

**REPORT TO: Social Work And Health Committee - 28 February 2011**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 138-2011**

### **PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

### **RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

| <b>Project Reference</b> | <b>Project</b>   | <b>Contractor</b>                     | <b>Tender Amount</b> | <b>Total Amount</b> | <b>Finance Available</b> |
|--------------------------|--|---------------------------------------|----------------------|---------------------|--------------------------|
| 10-032                   | Bruce Street - Alterations   | Dundee Contract Services              | £20,300.00           | £23,500.00          | £23,500.00               |
| 10-031                   | Various Social Work Properties - Installation of Door Closers              | Dundee Contract Services              | £17,200.00           | £20,000.00          | £20,000.00               |
| 10-030                   | Whitetop Centre - Installation of New Door Sets                            | Dundee Contract Services              | £6,500.00            | £7,500.00           | £7,500.00                |
| 10-029                   | Turriff House - Roof and Window Replacement                                | Dundee Contract Services              | £36,200.00           | £42,000.00          | £42,000.00               |
| 11-1037                  | Claverhouse Social Work Offices - New Tank and Sprinkler Pump Installation | J Bryceland Fire Systems Ltd., Dundee | £78,295.00           | £86,295.00          | £86,295.00               |

### **FINANCIAL IMPLICATIONS**

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

### **POLICY IMPLICATIONS**

This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

### **CONSULTATIONS**

The Client Department has been consulted with regard to policy implications and the Chief Executive, Depute Chief Executive (Support Services) and Director of Finance have also been consulted in the preparation of this report. Any issues are detailed on the attached sheets.

### **BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, there are no background papers.

## **FURTHER INFORMATION**

(1) Detailed information relating to the above Tenders is included on the attached sheets.

(2) The  
guidance

- a) Report Nr 148-2003 : Partnering Guidelines for Construction Projects
- b) Report Nr 356-2009 : Construction Procurement Policy
- c) Standing Orders : Tender Procedures of the Council

**Rob Pedersen**  
**City Architectural Services Officer**  
**18 February 2011**

**138-2011**

**SOCIAL WORK AND HEALTH COMMITTEE - 28 FEBRUARY 2011**

| CLIENT   | Social Work   | Social Work  |            |            |           |              |                   |   |               |            |            |           |              |                   |
|--|---|--|------------|------------|-----------|--------------|-------------------|---|---------------|------------|------------|-----------|--------------|-------------------|
| <b>PROJECT REFERENCE</b><br><b>PROJECT</b>                     | 10-032<br>Bruce Street<br>Alterations   | 10-031<br>Various Social Work Properties<br>Installation of Door Closers   |            |            |           |              |                   |   |               |            |            |           |              |                   |
| <b>DESCRIPTION OF WORKS</b>                                    | The works comprise alterations involving all trades to form smaller functional spaces in the building more suitable to current use.   | The works comprise the installation of door closers along with fire alarm connections in Turriff House, Gillburn Road and Menzieshill House; this work identified by the Firemaster following a recent inspection. |            |            |           |              |                   |   |               |            |            |           |              |                   |
| <b>TOTAL COST</b>  | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Several Works</td> <td style="text-align: right;">£20,300.00</td> </tr> <tr> <td>Allowances</td> <td style="text-align: right;">£3,200.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right;"><b>£23,500.00</b></td> </tr> </table> | Several Works  | £20,300.00 | Allowances | £3,200.00 | <b>TOTAL</b> | <b>£23,500.00</b> | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Several Works</td> <td style="text-align: right;">£17,200.00</td> </tr> <tr> <td>Allowances</td> <td style="text-align: right;">£2,800.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right;"><b>£20,000.00</b></td> </tr> </table> | Several Works | £17,200.00 | Allowances | £2,800.00 | <b>TOTAL</b> | <b>£20,000.00</b> |
| Several Works  | £20,300.00  |  |            |            |           |              |                   |   |               |            |            |           |              |                   |
| Allowances   | £3,200.00   |  |            |            |           |              |                   |   |               |            |            |           |              |                   |
| <b>TOTAL</b>   | <b>£23,500.00</b>   |  |            |            |           |              |                   |   |               |            |            |           |              |                   |
| Several Works  | £17,200.00  |  |            |            |           |              |                   |   |               |            |            |           |              |                   |
| Allowances   | £2,800.00   |  |            |            |           |              |                   |   |               |            |            |           |              |                   |
| <b>TOTAL</b>   | <b>£20,000.00</b>   |  |            |            |           |              |                   |   |               |            |            |           |              |                   |
| <b>FUNDING SOURCE</b><br><b>BUDGET PROVISION &amp; PHASING</b> | Capital<br>2010/2011 and 2011/2012<br><span style="float: right;">£23,500.00</span>   | Capital<br>2010/2011 and 2011/2012<br><span style="float: right;">£20,000.00</span>  |            |            |           |              |                   |   |               |            |            |           |              |                   |
| <b>ADDITIONAL FUNDING</b>                                      | None  | None   |            |            |           |              |                   |   |               |            |            |           |              |                   |
| <b>REVENUE IMPLICATIONS</b>                                    | None  | None   |            |            |           |              |                   |   |               |            |            |           |              |                   |
| <b>POLICY IMPLICATIONS</b>                                     | There are no major issues.  | There are no major issues.   |            |            |           |              |                   |   |               |            |            |           |              |                   |
| <b>CONSULTATIONS</b>   | There are no major issues.  | There are no major issues.   |            |            |           |              |                   |   |               |            |            |           |              |                   |
| <b>TENDERS</b>   | Negotiated contract :<br>1 Dundee Contract Services<br><span style="float: right;">£20,300.00</span>  | Negotiated contract :<br>1 Dundee Contract Services<br><span style="float: right;">£17,200.00</span>   |            |            |           |              |                   |   |               |            |            |           |              |                   |
| <b>RECOMMENDATION</b>  | Acceptance of offer   | Acceptance of offer  |            |            |           |              |                   |   |               |            |            |           |              |                   |
| <b>ALLOWANCES</b>  | Professional Services<br><span style="float: right;">£3,200.00</span><br><br><b>TOTAL</b><br><span style="float: right;"><b>£3,200.00</b></span>  | Professional Services<br><span style="float: right;">£2,800.00</span><br><br><b>TOTAL</b><br><span style="float: right;"><b>£2,800.00</b></span>   |            |            |           |              |                   |   |               |            |            |           |              |                   |
| <b>SUB-CONTRACTORS</b>   | None  | None   |            |            |           |              |                   |   |               |            |            |           |              |                   |
| <b>BACKGROUND PAPERS</b>                                       | None  | None   |            |            |           |              |                   |   |               |            |            |           |              |                   |

