

ITEM No ...5.....

REPORT TO: CHILDREN AND FAMILIES SERVICES COMMITTEE – 25 JUNE 2018
REPORT ON: IMPLEMENTATION OF PROCUREMENT FRAMEWORK FOR SERVICES
REPORT BY: EXECUTIVE DIRECTOR OF CHILDREN AND FAMILIES SERVICE
REPORT NO: 222-2018

1.0 PURPOSE OF REPORT

This report requests approval to implement a Framework for Services for Children and Families Service to engage with providers and ensure compliance with Procurement Legislation.

2.0 RECOMMENDATIONS

- 2.1 The Committee is asked to:-
- i. note the content of the report, and
 - ii. approve the proposed Procurement Framework process.

3.0 FINANCIAL IMPLICATIONS

- 3.1 There are no financial implications associated with the implementation of the Framework.
- 3.2 Scottish Government is allocating significant funding direct to schools therefore the Framework is designed to support purchasing and monitoring of funding.
- 3.3 The total estimated value of the Framework is approximately £1 million based on a proportion of additional funding after taking into consideration current commitments and plans within the Service such as staff costs and existing projects.

4.0 MAIN TEXT

Background and Proposal

- 4.1 The Scottish Government has committed to providing additional funding to schools across Scotland as part of the Scottish Attainment Challenge Programme. The framework will provide a structure to support schools procure the most common services currently used in an efficient and managed way.
- 4.2 The Children and Families Service covers more than schools and recognises that all establishments within the Service can contribute to raising attainment and improving outcomes for our young people. The Framework is therefore intended to cover all of the Children and Families Service and all funding streams within the service.
- 4.3 The main purpose of the Framework is to support Children and Families Service to comply with procurement obligations. The Framework will create market opportunities through open and transparent processes whilst ensuring appropriate terms and conditions and compliance checks are in place.
- 4.4 Establishments are required to utilise capacity within current provisions and services supplied by Council partners, arm's length organisations and existing commissioned services prior to engaging with suppliers on the proposed Framework.
- 4.5 The Council has statutory responsibilities to comply with procurement legislation and existing procurement procedures as well as to secure best value.

- 4.6 The Framework will allow interested local and national organisations, third sector parties and businesses to register an interest in supplying services to establishments. The Framework would include details of the nature and impact of their service on young people's outcomes and the associated costs.
- 4.7 The Framework will result in greater flexibility and choice for schools while providing opportunities for new and or smaller organisations to work with schools.
- 4.8 Use of the Framework will also streamline the Procurement process by removing the need for one off tender processes to be instigated, allowing establishments quicker access to providers when the need for an intervention has been identified.
- 4.9 The Framework duration will be for 12 months initially. This will enable the Children and Families Service to then refine and update the Framework including providing opportunities for new suppliers to join.
- 4.10 Inclusion on the Framework will not guarantee work as it will be used at the discretion of establishments.
- 4.11 The tender process to join the Framework will be based on the following lots:

Lot	Title	Explanations of Lots
1	Activity Based Learning	Providing a service which engages and encourages pupils to learn through the participation in non academic activities and experiences. These may include but are not limited to outdoor learning, sport and social activities.
2	Clubs (After School/ Breakfast)	Services which provide a regulated club which offers a safe environment for children outside of school hours. Clubs often include the provision of food and some activities or social element. These may include but are not limited to 'breakfast club' and 'after school club.'
3	Counselling, Support and Advice Services	Services which provide professional assistance, guidance and support in resolving personal or psychological problems. These may include but are not limited to group and/or one to one work with pupils or families, counselling, mediation and services to promote good mental wellbeing. This may also include providing CPD / Training to staff groups or individuals.
4	Creative Engagement	Providing a service which focuses on engaging pupils and learning through creative activities. These may include but are not limited to, music, art, drama and dance.
5	External Tutors/ Additional Support	Providing a service where external personnel offer additional support to pupils on a group or one to one basis. Services may include but are not limited to; resilience coaching, speech and language therapists, literacy and maths champions and nurture support. For clarity individuals who provide this service will not be employed by the Council, there services will be purchased.
6	Mentoring	Providing a service which focuses on the support and encouragement of pupils to manage their own learning in order that they may maximise their potential, develop their skills, improve the performance and become the person they want to be. This service may include but is not limited to

		coaching, youth work and support, family support and mentorship programs.
7	Pupil Workshops	Providing a service which engages pupils on a particular subject, activity or project through discussion, performance or participation in class(s) dedicated to the project or activity. This service may include but is not limited to mindfulness, confidence building, nutrition, diversity and health and wellbeing.

4.12 Within each lot there will be a further opportunity for mini competitions where a specific, bespoke or one-off project is identified.

4.13 Establishments will have responsibility for monitoring delivery, impact and quality of services they engage with through the framework and will be supported by relevant procurement staff to ensure this is carried out in accordance with the agreed monitoring procedures.

5.0 POLICY IMPLICATIONS

5.1 This report has been subject to an assessment of any impacts on Equality & Diversity, Fairness & Poverty, Environment and Corporate Risk. A copy of the Impact Assessment is available on the Council's website at www.dundee.gov.uk/iia/reports.

6.0 CONSULTATION

6.1 The Council Management Team have been consulted in the preparation of this report.

7.0 BACKGROUND PAPERS

7.1 None.

PAUL CLANCY
Executive Director

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