



City Chambers  
DUNDEE  
DD1 3BY

13th September, 2024

Dear Colleague

You are requested to attend a MEETING of the **FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE** to be held in the Council Chamber, City Chambers, City Square, Dundee and also to be held remotely on Monday, 23rd September, 2024 to follow the meetings of the City Council and Climate, Environment and Biodiversity Committee called for 5.00pm.

The meeting will also be livestreamed to YouTube. Members of the Press or Public wishing to join the meeting as observers should follow this link [www.dundee.gov.uk/live](http://www.dundee.gov.uk/live) or alternatively they may attend in person.

Should you require any further information please contact Committee Services on telephone (01382) 434228 or by email at [committee.services@dundee.gov.uk](mailto:committee.services@dundee.gov.uk)

Yours faithfully

GREGORY COLGAN

Chief Executive

## **AGENDA OF BUSINESS**

### **1 DECLARATION OF INTEREST**

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decisionmaking.

### **2 ENVIRONMENTAL IMPROVEMENT WORKS 2024/25 - Page 1**

(Report No 246-2024 by Executive Director of Neighbourhood Services, copy attached).

### **3 FOOD WASTE TREATMENT PROCUREMENT SOURCING STRATEGY - Page 7**

(Report No 249-2024 by Executive Director of Neighbourhood Services, copy attached).

### **4 DONALD'S LANE AND PITALPIN STREET (STOPPING UP OF ROADS AND FOOTWAYS) ORDER 2024 - Page 11**

(Report No 231-2024 by Executive Director of City Development, copy attached).

**5        DISABLED PERSONS' PARKING PLACES - Page 15**

(Report No 240-2024 by the Executive Director of City Development, copy attached).

**6        SOURCING STRATEGIES BY HEAD OF DESIGN AND PROPERTY - Page 17**

(Report No 245-2024 by Executive Director of City Development, copy attached).

**7        TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY - Page 23**

(Report No 241-2024 by Executive Director of City Development, copy attached).

**The Committee may resolve under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 6 and 9 of Part I of Schedule 7A of the Act.**

**8        PROPOSED SUB-LEASE OF PROPERTY**

<b>ITEM No ...2.....</b>
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**REPORT TO:** FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE  
COMMITTEE – 23 SEPTEMBER 2024

**REPORT ON:** ENVIRONMENTAL IMPROVEMENT WORKS 2024/25

**REPORT BY:** EXECUTIVE DIRECTOR OF NEIGHBOURHOOD SERVICES

**REPORT NO.** 246-2024

**1. PURPOSE OF REPORT**

- 1.1 To gain Committee approval for further Environmental Improvements as part of the 2024/25 programme.

**2. RECOMMENDATIONS**

- 2.1 It is recommended that approval be given for the projects below at: -

Project Reference and Project Description	Contractor	Amount	Fees	Total Amount
Project No. C240007 Baxter Park Bowling Green - Fencing	<b>P&amp;G Blacksmiths</b> <b>Neighbourhood Services: Environment</b>	<b>£36,485</b>	£3,649	<b>£40,134</b>
Project No. C240008 Templeton Woods access improvements	<b>Tayside Contracts</b> <b>Neighbourhood Services: Environment</b>	<b>£84,814</b>	£5,186	<b>£90,000</b>
Project No. C240009 Allotment Security	<b>Construction Services</b> <b>Neighbourhood Services: Environment</b>	<b>£14,855</b>	£1,485	<b>£16,340</b>
Project No. C240010 Dudhope Park Path / Therapy Garden	<b>Tayside Contracts</b> <b>Neighbourhood Services: Environment</b>	<b>£10,367</b>	£1,037	<b>£11,404</b>
Project No. C240011 Take Pride Phase 3 - Improvements to Park Signage	<b>P&amp;G Blacksmiths</b> <b>Prime Signs</b> <b>Neighbourhood Services: Environment</b>	<b>£13,720</b>	£1,280	<b>£15,000</b>

### **3. FINANCIAL IMPLICATIONS**

- 3.1 The Executive Director of Corporate Services has confirmed that funding for the above projects is available through the Capital Plan 2024-2029 as detailed on the attached sheets.

