

REPORT TO: POLICY AND RESOURCES COMMITTEE – 14 JANUARY 2013
REPORT ON: DUNDEE FAIRNESS ACTION PLAN – FIRST PROGRESS REPORT
REPORT BY: CHIEF EXECUTIVE
REPORT NO: 22-2013

1. PURPOSE OF REPORT

1.1 This report provides an update on all of the commitments set out in the Dundee Partnership's Fairness Action Plan.

2. RECOMMENDATIONS

2.1 It is recommended that Committee notes the progress made on the commitments included in the Fairness Action Plan.

3. FINANCIAL IMPLICATIONS

None.

4. BACKGROUND

4.1 The Dundee Partnership adopted *For Fairness in Dundee, the strategy for challenging poverty and promoting inclusion in Dundee* at its meeting in June 2012. A detailed action plan was prepared with commitments against each of the outcomes in the framework which addressed Social Inclusion, Financial Inclusion, Communities and Neighbourhoods, Health, Employability and Learning.

4.2 Progress on the Fairness Plan is being monitored using the Council's Online Plan Monitoring Database and appendix one shows full details of the first updates provided by lead officers.

4.3 Given that the Fairness Action Plan was only approved in June and that it contains many new commitments, reasonable progress has been made across the board and significant achievements already delivered include:

- adoption of Living Wage for Council employees
- community benefits through procurement policy adopted by the Council
- Dundee Partnership Social Enterprise Strategy and Action Plan agreed
- additional funding secured to pilot a family literacy initiative in Kirkton and St Mary's
- NHS Tayside Endowment Fund Board awarded funding to roll out social prescribing scheme for a further year
- community training delivered in partnership with the Poverty Alliance
- additional benefit tribunals representation delivered through Dundee North Law Centre
- preparation for welfare reform well underway featuring close partnership with public and voluntary partners including DWP

4.4 Regular updates will be collected and presented to Committee every six months.

5. **POLICY IMPLICATIONS**

This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality and Impact Assessment and Risk Management. The Fairness Action Plan and progress in implementing it, will make a significant positive impact in tackling poverty in Dundee.

6. **CONSULTATIONS**

The Director of Corporate Services, Head of Democratic and Legal Services and all Community Planning partners have been consulted in the preparation of this report.

7. **BACKGROUND PAPERS**

None.

David K Dorward
Chief Executive

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07/01/2013

Dundee Partnership Fairness Action Plan 2012

Description	Owner/Officer	Latest Assessment	Target Date	Status
Dundee will be an internationally recognised city at the heart of a vibrant region with more and better employment opportunities for our people				
Create a new childcare social enterprise for the city and support through the Business Gateway	Mike Galloway/Eric Peebles	<p>13/11/2012 Working group established to investigate and take this initiative forward. Early investigation of similar provision elsewhere has included a visit to 2 social enterprise nurseries in Glasgow. The development of a childcare social enterprise is a feature of the social enterprise strategy for the city that also includes consultancy support for advice, planning and commercial appraisal. Meetings with the consultants will commence before the year end.</p>	31/05/2017	On Schedule
Fast track referrals from welfare/advice services to employability pipeline	David Dorward/Derek Miller	<p>12/11/2012 Discussion underway with Discover Opportunities Centre on how FI agencies can refer appropriate clients to employability support projects. This will also dovetail with the Council's own early intervention initiative whereby front line staff are being upskilled to identify customers in need of support and make referrals to appropriate agencies.</p>	31/05/2017	On Schedule
Improve the success of the Dundee Employability Pipeline	Mike Galloway/Allan Millar	<p>03/12/2012 A number of activities have been undertaken, are underway or have been planned to improve the success of the Dundee Employability Pipeline including: Organisations funded through the City Council's Regeneration Fund or European Social Fund are required to join the pipeline. Recently organisations that are not directly funded by the Partnership, for example Remploy have joined the pipeline. This means that clients of existing deliver partners gain access to new services and clients of the new delivery partners gain access to the services available through the rest of the employability pipeline. Where organisations are not achieving the targets they agreed to deliver, they are subject to Performance Improvement Meetings where Council Officers alongside project staff will discuss actions designed to improve performance and agree an action plan. It was reported to the Dundee Partnership Employability Group in November that 11 of the 39 projects in the pipeline were not achieving their targets. In order to improve compliance with European Social Fund requirements, and to improve the quality of record keeping and client files, a self assessment regime was introduced in May 2012. In order to improve the alignment of the Dundee Employability Pipeline with The Scottish Government and Skills Development Scotland Strategic Skills Pipeline, the Dundee Pipeline will be reviewed and will become a 5 stage pipeline. This will have a long term impact of reducing administrative costs and ease the process of attracting external funding. The review, which may have to take account of reductions in funding, also allows the Partnership to identify which elements of the pipeline have been most and least effective in supporting clients achieve job outcomes and sustain job outcomes. Discussions are underway to create a single pot of funding. This has the potential to improve the alignment of funding sources, e.g. the alignment of objectives and outcomes, whilst reducing the administrative burden on</p>	31/05/2017	On Schedule

