

ITEM No ...8.....

REPORT TO: FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE
COMMITTEE – 9 JUNE 2025

REPORT ON: DEVELOPMENT PLAN SCHEME 2025

REPORT BY: EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

REPORT NO: 162-2025

1 PURPOSE OF REPORT

1.1 The report seeks approval of the Development Plan Scheme 2025 that sets out the programme for reviewing the Dundee Local Development Plan.

2 RECOMMENDATION

2.1 It is recommended that the Committee:

- a notes the responses from consultees to the Participation Statement as summarised in Appendix 1;
- b approves the Development Plan Scheme 2025 as set out in Appendix 2; and
- c remits the Head of Planning and Economic Development to publish and implement the Development Plan Scheme 2025 and send two copies to the Scottish Government and make copies available via the public libraries in Dundee.

3 FINANCIAL IMPLICATIONS

3.1 There are no financial implications for the Council arising from this report.

4 BACKGROUND

Development Plan Scheme 2025

- 4.1 The Town and Country Planning (Scotland) Act 1997, as amended, requires each Planning Authority to prepare a Development Plan Scheme and review it annually. The Development Plan Scheme sets out the Authority's programme for preparing and reviewing its Local Development Plan. The Scheme should provide a general indication of what is involved at each stage, together with dates for key stages in the process.
- 4.2 The process includes the requirement to consult annually on the participation statement which forms part of the Development Plan Scheme and sets out in broad terms the intentions for the participation of stakeholders in preparing the Plan
- 4.3 Consultation on the draft Participation Statement took place over a six-week period in March and April 2025, with respondents principally encouraged to use an online form to submit comments. Written responses were also accepted. The consultation form was hosted and advertised via the Council's website. Notification of the consultation was also advertised through community meetings attended by Planning Officers over that period and by direct e-mail to 281 persons who have registered to be kept informed of Local Development Plan review arrangements. A total of five responses raising matters relevant to the Participation Statement were received. Appendix 1 provides a general summary of the submissions received and the responses to them.
- 4.4 The finalised Participation Statement is included in the Development Plan Scheme set out in Appendix 2. It provides general information on how consultation will be undertaken during the Plan preparation but does not detail specific arrangements such as dates for each participation stage. This detail will be published at the appropriate time.

- 4.5 After adopting the Development Plan Scheme, the Act requires the planning authority to publish it, send two copies to Scottish Ministers and make copies available via public libraries.

5 POLICY IMPLICATIONS

- 5.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an Integrated Impact Assessment. An appropriate Senior Manager has reviewed and agreed with this assessment.

6 CONSULTATIONS

- 6.1 The Council Leadership Team have been consulted in the preparation of this report and are in agreement with its content.

7 BACKGROUND PAPERS

- 7.1 None.

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RP/GH/SP

1 May 2025

APPENDIX 1

CONSULTATION RESPONSES TO THE PARTICIPATION STATEMENT

Summary

The responses to the consultation have been generally positive with respondents welcoming the consultation activity that will support the production of the Local Development Plan, but with suggestions for improvement.

A total of five relevant responses were received. The Participation Statement is general in nature and there were several requests for very specific measures or levels of detail beyond the scope of the statement. The comments submitted are noted and will inform specific stages of consultation activities in future.

Questions 1 and 2

Questions 1 and 2 were name and organisation.

Question 3

The participation process will seek to involve a wide range of parties including:

- Public Sector Groups (including key government departments and agencies);
- Private Sector groups (including infrastructure providers, business, retail and housing development interests);
- Established Community Groups (including Community Councils);
- Voluntary and environmental organisations;
- Local Community Planning Partnerships (LCPP); and
- All members of the community, including younger citizens, disabled people, Gypsies and Travellers.

Are there any groups not included above which should be involved in the Local Development Plan?

Respondent	Summary Of Response	DCC Comment	DCC Response
Stobswell Forum	Unable to identify additional groups without a list of those already known.	We would welcome being advised of any interested group. This could be checked against our records. The General Data Protection Regulations do not allow us to share the contact details of all persons registered with Dundee City Council as many have used personal e-mail or non-public contact details.	No change to participation statement required. We will seek to make direct contact to any specific groups referred to us to raise awareness of the opportunity to receive notifications.