### **4. MAIN TEXT**

- 4.1 Reference is made to Article (V) of the Minute of the meeting of Policy and Resources Committee on 7 December 2015, Street Cleaning and Open Space Management Review Report Number 438-2015, where there was agreement to introduce a programme of capital expenditure projects focused on environmental improvement. The proposed projects have been designed to improve and enhance open spaces and cemeteries to make them safer and more attractive places to enjoy for residents across Dundee.
- 4.2 These projects have been developed in consultation with Community Officers and local groups as appropriate and will comprise a number of improvements across the City.

### **5. POLICY IMPLICATIONS**

- 5.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services, or funding and so has not been subject to an Integrated Impact Assessment. An appropriate senior manager has reviewed and agreed with this assessment.

### **6. CONSULTATIONS**

- 6.1 The Council Leadership Team have been consulted on the preparation of this report and agree with its contents.

### **7. BACKGROUND PAPERS**

- 7.1 None.

Tony Boyle  
**Executive Director of Neighbourhood Services**

Date: 22 August 2024

CLIENT	NEIGHBOURHOOD SERVICES	NEIGHBOURHOOD SERVICES																												
PROJECT NUMBER	<b>C240007</b> <b>Baxter Park Bowling Green - Fencing</b>  Removal of existing hedge and replacement with slower-growing new hedge and fencing to allow Baxter Park Bowling Club to easily maintain going forward.	<b>C240008</b> <b>Templeton Woods access improvements</b>  Resurfacing works to the visitor car park in Templeton Woods to rectify potholes and uneven ground.																												
ESTIMATED START DATE COMPLETION DATE	November 2024 March 2025	November 2024 March 2025																												
TOTAL COST	<b>£40,134</b>	<b>£90,000</b>																												
FUNDING SOURCE  BUDGET PROVISION & PHASING	Capital Plan 2024/29, Build Resilient and Empowered Communities, Parks & Open Spaces, Environmental Parks & Open Spaces  2024/2025	Capital Plan 2024/29, Build Resilient and Empowered Communities, Parks & Open Spaces, Environmental Parks & Open Spaces  2024/2025																												
ADDITIONAL FUNDING	None	None																												
REVENUE IMPLICATIONS	There are no major issues	There are no major issues																												
POLICY IMPLICATIONS	None	None																												
TENDER	<table><tr><th>Contractor</th><th>Procurement Method</th><th>Quality Ranking</th><th>Cost Ranking</th></tr><tr><td>P&amp;G Blacksmiths Offer</td><td>Direct Award (Framework)</td><td>N/A</td><td>N/A £8,470</td></tr><tr><td>Neighbourhood Services</td><td></td><td></td><td>£28,015</td></tr></table>	Contractor	Procurement Method	Quality Ranking	Cost Ranking	P&G Blacksmiths Offer	Direct Award (Framework)	N/A	N/A £8,470	Neighbourhood Services			£28,015	<table><tr><th>Contractor</th><th>Procurement Method</th><th>Quality Ranking</th><th>Cost Ranking</th></tr><tr><td>Tayside Contracts Offer</td><td>Direct Award (Framework)</td><td>N/A</td><td>N/A £76,932</td></tr><tr><td>Neighbourhood Services</td><td></td><td></td><td>£3,676</td></tr><tr><td>City Engineers</td><td></td><td></td><td>£4,206</td></tr></table>	Contractor	Procurement Method	Quality Ranking	Cost Ranking	Tayside Contracts Offer	Direct Award (Framework)	N/A	N/A £76,932	Neighbourhood Services			£3,676	City Engineers			£4,206
Contractor	Procurement Method	Quality Ranking	Cost Ranking																											
P&G Blacksmiths Offer	Direct Award (Framework)	N/A	N/A £8,470																											
Neighbourhood Services			£28,015																											
Contractor	Procurement Method	Quality Ranking	Cost Ranking																											
Tayside Contracts Offer	Direct Award (Framework)	N/A	N/A £76,932																											
Neighbourhood Services			£3,676																											
City Engineers			£4,206																											
RECOMMENDATION	Acceptance of offer	Acceptance of offer																												
SUB-CONTRACTORS	None	None																												
BACKGROUND PAPERS	None	None																												