		projects.		
Increase social enterprise development including a new strategy for the Dundee Partnership	Mike Galloway/Eric Peebles	23/11/2012 Strategy and Action Plan will be finalised by end Nov 12. A Social Enterprise Development Board will oversee and be responsible for supporting and monitoring implementation of the approved Action Plan. Implementation will be supported by external consultants with a specific brief to research and support the development of increased child care provision in the city as well as opportunities to develop new and grow existing social enterprises.	31/05/2017	On Schedule
Increase the number of modern apprenticeships for young people across all sectors in the city	Alan Baird/Rachael Thomas	21/11/2012 An options paper for expanding the Modern Apprentice programme within Dundee City Council went to the Council's Strategic Management Team for consideration in September and a further update report has been requested for November 2012.	31/05/2017	On Schedule
Introduce and secure community benefits including employment and training opportunities from the Council's capital plan and all other major contracts awarded by Dundee City Council and across the public sector	Marjory Stewart/Karen Lawson	05/12/2012 Community Benefits through Procurement Report approved at September Policy & Resources Committee. Working Groups now set up with each department to communicate and agree on desired approach. Currently gathering information on contracts due for renewal with aim to identify appropriate community benefit approach to be targeted in each specific contract.	31/05/2017	On Schedule
Maximise job creation, local employment and training opportunities from major economic regeneration developments including Dundee Waterfront, V&A at Dundee and the renewables industry	Mike Galloway/Stan Ure	03/12/2012 Community benefit now being sought from all waterfront projects. Three small companies now set up in Dundee on the back of renewables prospects. Employment potential 20. Dundee College now expanded and re-equipped welding training facilities.	31/05/2017	On Schedule
Stimulate the creation of more small businesses	Mike Galloway/Eric Peebles	23/11/2012 Fortnightly Enterprise Clubs have proved successful in stimulating and creating more small businesses, these briefing sessions providing the basics for individuals requiring more insight and direction on how to start a business. These initial briefing sessions are supported by community based business outreach surgeries, providing on-going support to assist individuals complete the business planning process and work towards starting their businesses.	31/05/2017	On Schedule
<u>Our children will be safe, healthy, achieving, nurtured, active, respected, responsible and included</u>				
Expand Save By The Bell project into secondary schools	Michael Wood/Paul Clancy	03/12/2012 The link secondary Quality Improvement Officer is continuing to take a lead role in promoting the expansion of Save By The Bell across all secondary schools. Within one secondary school, first year pupils are provided with a leadership opportunity to manage the initiative within the school. Challenges, however, remain in increasing uptake within the secondary sector partly due to young people's access to a range of alternative saving measures.	31/05/2017	On Schedule

