

REPORT TO: Economic Development Committee - 14 March 2005

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 189-2005

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
05-1081	Various Dundee City Council Properties - Water Hygiene Monitoring Programme 2005/2006 - Housing and Economic Development	Building Environmental Hygiene Ltd, Dundee	£72,000.00	£79,200.00	£79,200.00

FINANCIAL IMPLICATIONS

The Depute Chief Executive (Finance) has confirmed that funding for the above projects is available as detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications and the Chief Executive and the Depute Chief Executives (Support Services) and (Finance) have also been consulted in the preparation of this report.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, there are no background papers.

FURTHER INFORMATION

Detailed information relating to the above Tenders is included on the attached sheets.

John T P Porter
City Architectural Services Officer
7 March 2005

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ECONOMIC DEVELOPMENT COMMITTEE - 14 MARCH 2005

CLIENT	Economic Development	
PROJECT REFERENCE	05-1081	
PROJECT	Various Dundee City Council Properties Water Hygiene Monitoring Programme 2005/2006 - Housing and Economic Development	
DESCRIPTION OF WORKS	Undertaking monthly, quarterly, bi-annual and annual monitoring of water systems including taking and analysing samples. The works also include annual tank cleaning at multi-storey developments. Risk assessments for these properties have already been carried out direct by clients	
TOTAL COST	Several Works	£72,000.00
	Allowances	£7,200.00
	TOTAL	£79,200.00
FUNDING SOURCE	Departmental Revenue Budgets	
BUDGET PROVISION & PHASING	2005/2006	£79,200.00
	(Prices are an assessment of the possible costs of monitoring, sampling and cleaning. The works will be carried out over the next twelve months following which a 5 year monitoring contract will be put in place for all Council properties.)	
ADDITIONAL FUNDING	None	
REVENUE IMPLICATIONS	None	
LOCAL AGENDA 21	To protect the health of all users of the buildings by improving the quality of water services	
EQUAL OPPORTUNITIES	None	
TENDERS	The works are to be carried out on the basis of rates and percentage adjustments negotiated with a contractor specialising in this type of work.	
	1 Building Environmental Hygiene Ltd, Dundee	£72,000.00
RECOMMENDATION	Due to the specialist nature of this contract the Chief Executive has agreed that special circumstances justify proceeding by negotiation rather than through competitive tender. Acceptance of the offer is recommended.	
ALLOWANCES	Professional Services	£7,200.00
	TOTAL	£7,200.00
SUB-CONTRACTORS	None	
BACKGROUND PAPERS	None	