CLIENT	NEIGHBOURHOOD SERVICES				NEIGHBOURHOOD SERVICES			
PROJECT NUMBER	<b>C240009</b> <b>Allotment Security</b>  Kinnaird Allotments: Provision of new metal boom gate and posts at entrance road.  Ancrum Allotments: Provision of new metal palisade security gate, posts and bracing.  The Law Allotments: Replacing and repairing timber fence panels and posts.				<b>C240010</b> <b>Dudhope Park Path / Therapy Garden</b>  Re-surfacing path to therapy garden from St Mary's Place in Dudhope Park, to ensure safe access for all.			
ESTIMATED START DATE	November 2024				November 2024			
COMPLETION DATE	March 2025				March 2025			
TOTAL COST	<b>£16,340</b>				<b>£11,404</b>			
FUNDING SOURCE	Capital Plan 2024/29, Build Resilient and Empowered Communities, Parks & Open Spaces, Allotment Security				Capital Plan 2024/29, Build Resilient and Empowered Communities, Parks & Open Spaces, Enhancement of Parks & Open Spaces			
BUDGET PROVISION & PHASING	2024/2025				2024/2025			
ADDITIONAL FUNDING	None				None			
REVENUE IMPLICATIONS	There are no major issues				There are no major issues			
POLICY IMPLICATIONS	None				None			
TENDER	<b>Contractor</b>	<b>Procurement Method</b>	<b>Quality Ranking</b>	<b>Cost Ranking</b>	<b>Contractor</b>	<b>Procurement Method</b>	<b>Quality Ranking</b>	<b>Cost Ranking</b>
	Construction Services Offer	Direct Award	N/A	N/A £14,855	Tayside Contracts Offer	Direct Award (Framework)	N/A	N/A £10,367
RECOMMENDATION	Acceptance of offer				Acceptance of offer			
SUB-CONTRACTORS	None				None			
BACKGROUND PAPERS	None				None			

CLIENT	NEIGHBOURHOOD SERVICES			
PROJECT NUMBER	C240011 Take Pride Phase 3 - Improvements to Park Signage  Refresh of noticeboards across the city's open spaces, including replacement and rationalisation of signage to provide a more consistent and inviting welcome to park visitors.			
ESTIMATED START DATE	November 2024			
COMPLETION DATE	March 2025			
TOTAL COST	£15,000			
FUNDING SOURCE	Capital Plan 2024/29, Tackle Climate Change & Reach Net Zero Carbon Emissions by 2045, Parks & Open Spaces, Environmental Initiatives			
BUDGET PROVISION & PHASING	2024/2025			
ADDITIONAL FUNDING	None			
REVENUE IMPLICATIONS	There are no major issues			
POLICY IMPLICATIONS	None			
TENDER	Contractor	Procurement Method	Quality Ranking	Cost Ranking
	P&G Blacksmiths		N/A	N/A
	Offer			£3,950.00
	Prime Signs		N/A	N/A
	Offer			£8,270.00
	Neighbourhood Services			£1,500.00
RECOMMENDATION	Acceptance of offer			
SUB-CONTRACTORS	None			
BACKGROUND PAPERS	None			

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ITEM No ...3.....
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**REPORT TO:** FAIR WORK, ECONOMIC GROWTH & INFRASTRUCTURE COMMITTEE - 23 SEPTEMBER 2024

**REPORT ON:** FOOD WASTE TREATMENT PROCUREMENT SOURCING STRATEGY

**REPORT BY:** EXECUTIVE DIRECTOR OF NEIGHBOURHOOD SERVICES

**REPORT NO:** 249-2024

## **1.0 PURPOSE OF REPORT**

- 1.1 The purpose of this report is to present a sourcing strategy for the procurement process for the treatment of food waste. The proposed contract term is two years plus a one year optional extension.

## **2.0 RECOMMENDATIONS**

- 2.1 It is recommended that the Committee approves the sourcing strategy to make a direct award to Energen Biogas in accordance with the framework call off rules from the Scotland Excel Organic Waste Framework – 0220.

## **3.0 FINANCIAL IMPLICATIONS**

- 3.1 The cost of food waste treatment is met from the Neighbourhood Services revenue budget. The financial implications associated with this report are the estimated cost of the contract to be awarded. The total cost of the contract is anticipated to be in the region of £150,000 for the 3 year contract, including the optional extension.
- 3.2 It is recommended that Energen Biogas Limited, is awarded the contract as the nearest supplier and treatment facility, located at Glenfarg, Perthshire, to minimise the haulage costs for Dundee City Council. This minimises vehicle journeys and to limit corresponding CO<sub>2</sub> emissions.