Implement Family Firm approach for looked after children	Alan Baird/Bert Sandeman	29/10/2012 Family Firm approach is where DCC as Corporate Parents make available opportunities within DCC departments for work experience and/or jobs for looked after and previously looked after children. Family Firm in Dundee is well advanced with all DCC departments now signed up to consider where appropriate opportunities for LAC young people. The approach is now rolling out to NHS and other public sector employers.	31/05/2017	On Schedule
Increase the number of young people reaching positive destinations after school	Alan Baird/Karen Gunn	05/12/2012 Unable to provide accurate update as the School Leaver Destination Results for period August 2011 - June 2012 carried out by Skills Development Scotland have not been published yet but are due in early December.	31/05/2017	Behind Schedule
Increase young peoples' financial capability through Curriculum for Excellence	Michael Wood/Paul Clancy	30/11/2012 Within the Curriculum for Excellence 3-18, children and young people continue to develop financial capability through the achievement of related experiences and outcomes within the numeracy curriculum area. Specific curriculum interventions including Save By The Bell and Moneysense operable within a number of schools provide additional learning contexts in increasing young people's financial capability.	31/05/2017	On Schedule
Maximise take up of school clothing grants, free school meals and Educational Maintenance Allowance	Michael Wood/Paul Clancy	30/11/2012 Revised school review procedures continue to address the uptake by pupils of FME. Within secondary schools, uptake of FME by pupils continues to be addressed through, amongst other measures, discussions around attainment and principle component analysis.	31/05/2017	On Schedule
Raise awareness and build capacity to provide early literacy learning experiences for children and adults	Stewart Murdoch/Marie Dailly	04/12/2012 Additional funding has been secured from Education Scotland to pilot a targeted family literacy initiative at literacy hotspots in Kirkton and St Mary's. Initial contact has been made with 49 families.	31/05/2017	On Schedule
Remove financial barriers to extra-curricular activities such as school trips, music and sports activities for children from low-income households	Michael Wood/Paul Clancy	03/12/2012 Briefings have taken place between Education SMT members and Head Teachers regarding the need to remove financial barriers to promote the participation of pupils from low income families within a wide range of opportunities for achievement in areas including sports, arts and cultural activities.	31/05/2017	On Schedule
People in Dundee will experience fewer health inequalities				
Deliver Focus on Alcohol project	Steven Dalton/Steven Dalton	20/11/2012 FOA has become a recognised umbrella response to alcohol misuse in Dundee. A logo for the project was created by young people and a wide range of promotional / educational materials developed to help promote safe consumption of alcohol. These materials have been issued at many events and locations across the city. Two poster campaigns were developed to highlight specific issues in relation to alcohol misuse (including over consumption during the festive season and buying alcohol for those underage). In addition, funding was allocated to specific projects promoting a range of safe-drinking messages. A report on the overprovision of alcohol in the city has been developed and presented to the Licensing Forum. The report is due to be presented to the Licensing	31/05/2017	On Schedule

		Board by the end of 2012		
Deliver Keep Well and Hearty Lives programmes to vulnerable groups	David Lynch/Shona Hyman	<p>03/12/2012</p> <p>The first 6 months of 2012/3 has been challenging for both the Keep Well and Hearty Lives Dundee teams due to changes in funding and subsequent redesign. Significant progress has been made in delivering on both programmes. For the Keep Well extension, the first quarter from April to June saw a decrease in activity as general practice teams and core NHS staff planned for the new service. However there has been an increase in activity in the second quarter. There have been significant developments to support those offenders on community sentences which have resulted in an increased engagement with this group. As anticipated there are often complex health and social needs which require quite intensive support and follow up. A wide range of partners are involved in this work. Work supporting those who are homeless has restarted, building on previous learning with this group. Again the engagement and active involvement of a wide range of partners, particularly in the voluntary sector, has been critical to progressing this work, as well as the Health and Homeless Outreach Team. Progressing work to support those with substance misuse (drug and alcohol) issues has been challenging as Keep Well had no previous experience of working with this group. Partnerships with a range of statutory and non-statutory agencies have resulted in positive engagement with a number of people. It is anticipated this will increase as new ways of working continue to be tested. The Hearty Lives Dundee Active Families programme is supported by Dundee CHP, but delivered by the Sports Development Team with Leisure and Culture Dundee. The team continue to test innovative ways to support families within regeneration areas through both individual and group support. We are currently looking at increasing capacity in the team to cope with the number of referrals, and to potentially broaden the scope of the project to families who are not necessarily already supported by other agencies. Workplace Health Coaching for Hearty Lives Dundee continues to support individuals on low incomes around lifestyle change. The scope of this project is being broadened to accommodate self-referrals. We are also integrating this work more with workplace health checks for Keep Well which will be expanded over the coming year. Interim evaluation has been positive from those interviewed.</p>	31/05/2017	On Schedule
Develop a city-wide social prescribing approach targeted towards people with poor mental well-being	Stewart Murdoch/Sheila McMahan	<p>29/10/2012</p> <p>NHS Tayside Endowment Fund Board of Trustees has provided funding to roll out the existing social prescribing scheme, SOS (Sources of Support) in two further GP Practices from January 2013-14. The existing SOS scheme will continue to operate in Maryfield Medical Centre during this period. Support for wider approaches to social prescribing have been developed through the My Wellbeing tab of the Dundee City Council website, which has had over 6,500 hits in its first 4 months of operation.</p>	31/05/2017	On Schedule
Improve engagement on Recovery from alcohol and drug problems through the strengthening of existing links with community groups, family support groups and Community Planning Partnership structures	Steven Dalton/Steven Dalton	<p>12/11/2012</p> <p>The ADP has recently contributed to a Community Planning Partnership Forum on Recovery which explored the better linkages and support for mainstream agencies assisting with Recovery in Dundee . The ADP substance forum is currently in discussion with the Carer Centre in Dundee to explore other ways of involving carers. The Substance Forum has also recently discussed moving some meetings to the evening to</p>	31/05/2017	On Schedule