Respondent	Summary Of Response	DCC Comment	DCC Response
Dundee Civic Trust	<p>Unable to identify additional groups without a list of those already known.</p> <p>A full list of partnerships and organisations should be shown in the participation statement.</p>	<p>We would welcome being advised of any interested group: any groups highlighted can be checked against our records.</p> <p>The General Data Protection Regulations do not allow us to share the contact details of all persons registered with Dundee City Council as many have used personal e-mail or non-public contact details.</p> <p>Including a list in a general document such as the participation statement would unfortunately not be practical as the list regularly changes.</p>	<p>No change to participation statement required.</p> <p>We will seek to make direct contact to any groups referred to us in order to raise awareness of the opportunity to receive notifications.</p>
Homes For Scotland	Positive that private sector groups, including those with housing development interests are included	Noted	Noted

Question 4

The Local Development Plan Review Web page: www.dundee.gov.uk/localdevplan2 will be used throughout the plan preparation process as the primary location for hosting consultation documents and providing information.

Tick box response: 2 consultees indicated that this was the most appropriate method, 3 consultees have concerns as noted in their responses to the next question.

Question 5

What improvements do you suggest for displaying consultation information and documents? Please describe the improvement and explain why you think they will help.

Respondent	Summary Of Comments	DCC Comment	DCC Response
Stobswell Forum	Concern about digital exclusion and those where English is not their first language.	<p>The concern about digital exclusion is acknowledged. Selected documentation will be available in a printed format, particularly through local libraries, (or through digital means at local libraries where assistance to access it can be given).</p> <p>Background documents can normally be made available to view in printed form on request.</p> <p>It is acknowledged that some documents will be very difficult to produce in printed form due to their technical, graphical or statistical nature but efforts will be made to make these as accessible as possible.</p> <p>An advantage of hosting all documentation on the website is that it allows for content to be translated (Dundee City Council's website has an option to display any page in very wide range of alternative languages).</p>	<p>No change to participation statement required.</p> <p>See also the comment on Question 6.</p>
Dundee City and Harbour Community Council	Concern about people that are not confident using computers: Should allow for exhibitions, presentations etc.	<p>The concern about digital exclusion is acknowledged.</p> <p>Selected documentation will be available in a printed format, particularly through local libraries, (or through digital means at local libraries where assistance to access it can be given).</p> <p>Background documents can normally be made available to view in printed form on request.</p>	<p>No change to participation statement required.</p> <p>See also DCC Comment on Question 6.</p>

Respondent	Summary Of Comments	DCC Comment	DCC Response
		It is acknowledged that some documents will be very difficult to produce in printed form due to their technical, graphical or statistical nature but efforts are made to make these as accessible as possible.	
Dundee Civic Trust	Often hard to find information on the Council Website. More use should be made of social media	It is the intention to hold all material regarding the review of the Local Development Plan on one single page to make it easier to locate. Social media has been used and will continue to be used as appropriate.	Noted. We will seek to regularly review the information held on the website to ensure its ability to be easily found.

Question 6

Dundee City Council is keen to reach groups which are typically under-represented in Local Development Plan Consultations, including but not limited to disabled people, gypsies and travellers, children and young people. What methods should the Council use to reach such groups? Please provide details of whom we might engage and how.

Respondent	Summary Of Comments	DCC Comment	DCC Response
Stobswell Forum	In-person meetings should take place in the communities and all city wards.	It is agreed that in-person and other forms of meetings will have an important role in ensuring the widest possible engagement. The participation statement notes the intention to involve stakeholders "through face to face meetings and printed media". The actual approach used will be tailored to each individual consultation. Tailoring the approach reflects the resources available and responds to the effectiveness of such an approach. For example: such approaches are significantly more effective at the proposed	No change to participation statement required.

Respondent	Summary Of Comments	DCC Comment	DCC Response
		plan stage where members of the public have clearer proposals to provide views on.	
Dundee City Centre and Harbour Community Council	Youth Groups and local church community groups	Agreed.	Noted. We will explore methods of engaging these groups.
Dundee Civic Trust	Use key focus groups including community Councils and NRS groups. Promote the e-mail registration more and ensure alternatives to the website are available.	Comment supported.	We will review the promotion of the email notification list to try and identify other options for highlighting this service.

