

ITEM No ...5.....

REPORT TO: FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE – 9 JUNE 2025

REPORT ON: BUS REAL TIME INFORMATION SYSTEM OPERATION AND MAINTENANCE CONTRACT PROCUREMENT

REPORT BY: EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

REPORT NO: 154-2025

1 PURPOSE OF REPORT

1.1 The purpose of this report is to present a sourcing strategy for the procurement of bus real time information system operation and maintenance services and seek approval to participate in a collaborative award through a national framework contract.

2 RECOMMENDATION

2.1 It is recommended that Committee approves the sourcing strategy detailed in Appendix 1, and delegates authority to the Executive Director of City Development to participate in a collaborative contract award.

3 FINANCIAL IMPLICATIONS

3.1 The Executive Director of Corporate Services has confirmed that funding for Dundee City Council's share of the contract costs, approximately £35,000 per annum, is allocated within the Sustainable Transport revenue budget.

4 RISK ANALYSIS

4.1 There are 4 standard risks in any procurement and for public sector regulated procurements, a fifth is added, that of the procurement exercise itself breaching the public contract regulations and leaving the Council open to a legal challenge:

Description of Risk	Actions To Be Taken To Manage Risk
Commercial Risk – that either the price objectives are not achieved up front or there are other costs that arise during the contract and diminish the overall benefits.	Low Risk - the contract will be commissioned through a compliant procurement procedure, through which all costs have been considered.
Technical Risk – this concerns the difficulty in being able to specify the desired outcome and on the market being unable to deliver to the specification.	Low Risk - the contract will be procured through a compliant procedure. Suppliers are required to demonstrate technical competence as part of the national framework evaluation process.
Performance Risk – this concerns the ability of suppliers to perform consistently over the life of the contract to deliver the planned benefits.	Low Risk – a contract management process will be put in place with the use of KPI's.
Contractual Risk – being able to remedy the shortcomings in the contractor's performance without severely damaging the contract and about avoiding reliance on the contracted supplier as the contract develops.	Low Risk - DCC are contractually protected via the Framework contract terms and conditions. The contractor shall be proactively managed during the term of the contract.

Description of Risk	Actions To Be Taken To Manage Risk
Procurement Risk – where a procurement is found unsound in law, through the public procurement rules.	Low Risk – this is a call-off from a legally compliant Framework.

5 POLICY IMPLICATIONS

- 5.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an Integrated Impact Assessment. An appropriate Senior Manager has reviewed and agreed with this assessment.

6 CONSULTATIONS

- 6.1 The Council Leadership Team has been consulted in the preparation of this report.

7 BACKGROUND PAPERS

- 7.1 None.

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Head of Sustainable Transport & Roads

Robin Presswood
Executive Director of City Development

EM/KM

19 May 2025

Dundee City Council
Dundee House
Dundee

APPENDIX 1

SOURCING STRATEGY	Passenger Transport Real Time Information System - Operation & Maintenance
PROJECT NUMBER	N/A
PROJECT INFORMATION	<p>Perth and Kinross Council is leading the regional procurement collaboration for the operation and maintenance of the Passenger Real Time Information System (hardware and software) on behalf of Dundee, Angus and Perth & Kinross Councils.</p> <p>This system, procured by the three Councils in 2018, provides real-time departure information across various platforms, including over 300 digital displays at bus shelters in Dundee.</p> <p>As the procurement lead for this contract, Perth and Kinross Council, with input from Dundee City Council, has developed a procurement sourcing strategy for the partners which has been approved by Perth and Kinross Council.</p> <p>The strategy evaluated several procurement options, including a competitive tendering exercise. It noted that the maintenance requirements of the contract are intrinsically linked to the existing apparatus, and commissioning an alternative supplier would necessitate earlier than required capital investment by the three Councils to replace elements of the existing hardware. A direct award through an established Framework is the recommended route to market.</p>
PROPOSED CONTRACT DURATION	Four years.
RECOMMENDATION	It is recommended that the Committee approves the direct award to JMW Systems Ltd of a four year contract using the Crown Commercial Transport Technology and Associated Services Framework RM6099 (Lot 7). This will allow for on-going maintenance of both software and hardware (digital displays). The contract details will be co-ordinated by Perth and Kinross Council and their associated sourcing strategy and Dundee will participate in a cluster agreement call off to take advantage of improved pricing through collaborative procurement.
FINANCIAL IMPLICATIONS	Dundee's share of the contract cost is expected to be in the region of £35,000 per annum to be paid from the Sustainable Transport revenue budget (information systems).
POLICY IMPLICATIONS	None
BACKGROUND PAPERS	N/A

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