		enable those family members who work to attend. The Lead Officer will attend all LCPPs in the City to explore greater links and joint working on the Recovery agenda. This also includes a role for local communities in service development and commissioning and in the planning process.		
Improve mental wellbeing through increasing the resilience of residents in dealing with the negative impact of substance misuse	Steven Dalton/Steven Dalton	12/11/2012 The Lead Officer will attend all LCPPs in the City commencing November 2012 to explore greater links and joint working on the Recovery agenda. The meetings will also focus on the development of locally specific initiatives aimed at improving the efficacy of residents in addressing substance related issues.	31/05/2017	On Schedule
Increase health improvement financial incentive initiatives	David Dorward/Paul Carroll	03/12/2012 Smoking cessation incentives at present include give it up for you and give it up for baby and have been running for five years. External evaluation confirmed this was an efficient and effective approach. Plans are being developed to use financial incentives around healthy lifetime changes including blood borne virus management and weight management behaviours. This is still at the development stage.	31/05/2017	On Schedule
Increase referrals from health services to financial inclusion services	David Dorward/Derek Miller	03/12/2012 A presentation has been made to the CHP Executive Group about the Council's early intervention initiative and the upskilling of Council staff to recognise signs of poverty and deprivation and to be able to offer appropriate interventions/referrals to expert advice from local agencies. The CHP Executive Group agreed that they too have staff whose daily work with patients will expose evidence of poverty and deprivation and create opportunities to refer patients to appropriate benefit, money or debt advice agencies. Agreed that CHP will be kept informed about the roll-out of the Council's initiative and will consider relevant NHS staff participating at the appropriate time.	31/05/2017	On Schedule
Provide access to financial inclusion advice to individuals as part of their recovery from substance and alcohol misuse	Steven Dalton/Steven Dalton	12/11/2012 The ADP is currently revisiting the care pathway process in Dundee and exploring methods to engage with those in need of services and increase their retention. Income maximisation is viewed as a crucial initial step in the engagement process and steps are underway to include financial advice in all service providers' initial assessments.	31/05/2017	On Schedule
Reduce the prevalence of substance use amongst young people in Dundee	Steven Dalton/Steven Dalton	12/11/2012 The ADP is currently revisiting the care pathway process in Dundee and exploring methods to engage with those in need of services and increase their retention. This will include developing a clear care-pathway for young people affected by their own substance misuse. Current services in the City may require to be redesigned to assist greater access for young people to effective interventions (including ensuring generic services for young people are able to provide substance misuse interventions). There will be a greater emphasis on the input of substance misuse prevention work within schools and other settings, including an input within the Curriculum for Excellence. the Key to Change Project has been redesigned to assist in the prevention work undertaken through schools in the City	31/05/2017	On Schedule

