

2 RESPECTFUL FUNERAL PACKAGE (PROCUREMENT AND PROMOTION) (AN74-2018)

Reference is made to Article VI of the minute of meeting of the Policy & Resources Committee of 24th September 2018, report 283-2018 refers. This report outlined the work being undertaken to develop a specification for a Dundee Respectful Funeral Package. The purpose of the proposed package is to provide an affordable option for those individuals who do not have sufficient provision to meet funeral costs.

Neighbourhood Services have completed a specification and Dundee City Council Procurement are currently developing a framework and tender documentation which will invite Funeral Directors to participate in the Respectful Funeral Package tender process. It is anticipated that tendered bids will offer reductions in the fees for undertakers' services. This follows the successful model implemented by East Ayrshire Council.

The Respectful Funeral Package will be promoted by the Council, Dundee Funeral Support service and Funeral Directors whose bids are accepted. There will be minor financial implications relating to staffing and promotion costs although these can be contained within the existing Neighbourhood Services Revenue Budget.

The submission of competitive bids will determine the success of the Respectful Funeral Package proposal.

Committee is asked to note the contents of this Agenda Note and instruct the Executive Director of Neighbourhood Services to proceed with procurement of the service.