

**REPORT TO: Arts And Heritage Committee - 18 March 2002**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 209-2002**

### **PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

### **RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

<b>Project Reference</b>	<b>Project</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
01-655	Broughty Castle Museum - Alterations	Dundee Contract Services	£8,400.00	£10,000.00	£10,000.00

### **FINANCIAL IMPLICATIONS**

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

### **CONSULTATIONS**

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications.

### **BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

### **FURTHER INFORMATION**

Detailed information relating to the above Tenders is included on the attached sheets.

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**John T P Porter**  
**City Architectural Services Officer**

**4 March 2002**

**ARTS AND HERITAGE COMMITTEE - 18 MARCH 2002**

<b>CLIENT</b>	Arts and Heritage	
<b>PROJECT REFERENCE</b>	01-655	
<b>PROJECT</b>	Broughty Castle Museum Alterations	
<b>DESCRIPTION OF WORKS</b>	Formation of sitting area and improvement of kitchen for use as a refreshment area.	
<b>TOTAL COST</b>	Several Works	£8,400.00
	Allowances	£1,600.00
	<b>TOTAL</b>	<b>£10,000.00</b>
<b>FUNDING SOURCE</b>	Capital/Heritage Lottery Fund	
<b>BUDGET PROVISION &amp; PHASING</b>	2002/2003 - draft programme, subject to Committee approval	£10,000.00
<b>ADDITIONAL FUNDING</b>	None	
<b>REVENUE IMPLICATIONS</b>	None	
<b>LOCAL AGENDA 21</b>	None	
<b>EQUAL OPPORTUNITIES</b>	None	
<b>TENDERS</b>	Schedule of Rates offer: 1 Dundee Contract Services	£8,400.00
<b>RECOMMENDATION</b>	Acceptance of offer	
<b>ALLOWANCES</b>	Building Warrant	£200.00
	Professional Services	£1,400.00
	<b>TOTAL</b>	<b>£1,600.00</b>
<b>SUB-CONTRACTORS</b>	None	
<b>BACKGROUND PAPERS</b>	Report 785-2001 approved by the Arts and Heritage Committee on 17 December 2001	