Review over-provision of alcohol in communities	David Dorward/Carole Robertson	05/11/2012 The development of a community 'alcohol' profile taking account of information and data from the local authority, police, health, other statutory bodies and local community data has been compiled by a multi-agency group led by Public Health. A draft report on number/location of licences and incidence of alcohol related harm within electoral wards was endorsed by the Local Licensing Forum in Sep 2012. Subject to discussion at a joint licensing meeting in Dec, further work will be undertaken towards determining an assessment of liquor licences/overprovision in Dundee.	31/05/2017	On Schedule
Roll out StobsWELLbeing approach to improve mental wellbeing across community regeneration areas	Stewart Murdoch/Sheila McMahon	29/10/2012 Funding has been agreed by NHS Tayside Endowment Fund Board of Trustees to roll out the Equally Well approach in Dundee's CRAs from January 2013-14. Community profiles are currently being developed to help identify the priority community for roll out in each ward and decisions will be made by LCPPs in November 2012. The roll out will involve delivery of Mind Yer Heid sessions and logic model events, establishment of health networks and support for tests of change to improve community wellbeing.	31/05/2017	On Schedule
Undertake targeted immunisation take up campaign	Lucy Rennie/Lucy Rennie	20/11/2012 The Strategy and Performance Manager at Dundee CHP and Dundee City Council's Community Planning Manager met with Dr Chris McGuigan, Consultant in Public Health Medicine to discuss immunisation and targeting. It was agreed to further explore a couple of areas including immunisation uptake and looked after children, people who are homeless and substance misusers, and to explore further HPV immunisation for hard to reach girls.	31/05/2017	On Schedule
<u>Dundee will be a fair and socially inclusive city</u>				
Conduct community research through the EPIC Programme (Evidence Participation Change)	David Dorward/Peter Allan	04/12/2012 The community training phase of the EPIC programme run by the Poverty Alliance will take place later in November 2012. Further sessions will be held in Dundee to explore the skills needed and the practical implications of a community research approach. Input will be provided by the Poverty Alliance and the implementation will rely on local partners identifying the model and offering the necessary support to communities.	31/05/2017	On Schedule
Conduct feasibility study into a financial inclusion bill paying service in preparation for impact of Universal Credit	David Dorward/Derek Miller	12/11/2012 Discovery Credit Union has been liaising with its software supplier to ascertain what bill paying functionality is built into the current system. DWP has also been advertising nationally for proposals to create such a system and the results of that exercise are awaited. It is unlikely that a small CU such as DCU will be able to set up a bill paying function independently and so the outcome of the DWP exercise is crucial. DCU is also liaising with ABCUL to ascertain their plans. At this stage, DCU's investigations have gone as far as they can until information from DWP and ABCUL is to hand. A small group within DCU is monitoring progress closely.	31/05/2017	On Schedule
Deliver FSA Money for Life programme to students	David Dorward/Derek Miller	03/12/2012 Contact made with Scotland's Colleges and discussions in hand about local provision of training re the Money for Life Programme. Waiting for confirmation of availability of trainer so local colleges and other groups can be invited to participate	31/05/2017	On Schedule
Develop local organisation to represent interests of people and	David Dorward/Peter Allan	04/12/2012 Initial discussions have taken place with stakeholders across the public and voluntary sectors and	31/05/2017	On Schedule

community experiencing poverty		an exploratory event will be held in February in conjunction with the Equally Well roll out process.		
Expand use of National Entitlement Card to provide subsidised access to services and facilities	David Dorward/Paul Carroll	03/12/2012 A group has met three times to review the policies and procedures related to concessions. It is working on entitlement criteria, nature of concession (discount level) and delivery through use of the NEC smartcard. The NEC smartcard team have also called the first meeting of a group to issue a KIDZ card so that children under twelve and their families can use the smartcard as part of the concessions approach. The smartcard also removes the stigma of using concessions because it is the same basis that everyone accesses the service.	31/05/2017	On Schedule
Explore Green Deal and bulk fuel buying schemes for Council tenants to reduce fuel poverty	Elaine Zwirlein/Heather Mcquillan	22/11/2012 Green Deal is largely a private sector scheme and the Council has not yet reached a final decision on the extent to which it will be promoting the scheme. Alongside the Green Deal sits the ECO (Energy Company Obligation) which, amongst other things, provides subsidy towards the cost of expensive measures like external wall insulation and assists poorer householders. The Council will actively be trying to maximise the amount Dundee residents obtain in ECO funding to ensure that homes are not wasting energy and that fuel bills are no higher than they could be. The Council continues to examine the contribution a fuel-switching scheme could make to reducing fuel bills but no final decisions have been made on whether and how such a Council-led scheme could operate in Dundee.	31/05/2017	On Schedule
Implement new models of service and inclusion for children and young people emerging from the Total Place projects	Alan Baird/Bert Sandeman	04/12/2012 Both the MCMC and Lochee Ward Pathfinder Total Place projects are making good progress. A blueprint for change for the Lochee Ward pathfinder has been developed and actions are moving positively ahead. The main development for the Lochee Pathfinder has been the agreement to establish a neighbourhood team with the task of engaging with and building the capacity of the communities which make up the Lochee Ward. The MCMC project is in the midst of engaging with key stakeholders and developing their own blueprint for change which will include measures to engage and intervene much earlier with the MCMC cohort	31/05/2017	On Schedule
Improve access to financial inclusion advice for offenders and pre-release prisoners	David Dorward/Derek Miller	12/11/2012 Over the summer, presentations were made to Criminal Justice team managers, supervisors and team members about the range of support services available through local advice agencies. It has been agreed in principle that the local agencies should get together to deliver clinics for local offenders, and meetings to finalise the details of these clinics (dates/times/location etc) are scheduled this month	31/05/2017	On Schedule
Improve referrals to advice provision through computerised client referral system	David Dorward/Derek Miller	03/12/2012 A group involving Welfare Rights and representatives of financial inclusion advice agencies has been established to scope out changes and improvements needed to the existing Coordinated Advice Tracking System (CATS). The Welfare Rights Review Group is currently liaising with agencies to identify problems experienced by current users, and quotes and specifications will then be obtained for the software developer for CATS as to the cost and timescale for improvements.	31/05/2017	On Schedule
Increase access to fuel poverty through Dundee Energy Efficiency Advice Project	Elaine Zwirlein/Ian Treanor	23/11/2012 The project continues to establish new partnerships in the city to engage with those suffering from the effects of fuel poverty. To date we have visited 2,165 families and provided much needed assistance with fuel bills etc. Outcomes: Income Maximisation 41 awards £163,308 Warm Home Discount 799 Applicants £103,870 White Goods 332 Appliances £172,640 Interest Saving on above	31/05/2017	On Schedule