## **4.0 SOURCING STRATEGY SUMMARY**

- 4.1 Food waste is collected from householders and transported to the transfer station at Marchbanks. Collection vehicles tip into a specifically designed skip for bulking. The containers once full are hauled using council skip vehicles for onward transfer and treatment. Food waste has been collected and transported in this manner since 2015. Energen Biogas Limited are the incumbent contractor.
- 4.2 Food waste is taken to an Anaerobic Digestion plant. This waste is retained in an enclosed unit know as a fermenter where the food waste breaks down. The breakdown of the organic material produces biogas. The biogas produces fuel for the onsite combined heat and power system. The electricity generated goes to the national grid and the heat recovered is used for the digesters. After this process the remaining digestate is composted and used by local farmers. Food waste accounts for approximately 8% of the council's overall recycled tonnage.
- 4.3 This Sourcing Strategy seeks approval to progress with an appropriate compliant process via the Scotland Excel Framework Agreement 0220 for Organic Waste Treatment through Lot 1, Model A, as detailed within the framework agreement. This model allows for Dundee City Council to deliver the goods to the site.

## 5.0 RISK ANALYSIS

- 5.1 There are four standard risks in any procurement and for public sector regulated procurements, a fifth is added, that of the procurement exercise itself breaching the public contracts regulations and leaving the Council open to a legal challenge.

Description of risk	Actions to be taken to manage risk
<b>Commercial Risk</b> – That either the price objectives are not achieved up front or there are other costs that arise during the contract and diminish the overall benefits.	Low Risk - the contract will be awarded through a compliant direct award from a Framework Agreement, through which all costs have been considered.
<b>Technical Risk</b> – This concerns the difficulty in being able to specify the desired outcome and on the market being unable to deliver to the specification.	Low Risk - the contract will be awarded through a compliant procedure.
<b>Performance Risk</b> – This concerns the ability of suppliers to perform consistently over the life of the contract to deliver the planned benefits.	Low Risk – a contract management process will be put in place with the use of Key Performance Indicators.
<b>Contractual Risk</b> – Being able to remedy the 's shortcomings in the contractor's performance without severely damaging the contract and about avoiding reliance on the contracted supplier as the contract develops.	Low Risk – Dundee City Council are contractually protected via the contract terms and conditions. The contractor shall be proactively managed during the term of the contract.
<b>Procurement Risk</b> – where a procurement is found unsound in law, through the public procurement rules.	Low Risk – this is a regulated contract.

## 6.0 SUMMARY

- 6.1 It is recommended that the Committee approve this Sourcing Strategy as outlined.

## 7.0 POLICY IMPLICATIONS

- 7.1 This report has been subject to the pre-IIA screening tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an integrated impact assessment. An appropriate senior manager has reviewed and agreed with this assessment.

## 8.0 CONSULTATIONS

- 8.1 The Council Leadership Team have been consulted on the preparation of this report and agree with its contents.

## **9.0 BACKGROUND PAPERS**

9.1 None.

Tony Boyle  
**Executive Director of Neighbourhood Services**

Date: 28 August 2024

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ITEM No ...4.....
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**REPORT TO:** FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE – 23 SEPTEMBER 2024

**REPORT ON:** DONALD'S LANE AND PITALPIN STREET (STOPPING UP OF ROADS AND FOOTWAYS) ORDER 2024

**REPORT BY:** EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

**REPORT NO:** 231-2024

## **1 PURPOSE OF REPORT**

- 1.1 This report seeks approval to stop-up lengths of road and footways in Donald's Lane and Pitalpin Street, Dundee utilising the powers of the Town and Country Planning (Scotland) Act 1997 to enable development following planning consent for a new housing development.

## **2 RECOMMENDATION**

- 2.1 It is recommended that the Committee approve the necessary Stopping-up Order for sections of Donald's Lane and Pitalpin Street.

## **3 FINANCIAL IMPLICATIONS**

- 3.1 The costs of preparing the Order will be met by the developer.

