the consultation to review Dundee City Council's Community Council boundaries took place between September 2009 and November 2009.
- 5.3 The Committee agreed on 10 May 2010 that a public consultation exercise should be undertaken on proposed amendments to the Scheme of Operation. The consultation process was held over a twelve week period from July to September 2010. The consultation addressed the plan of Community Councils areas' and the Scheme itself.
- 5.4 On 25 October 2010, Committee agreed to adopt an amended Scheme for the Establishment of Community Councils which set out the Community Council area boundaries and a Code of Conduct.
- 5.5 New nominations for Community Councillors were invited to sit on the existing Community Councils of West End, Broughty Ferry, Fintry and City Centre and Harbour during January and February 2011. New Community Councillors were elected to sit on West End and Broughty Ferry Community Council. Fintry Community Council has to confirm a date to hold elections. No new nominations were received for City Centre and Harbour Community Council and, as it has not met for a considerable period of time, meets the criteria for dissolution.

6.0 POLICY IMPLICATIONS

- 6.1 The report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. No major issues have been identified.
- 6.2 An Equality Impact Assessment has been carried out and will be made available on the Council website <http://www.dundee.gov.uk/eguanddiv/eguimpact/>.

7.0 CONSULTATION

- 7.1 The Chief Executive, Depute Chief Executive (Support Services), Assistant Chief Executive and Director of Finance have been consulted on this report.

8.0 BACKGROUND PAPERS

8.1 Appendix 1.

8.2 Equality Impact Assessment.

**STEWART MURDOCH
DIRECTOR OF LEISURE AND COMMUNITIES**

25 APRIL 2011

APPENDIX 1

COMMUNITY COUNCILS: ADMINISTRATIVE GRANTS

1 APRIL 2011 TO 31 MARCH 2012

Community Council/Neighbourhood Representative Structure	Population	Basic Sum (£)	1.2p Per Capita (£)	Grant (£)
Broughty Ferry Community Council	18439	330	221	551
Fintry Community Council	6658	330	80	410
West End Community Council	14565	330	175	505
Ardler Village Trust	2786	330	33	363
Stobswell Forum	12445	330	149	479
Kirkton Partnership	7771	330	93	423
Whitfield Development Group	6258	330	75	405
Coldside Neighbourhood Representative Structure	10339	330	124	454
Dundee Civic Forum	-	440	-	440
Totals				4,030

Community Councils	£1,466
Neighbourhood Representative Structures	£2,124
Dundee Civic Forum	<u>£ 440</u>
Total	£4,030