		on HP £ 92,518 Warm,Dry,Homes 379 Insulated £ 37,900 Fuel Assistance 43 Payments £ 860 Energy Monitors 200 Allocated £ 7,000 In addition, we have been chosen by SHE to discuss options to reduce/ write off fuel debts for families in fuel poverty.		
Increase benefit take up and income maximisation	David Dorward/Jim Duffy	05/12/2012 The Welfare Review Group has examined the client experience in relation to support in making DLA claims and carrying out of Benefit Checks as a priority. A range of key criteria have been identified for these that will assist in identifying improvements that can be made to the process which will in turn help to increase benefit take-up and income maximisation. Future plans for the group will include looking at a wider range of benefits in a similar fashion e.g. ESA, Income Support, Pension Credit, etc. The Council has also embarked on a programme of up-skilling front-line staff to be proactive in recognising indicators of a range of poverty related problems and to offer support and advice to get customers linked to expert advice in Council and third sector advice teams. The aim of this is early intervention to address issues before they become deep rooted and complex, by increasing take up of benefit advice and carrying out income maximisation checks as early as possible.	31/05/2017	On Schedule
Increase debt advice and representation	David Dorward/Jim Duffy	02/11/2012 Update report on Welfare Rights development prepared for Admin Group. Efforts under way to establish the full range of agencies providing debt advice and representation across Dundee.	31/05/2017	On Schedule
Increase membership of credit unions in the city	David Dorward/Derek Miller	14/11/2012 Discovery Credit Union has a marketing group which is drawing up a marketing plan. A programme of promoting membership to Council staff has been embarked on, and work is in hand to develop links with employer partners who can facilitate saving via payroll deductions. Dundee University and Dundee College have become employer partners. At the end of quarter 2, DCU had increased its membership by 300 against an annual target of 600 new members. At end of October, Adult membership stood at 3898, with 2328 Junior members.	31/05/2017	On Schedule
Increase representation for individuals appealing at Benefit Tribunals	David Dorward/Derek Miller	12/11/2012 A review of demand for representation at tribunals resulted in an additional post being created at Dundee North Law Centre. Initial funding for the period to 31st March 2013 was provided and the post should become self-funding from legal aid fees generated thereafter. The new post has been set a target of 500 appeals per annum, but there will be a learning curve before the post achieves maximum capacity. A total of 181 cases had been supported by the new post at the end of quarter 2 with verified financial gains to date standing at £169,227.	31/05/2017	On Schedule

Increase take up of Warm House Discounts	Elaine Zwirlein/Ian Treanor	23/11/2012 The DEEAP have registered 799 families for Warm Home Discount (£130). this is payable to their electricity accounts and will help free up household income throughout the winter months.	31/05/2017	On Schedule
Introduce Living Wage to Dundee City Council and campaign to extend across contractors, partners and private sector employers in Dundee	Iain Martin/Iain Martin	05/12/2012 Report No 368-2012 "Living Wage" was approved by the P&R Committee at its meeting of 29 October 2012. As a result, the Living Wage was implemented within DCC with effect from 1 November 2012.	31/05/2017	On Schedule
Introduce Poverty Impact Assessment to Dundee City Council and Dundee Partnership	David Dorward/Peter Allan	12/11/2012 An overall procedure which incorporates poverty impact assessment with all the other policy impact assessment processes will be developed. A model developed for a similar purpose in P&K Council is being investigated.	31/05/2017	On Schedule
Introduce a charging and concession policy to maximise access services and support to encourage take up of services by people and communities experience poverty	Stewart Murdoch/Stewart Murdoch	31/10/2012 A corporate working group has been established and has met on four occasions to review existing charging and concession policies , to seek examples of policies from other Scottish local authorities and to consider scope for improved targeting of concessions. Background work has been completed and the task ahead is to bring forward a number of options which can be costed and considered as part of the review of charges for 2013/14.	31/05/2017	On Schedule
Introduce poverty-sensitive Corporate Debt Policy in Dundee City Council	Marjory Stewart/Sandy Flight	31/10/2012 Initial Corporate Debt Policy has been agreed by SMT. Group now looking at clear Corporate Debt prioritisation Policy.	31/05/2017	On Schedule
Provide access to affordable credit through Discovery Credit Union	David Dorward/Derek Miller	14/11/2012 At end October, DCU had 1302 current loans, and a total loan book value of £762,022. DCU is offering 4 loan products catering for a range of needs.	31/05/2017	On Schedule
Provide additional information and support to individuals and households affected by welfare reform changes including all aspects of the introduction of Universal Credit	Elaine Zwirlein/Greg Colgan	04/12/2012 The Welfare Reform Group has now been established with a work stream looking at Housing Services and impact on Welfare Reform. Information on the current changes being implemented is being issued to tenants. Information leaflet on under occupancy has been drafted and is currently under review. Information has been issued to Private Landlords	31/05/2017	On Schedule