Question 7

Throughout the plan preparation process Dundee City Council encourages everyone to make representations, both in support of the Plan and in raising representations or objections to it. Representations will be accepted by e-mail (localdevplan@dundeecity.gov.uk), in letter form and comments accepted through online-surveys

Are there any other methods that could be used to give your views on draft documents that we consult upon. Please describe the methods and explain why?

Respondent	Summary Comments	Of	DCC Comment	DCC Response
Dundee City Centre and Harbour Community Council	Surveys or comments		Suggestion supported. Many elements of the plan will require responses to be made in a specific manner in order to meet statutory requirements. Some consultations may be able to offer alternative options. Where appropriate, these will be considered.	Noted
Homes For Scotland	In-person, phone call and meetings with Homes For Scotland		Noted	Noted

Question 8

We will publish information on the webpage www.dundee.gov.uk/localdevplan2 and seek to do so in an easy to read format with clear maps and graphics where appropriate. In addition:

- we will make announcements at key stages using a range of media including the press and social media;
- any persons registered on our e-mail notification list will receive periodic updates at key stages;
- we will seek to liaise with statutory agencies and community groups at key stages to encourage participation;
- we may arrange to meet directly with groups or persons to discuss specific topics or areas of interest;
- we will notify immediate neighbours of potential development sites at the proposed plan stage;
- we will monitor and review our engagement methods annually and support where practical any requests for extensions of time for receiving responses or requests for alternative formats of engagement;
- we will consider the use of mediation as a method of addressing conflicting or contentious issues raised during a consultation; and
- we will consider targeted methods to reach under-represented groups.

Do you agree with our general approach to consultation on the Local Development Plan? Or if you have any other suggestions for improving our approach, please describe them below.

Respondent	Summary Of Comments	DCC Comment	DCC Response
Stobswell Forum	General approach seems fair but should ask the city community groups how they think engagement should be managed.	<p>The participation statement (and Development Plan Scheme) are statutory documents that must reflect the legal requirements of plan preparation. This does result in some statements being general in nature.</p> <p>Dundee City Council is required manage the process in a manner that takes cognisance of the resources available. Requests for alternative formats of engagement will be supported where possible.</p>	No change to participation statement required.

Respondent	Summary Of Comments	DCC Comment	DCC Response
Dundee City and Harbour Community Council	Preferable to see more in-person activities. Imperative that there is a non-digital way to engage with the material	<p>Acknowledged and supported.</p> <p>The participation statement notes the intention to involve stakeholders “through face to face meetings and printed media“. The actual approach used will be tailored to each individual consultation.</p> <p>Tailoring the approach reflects the resources available and responds to the effectiveness of such an approach. For example: such approaches are significantly more effective at the proposed plan stage where members of the public have clearer proposals to provide views on.</p>	
Historic Environment Scotland	Welcome commitment to work with statutory agencies.	Noted	Noted
Dundee Civic Trust	This sounds fine	Noted	Noted
Homes For Scotland	<p>More detail is required regarding how the engagement of key stakeholders will take place.</p> <p>During the Evidence Report stage, we would like to see more information on how the engagement of key stakeholders will take place, and who the Council considers would have a key role in the meeting of the legislative requirements of the Evidence Report. We would also like to see a reference to what other local authorities have termed “expert groups”. HFS can act as this</p>	<p>Engagement will be tailored to the requirements of each part of the LDP preparation process.</p> <p>The Evidence Report will be informed by consultation on a collection of topic papers which cover a range of planning themes set by the Scottish Government within National Planning Framework 4. The topic papers have been published for a period of consultation to allow for comments on the sufficiency of evidence. Key agencies and key stakeholder groups have engaged to collaborate as part of the drafting of the topic papers and to support identification of the relevant</p>	<p>Noted.</p> <p>Detail has been added to reference key agencies and stakeholders groups. Additional detail added to provide update on engagement activity since publication of the last Development Plan Scheme.</p>

