

ITEM No ...8.....

REPORT TO: POLICY AND RESOURCES COMMITTEE – 24TH AUGUST, 2020

REPORT ON: SCOTTISH PROCUREMENT FRAMEWORK FOR MOBILE VOICE AND DATA

REPORT BY: EXECUTIVE DIRECTOR OF CORPORATE SERVICES

REPORT NO: 153-2020

1.0 PURPOSE OF REPORT

1.1 The purpose of this report is to seek Committee approval for the appointment of a supplier for Mobile Voice and Data Services

2.0 RECOMMENDATION

2.1 The Committee is asked to approve the following:

- a) Agree to award the contract for the Council's mobile, voice and data services for an initial two year period with the option to extend for a further two years to Vodafone Ltd.
- b) Agree the undernoted annual amount for the contract.
- c) Note the financial savings associated with this contract

3.0 FINANCIAL IMPLICATIONS

3.1 The Executive Director of Corporate Services has confirmed that annual funding for the Council's mobile, voice and data services is available from existing budgets. Current estimated annual spend on the contract is £71,000.

3.2 The new tariffs on the contract will generate an estimated saving of £11,100 in a full year.

4.0 MAIN TEXT

4.1 The Council's use of mobile technology has grown over the last few years and this will continue to grow as services adapt and change to realise the benefits of mobile working, increased collaboration and improved communication.

4.2 The current contract for mobile voice and data services has come to an end and a new contract is required to ensure continued access to these services. Scottish Procurement has established a single supplier framework agreement with Vodafone Ltd for these services.

4.3 Following a review of mobile, voice and data services within the Council, it was agreed that the Council would utilise the new Scottish Procurement framework to procure mobile voice and data services. Call off Contracts from this Framework will be for a minimum period of 24 months and a maximum period of 48 months.

4.4 The Council's current supplier of mobile, voice and data services is Vodafone Ltd. Therefore, no migration to a different mobile network is required and current connections can be maintained.

4.5 There will be a reduction in the monthly cost for each voice and data connection when we move onto the new contract. There will also be savings possible due to new functionality that will prevent excess data charges being incurred.

4.6 The new contract will initially be used to provide data connections for around 600 laptops to be issued to school pupils for home learning during the COVID-19 restrictions.

5.0 POLICY IMPLICATIONS

5.1 This report has been subject to an assessment of any impact on equality and diversity, fairness, poverty, environment and corporate risk. There are no major issues.

6.0 CONSULTATIONS

6.1 The Council Management Team have been consulted in the preparation of this report.

7.0 BACKGROUND PAPERS

7.1 None

**GREGORY COLGAN
EXECUTIVE DIRECTOR OF CORPORATE SERVICES**

22 MAY 2020

In view of the timescales involved this report was approved by the Executive Director of Corporate Services in consultation with the Convener of the Policy and Resources Committee, Labour Group Spokesperson, Conservative Group Spokesperson, Liberal Democrat Group Spokesperson, the Independent Member and the Lord Provost.

Gregory Colgan
Executive Director of Corporate Services

Date 2 June 2020

John Alexander
Convener of Policy and Resources Committee

Date 2 June 2020

Kevin Keenan
Labour Group Spokesperson

Date 5 June 2020

Derek Scott
Conservative Group Spokesperson

Date 2 June 2020

Fraser Macpherson
Liberal Democrat Group Spokesperson

Date 2 June 2020

Gregor Murray
Independent Member

Date 3 June 2020

Ian Borthwick
Lord Provost

Date 2 June 2020

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