## **4 BACKGROUND**

- 4.1 Following planning approval to construct housing on the aforementioned area it will be necessary to stop-up lengths of roads and footways to allow the development to proceed. The lengths of roads and footways on the attached plan will require to be stopped up.
- 4.2 A new road will be constructed with minor amendments to the existing geometry. Vehicular traffic will no longer be able to travel from Pitalpin Street to Donald's Lane with a footpath connecting both sections constructed to promote and maintain sustainable methods of transport through the area.
- 4.3 Access to existing properties will be maintained.
- 4.4 The plans with the proposals are shown in Appendix 1 and can be accessed online at the weblink:

[https://www.dundee.gov.uk/sites/default/files/publications/pitalpin\\_street-layout1.pdf](https://www.dundee.gov.uk/sites/default/files/publications/pitalpin_street-layout1.pdf)

## **5 POLICY IMPLICATIONS**

- 5.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an Integrated Impact Assessment. An appropriate Senior Manager has reviewed and agreed with this assessment.

## **6 CONSULTATIONS**

- 6.1 The Council Leadership Team have been consulted in the preparation of this report and are in agreement with its content.

## **7 BACKGROUND PAPERS**

- 7.1 None.

Ewan Macnaughton  
Head of Sustainable Transport and Roads

Author: Stewart Spain

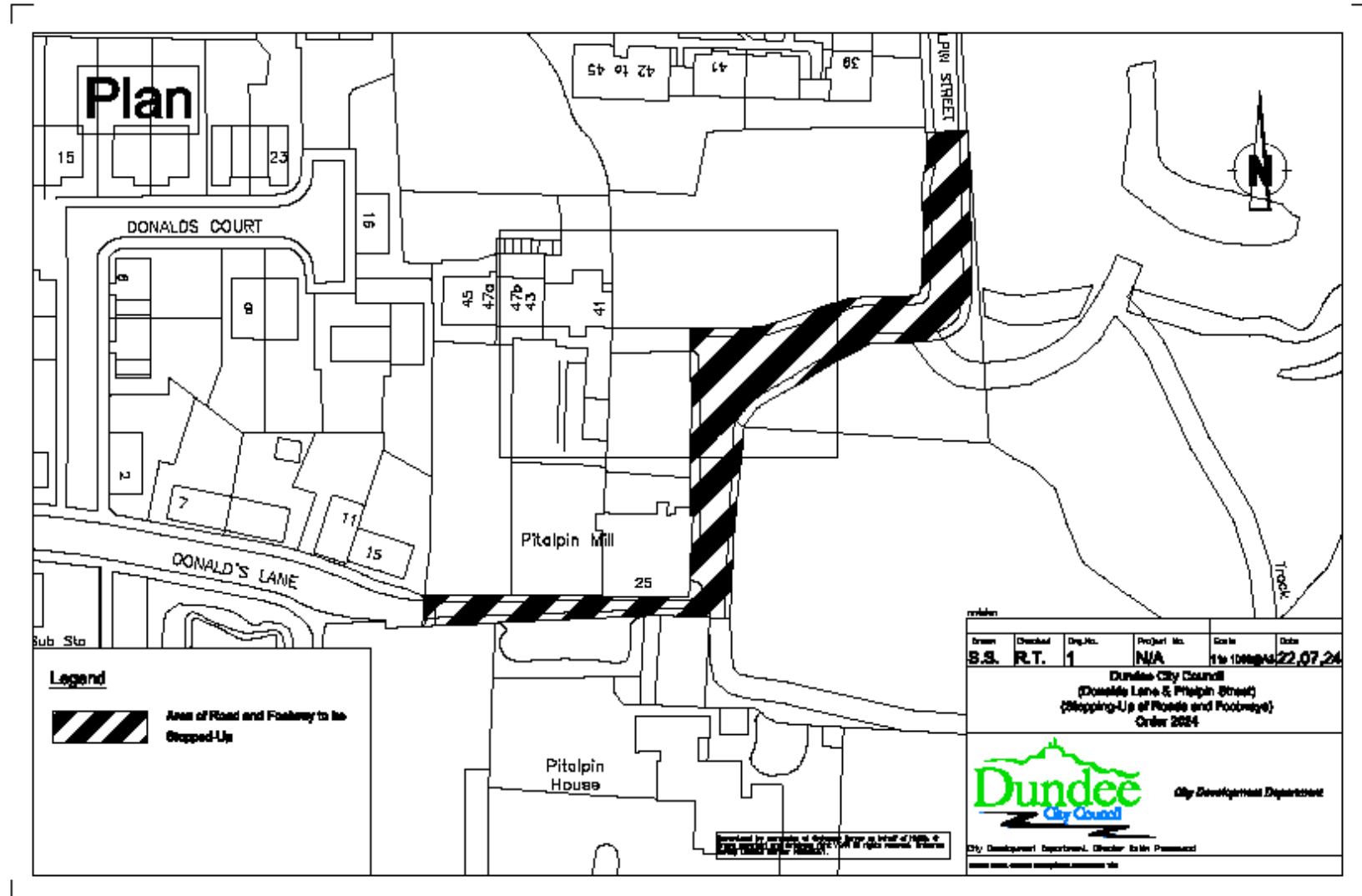
Robin Presswood  
Executive Director of City Development

