

DUNDEE CITY COUNCIL

REPORT TO: Leisure, Arts and Communities Committee - 23 February 2009

REPORT ON: Purchase of Display Case - Internal Display Boxes

REPORT BY: Director of Leisure and Communities

REPORT NO: 107- 2008

1.0 PURPOSE OF REPORT

1.1 This report details the tenders received for the supply and delivery of Display Case - Internal Display Boxes for The McManus: Dundee's Art Gallery and Museum, and requests approval of the B:Spoke tender for the amount of £26,840..

2.0 RECOMMENDATIONS

2.1 Approval is recommended for the acceptance of the tender submitted by a company called B:Spoke Ltd, for the amount of £26,840.

3.0 FINANCIAL IMPLICATIONS

3.1 This expenditure can be met from the Leisure and Communities Department's 2008/09 Capital Budget.

4.0 TENDER REPORT

4.1 The McManus Redevelopment Display Design includes the purchase of internal Display Boxes for the Display Cases.

4.2 There are a limited number of suppliers of these items and three were invited to submit written tenders, following a practical demonstration of their product. All three returned written tenders and these are detailed as follows:

Supplier	Cost
ESP (Scotland) Ltd	£41,460.48
Elmwood (Glasgow) Ltd	£33,441.85
B:Spoke Ltd	£26,840

4.3 The tenders were evaluated using a pre-determined list of criteria. The recommended contractor's bid matches all the essential criteria to a satisfactory level and is the lowest submitted.

4.4 It is recommended that the tender from B:Spoke Ltd is accepted.

5.0 POLICY IMPLICATIONS

5.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact and Risk Assessment. There are no major issues.

6.0 CONSULTATION

6.1 The Chief Executive, Depute Chief Executive (Support Services), Depute Chief Executive (Finance), and Head of Finance have been consulted in the preparation of this report and are in agreement with its contents.

7.0 BACKGROUND PAPERS

7.1 None.

Stewart Murdoch
Director of Leisure and Communities

2 February 2009