

6 SUPPORT SERVICES DEPARTMENT - CITY CHAMBERS CATERING - CHANGES TO ESTABLISHMENT (AN358-2006)

At present, the staff complement of the City Chambers catering team comprises one full time Chambers Attendant Supervisor post and 3 part time Chambers Attendant posts. One of the part time posts is currently vacant.

The Depute Chief Executive (Support Services) has reviewed the service provided and has concluded that an additional full time post is required but that the number of part time posts should be reduced. The new full time post would be filled by one of the part time employees after interview, if necessary.

Accordingly, it is recommended that the Committee approves the establishment of one additional full time post of Chambers Attendant, grade GSA, £10,938 - £12,063, and the deletion of 2 part time posts of Chambers Attendant, grade GSA. The revised staff complement would, therefore, be one full time Chambers Attendant Supervisor post, one full time Chambers Attendant post, and one part time Chambers Attendant post.

There are no financial implications arising from the above proposals.

The Committee's approval is requested.