Dundee City Council  
Dundee House  
Dundee

RP/EM/SS/KM

6 August 2024

APPENDIX 1



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**ITEM No ...5.....**

**REPORT TO:** FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE – 23 SEPTEMBER 2024

**REPORT ON:** DISABLED PERSONS' PARKING PLACES

**REPORT BY:** EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

**REPORT NO:** 240-2024

**1 PURPOSE OF REPORT**

- 1.1 This report considers the requests for disabled parking bays which require to be added or removed from the Dundee City Council (Disabled Persons' Parking Places) (On-street) Order 2011.

**2 RECOMMENDATION**

- 2.1 It is recommended that the Committee approves the preparation of a Traffic Regulation Variation Order to affect the changes to the on-street disabled parking bay provision in the relevant Traffic Regulation Order for Dundee.

**3 FINANCIAL IMPLICATIONS**

- 3.1 There are no direct financial implications as a result of this report. The current cost of providing disabled person's parking places is funded from the City Development On-Street trading account.

**4 BACKGROUND**

- 4.1 It is proposed to vary the Dundee City Council (Disabled Persons' Parking Places) (On-street) Order 2011. The additions are due to new applicants who meet the qualifying criteria for a Blue Badge who have asked for a disabled space to aid them close to their property. The removals are due to varying circumstances where the bay is no longer required to assist a Blue Badge Holder. The total number of additions is 239 and the total number of removals is 73. All locations subject to changes are available for review at the following web link: <https://www.dundee.gov.uk/service-area/city-development/roads-and-transportation/traffic-regulation-order-map>.
- 4.2 The new bays associated with this variation order have been installed following assessment of applications received against the policy criteria which is available to view at the following web link: <https://www.dundee.gov.uk/service-area/city-development/disabled-parking>.

**5 POLICY IMPLICATIONS**

- 5.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an Integrated Impact Assessment. An appropriate Senior Manager has reviewed and agreed with this assessment.

**6 CONSULTATIONS**

- 6.1 The Council Leadership Team have been consulted in the preparation of this report and are in agreement with its content.

**7 BACKGROUND PAPERS**

7.1 None.

Ewan Macnaughton  
Head of Sustainable Transport and Roads

Author: John Curran

Robin Presswood  
Executive Director of City Development

Dundee City Council  
Dundee House  
Dundee

RP/EM/JC/MW/KM

19 August 2024

ITEM No ...6.....
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**REPORT TO:** FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE – 23 SEPTEMBER 2024

**REPORT ON:** SOURCING STRATEGIES BY HEAD OF DESIGN AND PROPERTY

**REPORT BY:** EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

**REPORT NO:** 245-2024

## 1 PURPOSE OF REPORT

- 1.1 The purpose of this report is to present sourcing strategies and seeks approval to commence with the procurement exercise in respect of each project.

## 2 RECOMMENDATION

- 2.1 It is recommended that Committee approves the commencement of a procurement exercise in respect of the projects described, based on the sourcing strategy detailed in Appendix 1.

## 3 SUMMARY OF SOURCING STRATEGIES

- 3.1 Proposed sourcing strategies for progressing by the Design and Property Division in relation to the projects detailed below.

Proposed Sourcing Strategies
Build Resilient and Empowered Communities Bridge Assessment Works Programme for 2024/2025 financial and future financial years
Gellatly Street Operational Control Room
Caird Hall – Façade Lighting
Heat Network Delivery Model Assessment

## 4 FINANCIAL IMPLICATIONS

- 4.1 The Executive Director of Corporate Services has confirmed that funding for the above projects is available as detailed on the attached sheet.