**SOCIAL WORK AND HEALTH COMMITTEE - 28 FEBRUARY 2011**

| CLIENT   | Social Work  | Social Work   |
|--|--|---|
| <b>PROJECT REFERENCE</b><br><b>PROJECT</b>                     | 10-030<br>Whitetop Centre  | 10-029<br>Turriff House   |
| <b>DESCRIPTION OF WORKS</b>                                    | Installation of New Door Sets<br>The works comprise the installation of several fire resistant doors in the Whitetop Centre; this work identified by the Firemaster following a recent inspection. | Roof and Window Replacement<br>The works comprise the replacement of several windows and also areas of the roof coverings as required. Some minor internal alterations also included. |
| <b>TOTAL COST</b>  | Several Works £6,500.00<br>Allowances £1,000.00<br><b>TOTAL</b> £7,500.00  | Several Works £36,200.00<br>Allowances £5,800.00<br><b>TOTAL</b> £42,000.00   |
| <b>FUNDING SOURCE</b><br><b>BUDGET PROVISION &amp; PHASING</b> | Capital<br>2010/2011 and 2011/2012 £7,500.00   | Capital<br>2010/2011 and 2011/2012 £42,000.00   |
| <b>ADDITIONAL FUNDING</b>                                      | None   | None  |
| <b>REVENUE IMPLICATIONS</b>                                    | None   | None  |
| <b>POLICY IMPLICATIONS</b>                                     | There are no major issues.   | There are no major issues.  |
| <b>CONSULTATIONS</b>   | There are no major issues.   | There are no major issues.  |
| <b>TENDERS</b>   | Negotiated contract :<br>1 Dundee Contract Services £6,500.00  | Negotiated contract :<br>1 Dundee Contract Services £36,200.00  |
| <b>RECOMMENDATION</b>  | Acceptance of offer  | Acceptance of offer   |
| <b>ALLOWANCES</b>  | Professional Services £1,000.00<br><b>TOTAL</b> £1,000.00  | Professional Services £5,800.00<br><b>TOTAL</b> £5,800.00   |
| <b>SUB-CONTRACTORS</b>   | None   | None  |
| <b>BACKGROUND PAPERS</b>                                       | None   | None  |

**SOCIAL WORK AND HEALTH COMMITTEE - 28 FEBRUARY 2011**

|                                       |   |                   |
|---------------------------------------|---|-------------------|
| <b>CLIENT</b>                         | Social Work   |                   |
| <b>PROJECT REFERENCE</b>              | 11-1037   |                   |
| <b>PROJECT</b>                        | Claverhouse Social Work Offices   |                   |
| <b>DESCRIPTION OF WORKS</b>           | New Tank and Sprinkler Pump Installation<br>The works comprise the supply and installation of an external supply tank and pump sets to upgrade the existing system: includes all excavation work and the provision of a concrete base; all pipework with trace heating and insulation and all interconnecting wiring. |                   |
| <b>TOTAL COST</b>                     | Several Works   | £78,295.00        |
|                                       | Allowances  | £8,000.00         |
|                                       | <b>TOTAL</b>  | <b>£86,295.00</b> |
| <b>FUNDING SOURCE</b>                 | Capital Financed from Current Revenue   |                   |
| <b>BUDGET PROVISION &amp; PHASING</b> | 2010/2011 and 2011/2012   | £86,295.00        |
| <b>ADDITIONAL FUNDING</b>             | None  |                   |
| <b>REVENUE IMPLICATIONS</b>           | None  |                   |
| <b>POLICY IMPLICATIONS</b>            | There are no major issues.  |                   |
| <b>CONSULTATIONS</b>                  | There are no major issues.  |                   |
| <b>TENDERS</b>                        | Specialist contractor, negotiated contract :<br>1 J Bryceland Fire Systems Ltd., Dundee   | £78,295.00        |
| <b>RECOMMENDATION</b>                 | Acceptance of offer   |                   |
| <b>ALLOWANCES</b>                     | Contingencies   | £2,000.00         |
|                                       | Professional Services   | £6,000.00         |
|                                       | <b>TOTAL</b>  | <b>£8,000.00</b>  |
| <b>SUB-CONTRACTORS</b>                | None  |                   |
| <b>BACKGROUND PAPERS</b>              | None  |                   |