

ECO (Efficient and Cleaner Operations) Stars Fleet Recognition Scheme

Membership Application Form



Introduction

This form is to be completed by all organisations seeking membership of the ECO (Efficient and Cleaner Operations) Stars Fleet Recognition Scheme.

Before completing the form, applicants are advised to read the accompanying 'Guidance Notes for Applicants' document, which explains the background to the Scheme and the criteria for each of the Star ratings for both vehicles and whole operations.

Please answer all questions as fully as possible, providing detailed information about your vehicle fleet and other key aspects of your operation, to allow accurate star ratings to be awarded at both vehicle and whole operation levels.

If you have any queries on how to complete the application form and are seeking guidance, then please call 01543 416 416 and quote 'ECO Stars Dundee' or email your query to ecostars@ttr-ltd.com

Please submit your completed form and fleet profile, along with any relevant supporting documentation, either in hard copy or electronically, to the addresses provided at the end of the form.

ECO Stars is a recognition Scheme built firmly on the principle of trust. It rewards commitment to improving operational efficiency, reducing fuel consumption and reducing environmental impact – all helping to improve local air quality, maximise carbon savings and tackle climate change. As the Scheme is built on trust, it is essential that all applicants answer each section within this form as accurately and completely as possible.

If there is insufficient space within the form for you to provide the detailed answer you would like, then please enclose additional sheets, marked with your company name, to support your application. Please also feel free to submit any other supporting information you feel may be relevant for our assessors to review when considering your vehicle and whole operation recognition levels.

Membership Application Form (please write in block capitals)

1) Company details

Company Name		Contact Name	
Address		Job Title	
Telephone Number		Direct Telephone Number	
Fax Number		Mobile Number	
Website		Email Address	

Nature of Business	
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2) Type of Fleet Operation (if applicable)

Own account road freight		Road passenger transport operator (Bus)	
Hire and reward road freight		Road passenger transport operator (Coach)	
Light goods vehicle operator only (below 3.5Tes)		Road passenger transport operator (Bus and Coach)	

Note for Applicants: Operators should provide specific details for vehicles based within and for those vehicles based outside of the ECO Stars scheme area, which spend a significant proportion of time (to be determined by the operator) operating within the ECO Stars scheme area.

Total number of vehicles in fleet		Number of buses in fleet	
Number of mini buses in fleet		Number of coaches in fleet	
Number of light goods vehicles in fleet (less than 3.5Tes Maximum Permissible Weight):			
Number of heavy goods vehicles in fleet (greater than 3.5Tes Maximum Permissible Weight):			

3) Please fill out the 'Individual Vehicle Application Form (A)' enclosed for each of your vehicles.

4) Fuel Management Programme

Do you have a Fuel Management Programme in place within your operation, including measures to manage fuel consumption throughout the operation, from fuel selection and purchase, through storage, issue and in-vehicle use? (please circle)	Yes	No
If Yes please describe:		

Note for Applicants: These fuel management programme measures could include having a 'fuel champion' appointed, monitoring fleet and individual vehicle level fuel consumption, annual litres of fuel consumed and annual fuel spend, as well as implementing mechanisms to raise awareness of the importance of fuel as a precious resource within the operation.

5) Driver Skills Development and Performance Management Programme

Do you have a driver skills development and performance management programme in place, to maximise fuel efficiency and reduce environmental impact? (please circle)		Yes	No
If Yes please describe:			

Note for Applicants: These skills development and performance management measures could include training in safe and fuel efficient driving techniques (Eco-driving), driver fuel incentive schemes, driver performance league tables, monitoring of individual driver mpg.

6) Robust Vehicle Specification Process

Do you have a robust vehicle specification process in place and a sound preventative maintenance system to ensure vehicle efficiency? (please circle)		Yes	No
If Yes please describe:			

Note for Applicants: Robust vehicle specification processes would include ensuring that the most appropriate vehicle is specified for the planned task – making sure each vehicle is ‘fit for purpose’ and that vehicle ‘whole life costings’ have been taken into account to look at the future projected operating costs, in addition to the original purchase or lease price. Sound preventative maintenance systems include measures such as regular servicing, tyre inspections and periodic wheel alignment, to help to ensure vehicle operational efficiency.

7) Operational Support Systems

Do you use operational support systems to maximise the efficiency of your fleet? (please circle)		Yes	No
If Yes please describe:			


Note for Applicants: Operational support systems could include the use of IT to maximise vehicle and driver efficiency and minimise fuel consumption, such as routing and scheduling software or other telematics systems, including driver and vehicle performance monitoring equipment to identify over-revving, harsh braking, harsh acceleration and excessive idling time.

8) Performance Monitoring and Targeting Systems

Do you have a performance monitoring and targeting system in place within your operation? (please circle)	Yes	No
If Yes please describe:		

Note for Applicants: Performance monitoring and targeting systems can include the use of Key Performance Indicators (KPIs) to record and report efficiency for a wide range of aspects of your operation, from MPG for individual vehicles, through to fuel used per drop, annual fuel consumption and target annual savings. Systems will have robust processes for collecting, analysing, cleansing and interpreting data, as well as setting and reviewing targets on a regular basis.

9) Additional Information

Is there any other additional information you wish to provide in support of your application? please circle)	Yes	No
If Yes please provide text in the space below or use the space to list any accompanying documents. <i>Feel free to include relevant supplementary information with your application, to help Scheme staff accurately assess your fleet and operation.</i>		
		

Company Declaration

I declare that the information provided within this application form (and in any supporting documents) is complete and accurate, to the best of my knowledge. On being accepted as a member of the Scheme, I agree to abide by its terms and conditions, as specified in the 'Guidance Notes for Applicants' document.

Signature		Position	
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Note for Applicants: If completing and returning this application form electronically, please also ensure that an electronic signature is provided in the space above.

Disclaimer

The ECO Stars Fleet Recognition Scheme is a free, voluntary scheme operated by [Dundee City Council](#). The decision to participate in ECO Stars and any investment or expenditure that you may incur in connection with the Scheme, is undertaken entirely at your own risk and [Dundee City Council](#) and its operating parties will have no liability to you in respect thereof.

Any information, whether verbal or written, provided to you in connection with ECO Stars is for guidance purposes only and does not constitute formal legal or professional advice. [Dundee City Council](#) and its operating parties exclude to the fullest extent lawfully permitted all liability whatsoever for any loss or damage howsoever caused arising out of or in connection with the use of and/or reliance on any information given to you.

More Information

For more information on ECO Stars [Dundee](#), visit www.dundee.gov.uk or call 01543 416416 quoting 'ECO Stars [Dundee](#)', or email ecostars@ttr-ltd.com

Submitting your Application Form

Please submit your completed application form and fleet profile, along with any relevant supporting documentation, either electronically or in hard copy, to:

ecostars@ttr-ltd.com

or

ECO Stars Fleet Recognition Scheme Administrator

c/o Transport & Travel Research Ltd
Minster House
Minster Pool Walk
Lichfield
Staffordshire
WS13