Provide free cavity and loft insulation through Universal Home Insulation Scheme	Elaine Zwirlein/Heather Mcquillan	22/11/2012 Dundee is currently midway through UHIS3. UHIS1 secured £250k from the Scottish Government and £86k from Scottish and Southern Energy (SSE - known locally as Hydro) and this allowed 62 lofts and 456 cavity-walls to be insulated. UHIS2 secured £360k from the Scottish Government and £178k from SSE and this allowed 1,031 lofts and 290 cavities to be insulated. UHIS3 is currently on-site in private sector dwellings throughout the city. The Scottish Government allocation was £415k and a further bid for an additional £200k was recently agreed. So far in UHIS3, expenditure has been £168k of Scottish Government funding and £114k from SSE. As SSE CERT funding must be spent before December, 2012, there is a race on to get as many insulation jobs done as possible before then. So far, 378 lofts and 89 cavities have been insulated. This is expected to be the last year of UHIS given the forthcoming change-over to Green Deal/ECO and the NRP (Scottish Government's National Retrofit) Programme).	31/05/2017	On Schedule
Provide training to council and partners on removing stigma and delivering poverty-sensitive services	David Dorward/Peter Allan	04/12/2012 Initial discussions have taken place with the Director of the Poverty Alliance in Scotland with a view to piloting a new training course in Dundee in Spring 2013. If successful, this will form the basis of a broader roll out across partners.	31/05/2017	On Schedule
Publish the income gap between highest and lowest earners in public sector partners and encourage other employers in Dundee to do the same	David Dorward/Peter Allan	12/11/2012 The approach adopted by the My Fair London campaign is being considered to determine whether it would be relevant and applicable in Dundee.	31/05/2017	On Schedule
Target benefit advice to low paid workers	David Dorward/Derek Miller	12/11/2012 Financial Inclusion Strategy Group has discussed how FI agencies might cooperate in taking benefit money and debt advice to low paid workers. Agencies are currently preparing to provide support to the Council early intervention initiative, and to respond to increases in demand as a result of welfare reforms including cuts in housing benefit. The intention is therefore to monitor demand levels and to embark on the low paid worker campaign when resources are available.	31/05/2017	On Schedule
<u>Our communities will have high quality and accessible local services and facilities</u>				
Allocate grants to support community groups and activities through Community Regeneration Forums	David Dorward/Peter Allan	12/11/2012 In the period to end October 2012, Community Regeneration Forums in Dundee had allocated £536,456 to local community groups and activities in the current financial year.	31/05/2017	On Schedule
Develop community centres and libraries as local access points to public and voluntary services	Stewart Murdoch/Doug Rennie	12/11/2012 Across all community centres and libraries, citizens of Dundee have access to various public and voluntary services through a wide range of partnership agreements and in-house provision through ICT and other information media. The community centres are currently submitting a proposal to establish WiFi in all the centres.	31/05/2017	On Schedule
Explore options for transferring assets to communities	Mike Galloway/Colin Craig	04/12/2012 Draft Community Asset Transfer Policy in consultation phase.	31/05/2017	On Schedule