Respondent	Summary Of Comments	DCC Comment	DCC Response
	<p>stakeholder for the home building industry.</p> <p>To adapt the Housing Need and Demand Assessment (HNDA) figure into a Local Housing Land Requirement (LHLR) figure will also require significant engagement with HFS and our membership.</p>	<p>evidence at that early stage.</p> <p>The indicative Local Housing Land Requirement forms part of the Quality Homes topic paper that has been published and stakeholders were engaged as part of this.</p>	

APPENDIX 2

DUNDEE DEVELOPMENT PLAN SCHEME

DUNDEE CITY COUNCIL - DEVELOPMENT PLAN SCHEME 2025

PURPOSE OF DOCUMENT

This Development Plan Scheme is published by Dundee City Council with regards to the preparation of a new Dundee Local Development Plan. It summarises the process for preparing the Dundee Local Development Plan and expected timescales for the plan preparation process.

BACKGROUND

The [Town and Country Planning \(Scotland\) Act 1997](#), as amended by the [Planning \(Scotland\) Act 2019](#) sets out the requirements for a Local Development Plan to be prepared by Dundee City Council.

This is supported by [The Town and Country Planning \(Development Planning\) \(Scotland\) Regulations 2023](#).

The Development Plan is required to manage the development and use of land in Dundee in the long term public interest. It does this by setting out how our local places will change into the future, including where development should and should not happen. This includes where our new homes and workplaces will be built, how services and facilities should be provided, and identify the places we value and should therefore protect. Development Plans play a key role in balancing the many different sectors and interests that seek to both change and preserve elements of our city.

Legislation requires that decisions on planning applications are to be made in accordance with the Development Plan unless material considerations indicate otherwise.

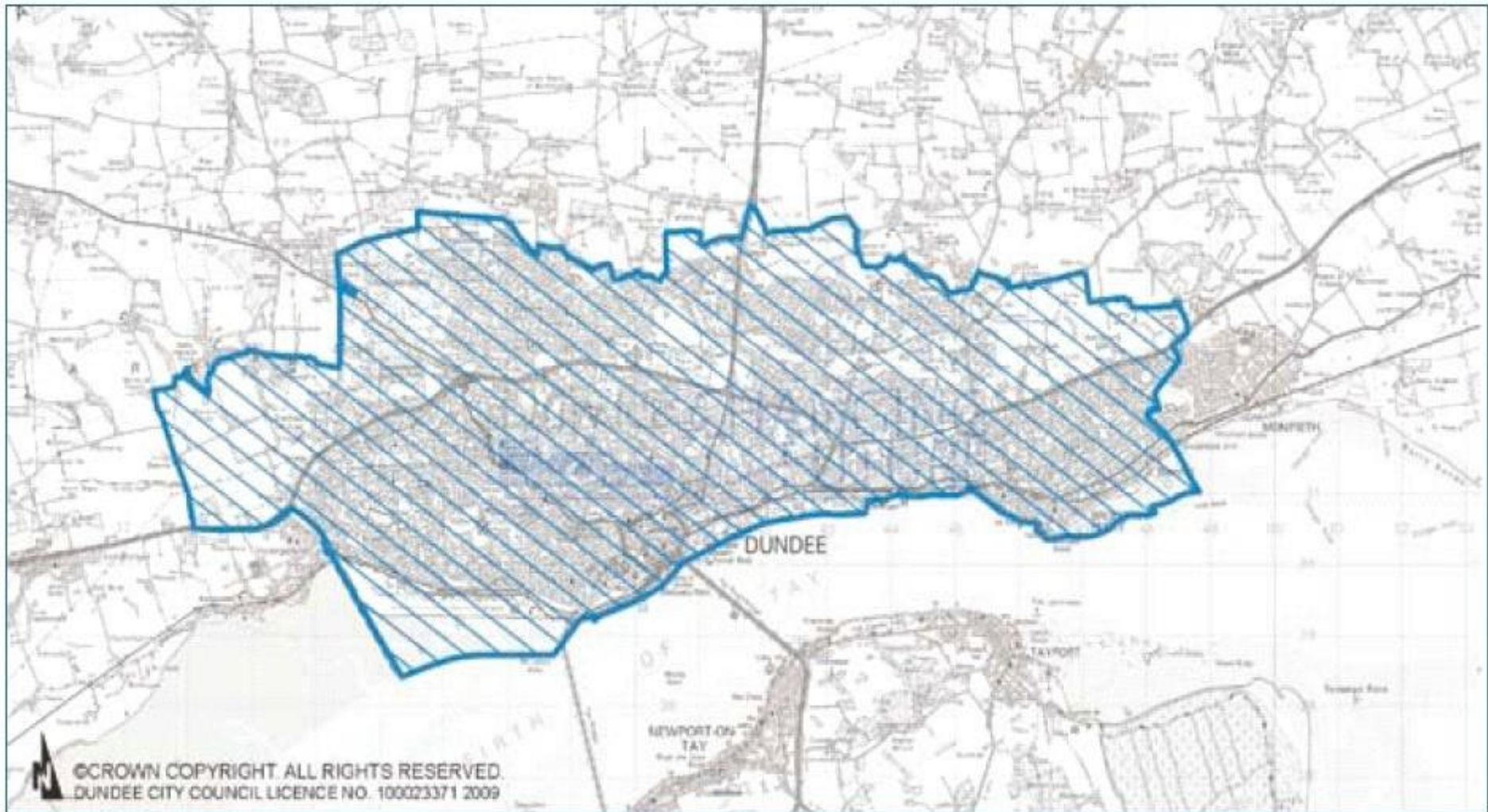
Local Development Plans are to be prepared at intervals of no more than 10 years and should consider the ambitions and outcomes for an area by looking to guide development up to 20 years into the future.

