

4 CHRISTMAS AND NEW YEAR SERVICE ARRANGEMENTS (AN284-2002)

It is recommended that all Neighbourhood Centres/Complexes, Neighbourhood Libraries, Central Library and Mitchell Street Centre will be closed on Wednesday, 25th December and Thursday, 26th December 2002.

During the New Year period, Neighbourhood Centres/Complexes and Neighbourhood Libraries, Central Library and Mitchell Street Centre will be closed on Wednesday, 1st January 2003, and re-open on Saturday, 4th January 2003.

Experience has shown on Christmas Eve and New Year's Eve, Central Library and Neighbourhood Libraries are very quiet. It is recommended that libraries scheduled to be open beyond 5.00 pm close at that time on Tuesday, 24th December and Tuesday, 31st December 2002.

Where appropriate, staff timetables will be adjusted to take account of these opening hours i.e. all staff throughout the department will have the equivalent of five public holidays. Notices will be posted advising the public of the holiday period opening hours.

With the agreement of staff, The Corner will open on:

Monday, 23 December	12.00 - 5.00 pm	Doctor Clinic 1.00 pm - 3.00 pm
Tuesday, 24 December	12.00 - 5.00 pm	
Friday, 27 December	12.00 - 5.00 pm	
Saturday, 28 December	1.00 - 4.00 pm	
Monday, 30 December	12.00 - 5.00 pm	Doctor Clinic 1.00 pm - 3.00 pm
Tuesday, 31 December	12.00 - 5.00 pm	
Saturday, 4 January	1.00 - 4.00 pm.	