Implement engagement frameworks to support local community plan priorities	Stewart Murdoch/John Hosie	29/10/2012 Community Engagement Action Plans for each of the eight multi-member Wards were updated in June 2012. The actions in the Community Engagement Plans directly reflect the priorities identified in each of the Local Community Plans for the eight respective multi-member Wards.	31/05/2017	On Schedule
Increase capability of community groups in community regeneration areas	Stewart Murdoch/John Hosie	29/10/2012 In 2012/2013, 70 different community groups accessed grants, buildings and/or equipment. 93 different community groups and voluntary sector projects received long-term support. 58 different community groups and voluntary sector projects received short-term support.	31/05/2017	On Schedule
Increase take up of Home Contents Insurance to protect vulnerable households	Elaine Zwirlein/Jim Fenton	05/12/2012 Current take up of Home Contents Insurance is very low amongst council tenants. This is especially the case or those most vulnerable of our tenants. A Communication Strategy is being developed which has been designed to maximise the uptake of Home Contents Insurance across all council tenants, although particular attention and focus will be on vulnerable tenants. Consideration is being given to developing a range of options through which these tenants can be encouraged to and supported in applying for Home Contents Insurance.	31/05/2017	On Schedule
Introduce Community Allotment Initiative in community regeneration areas	Ken Laing/Gary Robertson	04/12/2012 A number of sites are being evaluated within the city within the areas of deprivation. The objective is to prepare a report for consideration by the end of December 2012.	31/05/2017	On Schedule
Introduce Demand Responsive Transport using Council vehicles	Mike Galloway/John Berry	26/10/2012 Proposals being developed by Sustainable Transport Team Leader.	31/05/2017	On Schedule
Introduce a capital programme to create and improve local community facilities	Stewart Murdoch/Neil Gunn	26/10/2012 A Capital Programme of improvements for Menzieshill, Ardler, Kirkton, Douglas and Fintry Community Centres for the period 2012/13 and 2013/14 has been provisionally agreed. Options appraisals for capital programmes to buildings in Lochee and Broughty Ferry are being developed. Project Boards will be established to oversee the Community Facilities Developments in Coldside and Menzieshill.	31/05/2017	On Schedule
Promote local delivery of Stop Loan Sharks Project	David Dorward/Derek Miller	03/12/2012 The Council's financial inclusion development officer has been liaising with the Scottish Illegal Money Lending Unit, and arrangements have been made provisionally for presentations to appropriate staff from Council and from partner organisations for mid-December 2012.	31/05/2017	On Schedule
Support community celebrations and festivals	Stewart Murdoch/John Hosie	15/11/2012 Between 1st April and 30th September 2012, 34 Community Festivals were held across the city.	31/05/2017	On Schedule
Support vulnerable individuals and households to maintain their tenancies	Elaine Zwirlein/Jim Fenton	20/12/2012 The provision of housing support is an essential part of the work being done by the department to ensure vulnerable tenants are better able to deal with the various issues associated with having a tenancy. A specialist Housing Support Team has been set up within the Housing Department to focus on vulnerable tenants living in multi storey developments in the city. This team has introduced a number of initiatives designed to provide support at the earliest opportunity, and in many cases, prior to the tenant moving into the tenancy. Also, all new tenants moving into the multi's are interviewed by a member of that team to ensure that everything possible is being done so that there is a greater likelihood of the tenancy being	31/05/2017	On Schedule

		maintained. In addition, work on developing a new approach to the provision of housing support for our most vulnerable mainstream tenants is nearing completion. An opt out service, rather than an opt in service is being considered. A pilot, involving the most vulnerable tenants in the multi's, will provide valuable information as to how best to move this proposal forward. However, there are other tenants who are also vulnerable, but their vulnerability is due to age. There are in excess of 2,000 elderly tenants living in sheltered housing who are currently supported by the sheltered warden service to live as independently as possible within their own tenancy. The department is currently carrying out a comprehensive review of the services provided to these tenants to see how best to deliver improved services in the future. The review is nearing completion and a report to the Changing for the Future Board is expected early in the new year.		
Target Tayside Police Community Impact Team to community regeneration areas as required	Stewart Murdoch/Liz Kay	20/12/2012 Targeted hotspots have been identified using police, community warden and anti-social behaviour team databases. The creation of the new Community Safety Hub will allow for greater targeting of the Impact Team following daily co-ordination meetings.	31/05/2017	On Schedule
Target home safety support to community regeneration areas	Stewart Murdoch/Liz Kay	05/12/2012 Community Safety Funding is match funded by Dundee Partnership funding to deliver a target hardening service. Dundee Partnership funding specifically targets regeneration areas and the CSP funding is used on a city wide basis. This is monitored both by the CSP and Dundee Partnership.	31/05/2017	On Schedule