The current Development Plan for Dundee comprises the [National Planning Framework 4](#) and the [Dundee Local Development Plan 2019](#) and associated supplementary guidance.

The National Planning Framework is prepared and adopted by the Scottish Government, whilst Dundee City Council has responsibility for the Local Development Plan.

The Development Plan Scheme refers only to the Dundee Local Development Plan.

PLAN AREA



LOCAL DEVELOPMENT PLAN PREPARATION TIMETABLE

The table below sets out our expected timetable for the preparation of a new Local Development Plan. Not all stages of plan preparation are within the control of Dundee City Council so the timetable will be subject to change. Alterations to the timetable will be communicated through future editions of the Development Plan Scheme which will be published annually and on our website at www.dundee.gov.uk/localdevplan2.

In accordance with Scottish Government guidance, the periods in the timetable refer to financial year quarters (Q) which translate as:

- Q1: April - June
- Q2: July – September
- Q3: October – December
- Q4: January – March

The term 2025/2026 Q1 would therefore refer to the period of April to June 2025.

Plan Preparation Stage	Expected Date/Period of Activity
Development Plan Scheme	Annually
Evidence Gathering Stages	
Evidence Gathering	Ongoing to 2025/2026 Q2
Preparation of Local Place Plans	Ongoing to 2025/2026 Q1
Publication of Evidence Report and Strategic Environmental Assessment (SEA) Scoping Report	2025/2026 Q3
Gate Check Examination	2025/2026 Q3 to 2025/2026 Q4
Call For Ideas/Sites	2025/2026 end Q3 to 2025/2026 Q4
Proposed Plan Preparation Stages	
Preparation of Proposed Plan and Delivery Programme	2025/2026 Q4 to 2026/2027 Q4
Neighbour notification of Proposed Plan Development Sites	2026/2027 Q4
Publication of Proposed Plan and SEA Report	2026/2027 Q4
Publish Fairer Scotland Duty Assessment, Public Sector Equality Duty Assessment, Habitats Regulations Appraisal	2026/2027 Q4
Consultation and Examination Proposed Plan Preparation Stages	
Consultation on Proposed Plan, Delivery Programme and SEA Report	2026/2027 Q4 to 2027/28 Q1
Consider representations received, make any amendments and publish final Proposed Plan	2027/2028 Q1/Q2

Examination of Proposed Plan. Consider Examination recommendations. Publish any changes. Resend modified Proposed Plan to Scottish Ministers	2027/2028 Q2/Q3
Adoption and Publication Stage	
Adoption of Local Development Plan	2027/2028 Q4
Adopt and publish Delivery Programme	2027/2028 Q4

The timetable above sets out the schedule for each phase of the plan-making process. Since the publication of the Development Plan Scheme 2024, a key update has been the extension of the timeline for preparing the Evidence Report. Originally scheduled for publication by March 2025, the Evidence Report is now expected in Q3 2025 (October–December 2025).

