

REPORT TO: Policy and Resources Committee - 20 May 2013

REPORT ON: Supply of I.T. Equipment

REPORT BY: Head of Information Technology

REPORT NO: 205-2013

1.0 PURPOSE OF REPORT

- 1.1 Report for information to Committee. The I.T. Equipment purchased under the Government Procurement Service and Procurement Scotland Framework Agreements.

2.0 RECOMMENDATIONS

- 2.1 The Committee is recommended to:
- i) Note the I.T. purchases amounting to £ 487,434 detailed in appendix 1. This covers the period 22 October 2012 to 26 March 2013
 - ii) Note on-going engineering maintenance costs of £ 31,823 per annum for the above purchases.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The Director of Corporate Services has confirmed that equipment with a capital value of £ 287,030 was funded through the last year's capital allowance for the purpose of Computer Equipment in the Corporate Services Department's Capital Plan.
- 3.2 The Director of Corporate Services has confirmed that equipment with a capital value of £ 103,276 was funded through last year's capital allowance for the purposes of Schools Computer purchases in the Corporate Services Capital Plan.
- 3.3 Equipment with a value of £ 97,128 was funded through existing departmental budgets.
- 3.4 The annual recurring engineering maintenance costs of £ 31,823 were met from the 2012/2013 Revenue expenditure for the I.T. Division.

4.0 MAIN TEXT

- 4.1 The Policy and Resources Committee (900-2002) of 16 December 2002 approved the OGC Catalist Procurement Scheme (now known as the Government Procurement Service) as a permanent means of purchasing I.T. equipment.
- 4.2 The above report remitted the Head of Information Technology to report regularly to the Policy and Resources Committee on the I.T. purchases made through the above scheme.
- 4.3 Procurement Scotland Framework Agreements have also been used to ensure best value is obtained in I.T. purchases.
- 4.4 Appendix 1 details the purchases made from 22 October 2012 until 26 March 2013.

5.0 POLICY IMPLICATIONS

- 5.1 This report has been screened for any implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality impact Assessment and Risk Management. There are no major issues.

6.0 CONSULTATIONS

- 6.1 The Chief Executive, Director of Corporate Services and Head of Democratic and Legal Services have been consulted.

7.0 BACKGROUND PAPERS

- 7.1 None

Mr. Ged Bell. Head of Information Technology

Date: 7 May 2013

APPENDIX 1**Details of I.T. Equipment purchased.****22 October 2012 until 26 March 2013**

Name of Company	Value of procurement	Equipment types
Hewlett Packard	£275,343	Desktops / Monitors
Insight	£97,999	Peripherals / Laptops / Servers
Misco	£33,768	Peripherals / Laptops
AVM Education	£ 26,029	AV / Interactive Whiteboards
Rapier Systems	£ 18,460	Network
CSA Waverley	£ 12,050	Network
Kelway	£11,054	Network
XMA	£7692	Netbook
TCIB	£5039	AV / Interactive Whiteboards
Total	£ 487,434	