

4 CHRISTMAS AND NEW YEAR SERVICE ARRANGEMENTS (AN362-2006)

It is recommended that:-

- All Community Centres be closed from Friday, 22nd until Tuesday, 26th December, 2006 inclusive, and closed again on Monday, 1st and Tuesday, 2nd January, 2007;
- Central Library and all Community Libraries be closed from Saturday, 23rd until Tuesday, 26th December, 2006 inclusive and closed again on Monday, 1st and Tuesday, 2nd January, 2007.

Experience has shown on the day before festive public holidays, Central Library and Community Libraries are very quiet. It is recommended that libraries scheduled to open beyond 5.00 pm on Friday, 22nd December, 2006 close at 5.00 pm on that date.

- The Corner will be open Friday, 22nd December, normal times and Saturday, 23rd December, 1.00 pm - 4.00 pm.
- Ancrum Outdoor Education Centre will be open normal times over Christmas and New Year and closed on Public Holidays except for 27th/28th/29th December when it will be open from 9.00 am to 5.00 pm only.
- The Shore will be open on Thursday, 21st December from 6.30 pm - 8.30 pm, closed from Friday, 22nd until Tuesday, 26th December inclusive, open on Wednesday, 27th December from 9.00 am - 5.00 pm and Thursday, 28th December from 9.00 am - 5.00 pm and 6.30 pm - 8.30 pm. Open Friday, 29th December 9.00 am - 5.00 pm and closed Saturday, 30th December until Tuesday, 2nd January.
- Community Safety Wardens will be operational over this period and can be contacted on the normal telephone number (01382) 436333.

Where appropriate, staff timetable will be adjusted to take account of these opening hours ie all staff throughout the Department will have the equivalent of five public holidays. Consultation has taken place with trade union representatives regarding these arrangements.

Notices will be posted advising the public of the holiday period opening hours.

The Committee is asked to approve these recommendations.