This revised timeline reflects the scale of engagement undertaken, including consultations on policy themed Topic Papers and surveys such as the Place Standard Survey and Play Sufficiency Survey, which generated a significant volume of responses. The time required to analyse and incorporate this feedback has exceeded initial expectations.

In addition, further time has been allocated to review recent decisions by the Directorate for Planning and Environmental Appeals (DPEA) on other Planning Authorities' Evidence Reports, ensuring that relevant points are addressed prior to submission.

While the preparation period for the Evidence Report has been extended, the subsequent stages of plan production have been streamlined. The target adoption date for the new Local Development Plan remains unchanged, with adoption anticipated in Q4 2028 (January–March 2028).

An explanation of the various documents is provided below (in alphabetical order):

- Delivery Programme

A statement on how Dundee City Council proposes to implement the Local Development Plan. It is focussed on the steps and timelines for implementing the policies and proposals set out in the Local Development Plan. It details the actions required, responsible parties and timescales for delivery. The programme ensures the outcomes of the Plan will be implemented.

- Development Plan Scheme

This statement, reviewed annually, sets out the timetable for the preparation of the Local Development Plan and the consultation intentions which support that process.

- Evidence Report

A Local Development Plan (LDP) Evidence Report is a crucial initial stage in the preparation of a Local Development Plan. It provides a comprehensive evidence base that informs the development of the Plan. The report includes data and analysis on various aspects such as housing needs, infrastructure, environmental considerations, and stakeholder engagement. The purpose is to ensure that the LDP is well-informed and has a sufficient evidence base to progress to next stage of preparation of the Plan.

- Fairer Scotland Duty Assessment

This process assesses the Local Development Plan and how it pays due regard to reducing inequalities caused by socio-economic disadvantage during the preparation of plan policies and

actions. It is a form of audit of the detail of planning policies and helps identify any unintended consequences of strategic decisions on the population of Dundee.

- Habitats Regulation Appraisal

Dundee City Council is required by law to consider whether a plan or project could have a likely significant effect on a designated European site, and if so carry out an appropriate assessment.

- Local Place Plans

These are community-led plans which set out a community's aspirations for the future development of an area and are considered when the Local Development Plan is being prepared. Dundee already benefits from [Locality Community Plans](#) for all areas of the city which will also be taken into account.

- Public Sector Equality Duty Assessment

This assesses the Local Development Plan and how it pays due regard to reducing and eliminating wherever possible inequalities and discrimination against people with protected characteristics during the preparation of plan policies and actions. It is a form of audit of the detail of planning policies as they are prepared and helps identify any unintended consequences of such decisions on the population of Dundee.

- Proposed Local Development Plan

The Proposed Plan in the context of a Local Development Plan (LDP) is a draft version of the plan that outlines the vision, policies, and proposals for the development and use of land in a specific area. It is prepared after the initial evidence gathering and consultation stages. The Proposed Plan sets out detailed policies and site-specific proposals. It is subject to public consultation and thereafter the Proposed Plan will be amended as necessary to take account of representations received during consultation then submitted to the Scottish Government for Examination.

- Strategic Environmental Assessment/Environment Report

The findings of a Strategic Environmental Assessment are published in the Environment Report. The assessment will review the content of the Local Development Plan for impacts on the environment. This is a continuous part of the plan preparation process. The Environment Report is published at the same time as the final Proposed Plan.

KEY UPDATES SINCE DEVELOPMENT PLAN SCHEME 2024

Evidence Report - Topic Paper Consultation

The Council are in the 'Evidence Gathering' stage of preparing a robust Evidence Report as part of the review of the Local Development Plan (LDP), and are undertaking a continuous programme of works to progress towards the adoption of a new-style LDP.

