

### **3 LITERACIES INITIATIVE (AN163-2002)**

On 14th January of this year, the Committee was advised of approval from the Scottish Executive for a Literacies Initiative which the City Council was co-ordinating on behalf of a range of agencies in Dundee (Article No. V refers).

The Personnel and Management Services Committee of 11th February, 2002 established the post of Literacies Implementation Manager. Having advertised this post nationally, the Partnership has been unable to recruit an applicant who meets the person specification.

It is, therefore, recommended that the post of Literacies Implementation Manager be deleted and that the following course of action be pursued as an alternative:-

The Section Leader, Community Learning (Post No 163) be allocated one additional day per week to carry out co-ordinating tasks related to the Literacies Action Plan, and that the focus of these tasks be primarily co-ordination and liaison with others who will be assigned specific pieces of work which would otherwise have been undertaken by the Co-ordinator on a full-time basis.

Secondly, it is recommended that CM Associates who assisted the Partnership in preparing the original Literacies Action Plan be recruited to take forward specific elements of the plan on the understanding that the expenditure incurred in extending this relationship be contained within the funding previously approved for the post of Literacies Implementation Manager.

There are no financial implications to Dundee City Council arising from these proposals. The Chief Executive, Directors of Personnel and Management Services and Support Services have been consulted.

These proposals have been discussed with the Community Learning Partnership and the Literacies Sub Group, both of which support these recommendations.