

REPORT TO: Policy And Resources Committee - 25 April 2011

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 223-2011

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
11-2303	Dundee House - Removals	Dundee Removal Services Ltd., Dundee	£72,244.00	£76,744.00	£76,744.00

FINANCIAL IMPLICATIONS

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

POLICY IMPLICATIONS

This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to policy implications and the Chief Executive, Depute Chief Executive (Support Services) and Director of Finance have also been consulted in the preparation of this report. Any issues are detailed on the attached sheets.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, there are no background papers.

FURTHER INFORMATION

(1) Detailed information relating to the above Tenders is included on the attached sheets.

(2) The construction works in this report have been procured using the general guidance contained in the following documents approved by the Council :-

- a) Report Nr 148-2003 : Partnering Guidelines for Construction Projects
- b) Report Nr 356-2009 : Construction Procurement Policy
- c) Standing Orders : Tender Procedures of the Council

Rob Pedersen
City Architectural Services Officer
12 April 2011

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CLIENT	City Development	
PROJECT REFERENCE PROJECT	11-2303 Dundee House Removals	
DESCRIPTION OF WORKS	The works comprise the removal of general furniture and equipment, personal items and operational and archive filing for all the staff relocation from Tayside House, Podium Block, City House, Shore Terrace, Castle Street and Balmerino Road to Dundee House and City Square.	
TOTAL COST	Several Works	£72,244.00
	Allowances	£4,500.00
	TOTAL	£76,744.00
FUNDING SOURCE BUDGET PROVISION & PHASING	Renewal and Repairs Fund 2011/2012	£76,744.00
ADDITIONAL FUNDING	None	
REVENUE IMPLICATIONS	None	
POLICY IMPLICATIONS	There are no major issues.	
CONSULTATIONS	There are no major issues.	
TENDERS	Partnering project : 1 Dundee Removal Services Ltd., Dundee	£72,244.00
RECOMMENDATION	Acceptance of offer	
ALLOWANCES	Professional Services	£4,500.00
	TOTAL	£4,500.00
SUB-CONTRACTORS	None	
BACKGROUND PAPERS	None	