The Evidence Report will be informed by consultation on a collection of topic papers which cover a range of planning themes set by the Scottish Government within National Planning Framework 4. During 2024/25 the Council carried out a phased approach to topic paper consultation and published and engaged on the following 10 topic papers covering the following themes:

- Biodiversity, Natural Places, Trees, and Soils;
- Town Centre First and Economy;
- Health & Safety;

- Sustainable Transport;
- Design, quality and place;
- Climate change, mitigation and adaptation, environmental responsibility;
- Business and Industry, Brownfield, Vacant and Derelict Land, and Buildings;
- Water Environment, Open Space, Play and Sport;
- Quality Homes and Site Assessment Methodology;
- Infrastructure First and Local Living

Key Agency Group – Collaborative Local Development Plan Pilot

Dundee City Council were chosen to receive this support from the Key Agencies Group. A total of 6 Local Authorities across Scotland are part of this new style of collective support.

A series of workshops have taken place with a range of internal and external stakeholders to provide support to the council planning team. These workshops commenced establishing a place-based collaborative approach with the rest of the Council services and the Key Agency Group as part of their evidence gathering process for their Local Development Plan. The workshops provided opportunity for the Council services, key agencies and representatives from community groups to get together and discuss strategic and local matters affecting Dundee. It is anticipated this type of support will lay the foundations for potential ongoing collective work on spatial strategies, place briefs and masterplans at the Proposed Plan stage.

Place Standard Survey

An interactive Place Standard Survey was carried out for a period of consultation to allow for feedback on the quality of neighbourhoods in Dundee using the Place Standard Tool. The survey results will contribute to the evidence base for the next LDP and will help identify the key issues in the area and implications for the spatial strategy within the LDP.

Play Sufficiency Assessment

The Council are assessing the quality and sufficiency of spaces where children and young people play. An interactive online survey was created to collect data on the frequency of use, identify popular locations, and address any safety or accessibility concerns. Children, young people, parents/carers and people who work with them have completed the survey and provided insights into the outdoor spaces they frequent, reasons for their choices, and activities they do while there. This data will contribute to the evidence base for the forthcoming LDP and identify key issues related to play and recreation.

The Communities Team are supporting evidence gathering activities for preparation of the Evidence Report. This involves engaging with a range of community groups and awareness raising on the consultations as well as supporting members of these groups to complete the consultation surveys. This support ensures that there is a range of responses and offers support to particular groups who may not have ready access to the internet to complete mapped based online surveys.

Local Place Plan

Over the last 18 months the Planning Team have worked collaboratively with the Communities Team to determine the type of support and guidance that would be provided to communities in developing Local Place Plans. The Council invited communities to undertake a Local Place Plan and have

supported a community group to prepare a Local Place Plan in accordance with the legislative requirements. The Stobswell Local Place Plan was registered on the 1 May 2025 and can be viewed at the Local Place Plans [webpage](#)

PARTICIPATION STATEMENT

The Council is committed to encouraging wide ranging stakeholder and public involvement in the preparation of the Dundee Local Development Plan.

By inviting involvement at all stages of the Plan's preparation, the Council seeks to enable those with an interest in the area eg members of the public, businesses, key organisations, and community groups, to contribute their views before decisions are taken. This applies equally to those who support elements of the Plan as to those who wish to make representations to seek changes. In doing so the Council will seek to ensure that:

- arrangements for participation are as open, transparent and practical as possible taking cognisance of the resources available to Dundee City Council;
- information is provided fully and as early as possible; and
- communication is provided through appropriate and widely accessible means, in particular noting the use of the council's website as the primary repository for documentation and information, but also through face to face meetings and printed media when appropriate.

The participation process will seek to involve a wide range of parties including:

- Public Sector Groups (including key government departments and agencies);
- Private Sector groups (including infrastructure providers, business, retail and housing development interests);
- established Community Groups (including Community Councils and other special interest groups);
- voluntary and environmental organisations;
- Local Community Planning Partnerships (LCPP); and
- all members of the community, including minority groups, younger citizens, disabled people, gypsies and travellers.

It must be noted that the Development Plan also utilises inputs from other documents such as the National Planning Framework, Community Plans, Local Place Plans, Play Sufficiency Assessments etc, which have their own separate consultation arrangements.

