

7 SUPPORT SERVICES DEPARTMENT (AN406-2006)

As a result of a review of the staffing requirements in the City Chambers Reception, the Committee is requested to approve the deletion of two part-time Receptionist posts, graded GS1/2, £10,938 - £15,441 of 22.5 hours per week, one of which is vacant, and the establishment of one post of full time Receptionist, graded GS1/2, £10,938 - £15,441.

The financial implications of this proposal will result in a saving of in £2,240 in 2006/2007 and £4,010 a full financial year, inclusive of employers costs.