

REPORT TO: Leisure And Arts Services Committee - 17 February 2003

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 177-2003

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
01-1173	Olympia Leisure Centre - Mechanical Services Maintenance Contract 2003-2004 (1 year)	Scotia Energy Saving Systems Ltd, Glenrothes	£5,964.00	£7,489.00	£7,489.00
01-1166	Mills Observatory - Replacement of Water Supply Pipes	Peter Drummond, Meikle	£12,103.50	£17,949.50	£17,949.50

FINANCIAL IMPLICATIONS

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

FURTHER INFORMATION

Detailed information relating to the above Tenders is included on the attached sheets.

John T P Porter
City Architectural Services Officer
10 February 2003

177-2003

LEISURE AND ARTS SERVICES COMMITTEE - 17 FEBRUARY 2003

CLIENT	Leisure and Arts Services	Leisure and Arts Services
PROJECT REFERENCE PROJECT	01-1173 Olympia Leisure Centre Mechanical Services Maintenance Contract 2003-2004 (1 year)	01-1166 Mills Observatory Replacement of Water Supply Pipes
DESCRIPTION OF WORKS	Maintenance of all mechanical plant at Olympia for a period of one year with the option to extend the contract for further years	Replacement of lead supply piping between the pump house in Balgay Cemetery and the Observatory and renewal of the cold water tank with associated pipework and electrical alterations
TOTAL COST	Service Contract £5,964.00 Allowances £1,525.00 TOTAL £7,489.00	Several Works £12,103.50 Allowances £5,846.00 TOTAL £17,949.50
FUNDING SOURCE BUDGET PROVISION & PHASING	Revenue budget for the relevant years 2002/2003 £1,525.00 2003/2004 £5,964.00	Revenue 2002/2003 £17,949.50
ADDITIONAL FUNDING	None	None
REVENUE IMPLICATIONS		The water supply to the building will be improved
LOCAL AGENDA 21	Resources are used efficiently and waste is minimised	None
EQUAL OPPORTUNITIES	None	None
TENDERS	Six invited; five received Tenderers were invited to submit an annual charge together with hourly rates for repairs required during routine visits and special visits. These rates have been applied to a model account and the figures brought out are detailed in the attached appendix. <i>1 year total</i> 1 Scotia Energy Saving Systems Ltd, Glenrothes £5,964.00 2 Dalkia Utilities Services plc, Portlethen £6,043.00 3 Honeywell Control Systems Ltd, Dundee £14,837.00 Highest Tender £23,468.87	Six invited; four received <i>Received Checked</i> 1 Peter Drummond, Meigle £14,933.50 £12,103.50 2 Scan Building Services Ltd, Dundee £14,820.61 £14,820.61 3 Taylor Mechanical Services Ltd., Dundee £16,365.48 £16,365.48 Highest Tender £24,442.53
RECOMMENDATION	Acceptance of lowest tender	Acceptance of lowest tender
ALLOWANCES	Professional Services £1,525.00 TOTAL £1,525.00	Booster installation £3,000.00 Professional Services £2,846.00 TOTAL £5,846.00
SUB-CONTRACTORS	None	None
BACKGROUND PAPERS	None	None

**01-1173
Olympia Leisure Centre
Mechanical Services Maintenance Contract 2003 - 2004 (1 Year)**

1 Year Contract 2003 - 2004

MODEL ACCOUNT BASED ON AN ESTIMATE OF 24 HOURS REPAIRS PER ANNUM

		Scotia Energy Saving Sys Ltd	Dalkia Utilities Services PLC	Honeywell Control Sys Ltd	Scan Building Services Ltd	N G Bailey & Co Ltd
Annual Charge	1 Year	£4,068.00	£4,281.00	£13,028.00	£15,452.16	£21,718.87
Repairs:						
1 Year (2003/04)						
Work during inspections	12 Hours	£28.00 £ 336.00	£23.00 £ 276.00	£28.50 £ 342.00	£35.00 £ 420.00	£22.00 £ 264.00
Call Out Repairs	12 Hours	£30.00 £ 360.00	£28.00 £ 336.00	£28.50 £ 342.00	£55.00 £ 660.00	£28.00 £ 336.00
Materials used in repairs	£1,000	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
Contractors profit & overheads		20 % £ 200.00	15 % £ 150.00	12.5 % £ 125.00	25 % £ 250.00	15 % £ 150.00
		<u>£ 5,964.00</u>	<u>£ 6,043.00</u>	<u>£ 14,837.00</u>	<u>£ 17,782.16</u>	<u>£ 23,468.87</u>

Lowest