Special arrangements will be put in place for the bodies designated as Key Agencies by the Scottish Government:

- Historic Environment Scotland;
- Nature Scot;
- Scottish Environmental Protection Agency;
- Scottish Water;
- Scottish Enterprise;

- Tactran Regional Transport Partnership;
- NHS Tayside;
- Transport Scotland;
- Marine Scotland;
- Scottish Forestry; and
- Architecture and Design Scotland.

E-mail Address

localdevplan@dundeecity.gov.uk

Postal Address

Local Development Plan
Planning Team
City Development Department
Dundee City Council
Dundee House
50 North Lindsay Street
Dundee
DD1 1LS

E-mail Mailing List and Keeping Informed:

To assist the Council in ensuring that those who want to be involved in the process are kept up to date on progress there is the opportunity to register e-mail contact details to receive future correspondence by e-mail.

To register details please send an e-mail to localdevplan@dundeecity.gov.uk

Your details will be used for occasional communications related to consultations and other related activities undertaken by Dundee City Council City Development Department. You can unsubscribe at any time.

General information and associated documents will be available through the webpages at www.dundeecity.gov.uk/localdevplan2 . Announcements will also be made via other channels, for example, including social media and statutory public notices in newspapers.

Making Representations

Throughout the plan preparation process Dundee City Council encourages everyone to make representations, both in support of the Plan and in raising representations or objections to it. This will be facilitated by e-mail (localdevplan@dundeecity.gov.uk) or via the website: www.dundeecity.gov.uk/localdevplan2 and in letter form.

Key Stages in the Process for Making Representations

We would encourage any person that wishes to raise an issue to be considered in the Local Development Plan to do so as early as possible and not necessarily wait until a formal consultation period. The Local Development Plan preparation process is complex, and it may not be possible to take into account late submissions of comments or representations.

The principal formal periods for consultation are:

Development Plan Scheme (this document): comments and suggestions are sought on the content of the Participation Statement to ensure effective engagement is undertaken.

Evidence Report: targeted consultation will occur to ensure the necessary evidence is being properly considered for inclusion in the report. The targeted consultation for the evidence report has included the publication of topics papers on a set of specific themes to align with the requirements of National Planning Framework 4 and this has been supported through engagement at an early stage with key agencies and stakeholder groups. In addition, place-based information on the quality of neighbourhoods is being gathered utilising surveys such as Place Standard Tool and also through the survey on Play Sufficiency Assessment. General comments are also welcomed during the plan preparation process.

Local Place Plans: these are community-led plans setting out proposals for the development and use of land and set out a community's aspirations for its future development. Once completed and then registered, they are to be taken into account in the preparation of the Local Development Plan. Community groups that are eligible to prepare Local Place Plans (eg, Community Councils) were contacted directly by Dundee City Council and invited to prepare a plan. Consultation on those plans will be undertaken by the community groups and dates for that are out with control of Dundee City Council. Local Place Plans will require to be completed by summer 2025 in order to be considered during preparation of the Proposed Local Development Plan.

Call For Ideas: a Call for Ideas is a process where stakeholders submit their suggestions, proposals, or innovative concepts regarding the development and use of land within the area. This process aims to gather perspectives and proposals to inform and shape future plans or policies. This could include the need to protect an area of locally important green space; to propose a piece of land for a specific type of development or identify barriers to the positive development of an area in the city.

Proposed Local Development Plan Consultation: the Proposed Plan will represent Dundee City Council's position on the development and use of land in the city, based on the evidence gained until the point of publication. All persons will then have the opportunity to formally submit comments and representations either in support, or to seek a change from that position. In addition, any person who is an owner, lessee or occupier of land neighbouring a proposal site will receive direct notification.

Format of consultations and engagement:

- the Local Development Plan Review Webpage: www.dundee.gov.uk/localdevplan2 will be used throughout the plan preparation process as the primary location for hosting consultation documents and providing information;
- representations, comments, objections will only be accepted as formal submissions if submitted in writing with e-mail being the preferred means of communication;
- we will seek to provide accessible documents for all consultations but persons requiring alternative formats are urged to contact us to discuss their specific requirements so they can be accommodated as the plan preparation proceeds; and
- all submissions to the plan will be fully considered and mediation between contributing parties may be considered as a method of addressing competing or potentially contentious issues which cannot be resolved.

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