

ITEM No ...2.....

REPORT TO: NEIGHBOURHOOD SERVICES COMMITTEE – 11 JANUARY 2021

REPORT ON: CEMETERY INFRASTRUCTURE IMPROVEMENTS 2020/2021

REPORT BY: EXECUTIVE DIRECTOR OF NEIGHBOURHOOD SERVICES

REPORT NO. 20-2021

1. PURPOSE OF REPORT

1.1 To gain Committee approval for further Cemetery Infrastructure Improvements as part of the 2020/21 programme.

2. RECOMMENDATIONS

2.1 It is recommended that approval be given for the projects below at:-

Project Reference and Project Description	Contractor	Amount	Fees	Total Amount
Project No. C200004 Various infrastructure works at Barnhill Cemetery, Pitkerro Grove Cemetery and Eastern Cemetery	Neighbourhood Services	£34,499	£5,176	£39,675

3. FINANCIAL IMPLICATIONS

3.1 The Executive Director of Corporate Services has confirmed that funding for the above projects is available as detailed on the attached sheets.

4. MAIN TEXT

4.1 Reference is made to Item (V) of the Minute of the meeting of Policy and Resources Committee on 7 December 2015 Street Cleaning and Open Space Management review Report Number 438-2015, where there was agreement to introduce a programme of capital expenditure projects focused on environmental improvement. The proposed projects have been designed to ensure a safer working environment for staff and Cemetery users.

5. POLICY IMPLICATIONS

5.1 This report has been subject to an assessment of any impacts on Equality & Diversity, Fairness & Poverty, Environment and Corporate Risk. A copy of the Impact Assessment is available on the Council's website at www.dundee.gov.uk/ia/reports.

6. CONSULTATIONS

6.1 The Council Management Team have been consulted in the preparation of this report and are in agreement with its contents.

7. BACKGROUND PAPERS

7.1 None.

Elaine Zwirlein
Executive Director of Neighbourhood Services

Tony Boyle
Head of Environment

9 December 2020

Appendix 1

<u>CLIENT</u>	<u>NEIGHBOURHOOD SERVICES</u>
PROJECT NUMBER	C200004
PROJECT PROJECT INFORMATION	Various infrastructure works at Barnhill Cemetery, Pitkerro Grove Cemetery and Eastern Cemetery Barnhill Cemetery – Roadside Kerb installation, Pitkerro Grove Cemetery - Path continuation, Eastern Cemetery - Material bay installation
ESTIMATED START DATE	12 th January 2021
COMPLETION DATE	31 st March 2021
TOTAL COST	£39,675
FUNDING	Cemeteries budget within the Service Provision section of the Updated Capital Plan 2020-25
BUDGET PROVISION & PHASING	2020/2021
ADDITIONAL FUNDING	None
REVENUE IMPLICATIONS	There are no major issues
POLICY IMPLICATIONS	None
TENDERS	Offer Price Neighbourhood Services: £39,675
RECOMMENDATION	Acceptance of offer
SUB-CONTRACTORS	None
BACKGROUND PAPERS	None