## 5 SOURCING STRATEGY SUMMARY

- 5.1 This Sourcing Strategy seeks approval to progress with an appropriate compliant tender process for projects listed above either, Public Contracts Scotland or via MPF2 Places for People Framework, all as detailed in individual appendices below. Bidders will go through a selection process to assess capability to the needs and requirement of the contract.

## 6 RISK ANALYSIS

- 6.1 There are 4 standard risks in any procurement and for public sector regulated procurements, a fifth is added, that of the procurement exercise itself breaching the public contract regulations and leaving the Council open to a legal challenge:

Description of Risk	Actions To Be Taken To Manage Risk
<b>Commercial Risk</b> – that either the price objectives are not achieved up front or there are other costs that arise during the contract and diminish the overall benefits.	Low Risk - the contract will be awarded through a compliant tender procedure, through which all costs have been considered.

Description of Risk	Actions To Be Taken To Manage Risk
<b>Technical Risk</b> – this concerns the difficulty in being able to specify the desired outcome and on the market being unable to deliver to the specification.	Low Risk - the contract will be awarded through a compliant procedure. Bidders will be required to demonstrate technical competence as part of the tender evaluation process.
<b>Performance Risk</b> – this concerns the ability of suppliers to perform consistently over the life of the contract to deliver the planned benefits.	Low Risk – a contract management process will be put in place with the use of KPI's.
<b>Contractual Risk</b> – being able to remedy the shortcomings in the contractor's performance without severely damaging the contract and about avoiding reliance on the contracted supplier as the contract develops.	Low Risk - DCC are contractually protected via the contract terms and conditions. The contractor shall be proactively managed during the term of the contract.
<b>Procurement Risk</b> – where a procurement is found unsound in law, through the public procurement rules.	Low Risk – this is a regulated contract.

## 7 SUMMARY

- 7.1 It is recommended that the Committee approve this Sourcing Strategy and award appropriate delegated powers to the Executive Director of City Development to proceed as outlined.

## 8 POLICY IMPLICATIONS

- 8.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an Integrated Impact Assessment. An appropriate Senior Manager has reviewed and agreed with this assessment.

## 9 CONSULTATIONS

- 9.1 The Council Leadership Team has been consulted in the preparation of this report.

## 10 BACKGROUND PAPERS

- 10.1 None.

Neil Martin  
Head of Design and Property

Robin Presswood  
Executive Director of City Development

NM/KM

26 Augst 2024

Dundee City Council  
Dundee House, Dundee

## APPENDIX 1

<b>SOURCING STRATEGY</b>	Build Resilient and Empowered Communities Bridge Assessment Works Programme for 2024/2025 financial and future financial years
<b>PROJECT NUMBER</b>	Multiple
<b>PROJECT INFORMATION</b>	<p>Bridge Assessment Works Programme for 2024/2025 financial and future financial years, appointing Contractors to deliver the following:</p> <p><u>Financial Year 2024/2025</u></p> <p>Mini Competition 1 - LP-003 Finlathen viaduct river training works;</p> <p>Mini Competition 2 - Mains of Claverhouse Footbridge and bridge improvement works;</p> <p>Mini Competition 3 - MD-003 Baldovie Bridge works;</p> <p>Mini Competition 4 - RW64 Barrack Road Retaining wall improvements; and</p> <p>Mini Competition 5 - RW113 Bell Street retaining wall and underpass works.</p> <p><u>Future Financial Years</u></p> <p>Future bridge and retaining wall improvement works identified through principal and general inspections.</p>
<b>PROPOSED CONTRACT DURATION</b>	Next 5 years
<b>RECOMMENDATION</b>	<p>It is recommended that the Committee:</p> <ul style="list-style-type: none"> <li>a approves the commencement of a procurement exercise in respect of the projects described, via Open Tender through Public Contracts Scotland, based on the sourcing strategy summarised in this report; and</li> <li>b delegates authority to the Executive Director of City Development to finalise the procurement sourcing strategy and award contracts (as set out in Section 4.0) up to the value of £500,000, to successful Contractors bidding, following tender process carried out in compliance with Public Contracts (Scotland) Regulations 2015.</li> </ul>
<b>FINANCIAL IMPLICATIONS</b>	<p>The Executive Director of Corporate Services confirms that funding is available.</p> <p>Once formal tenders have been received, any contracts over the value of £500,000 will be reported to a future Fair Work, Economic Growth and Infrastructure Committee for approval.</p>
<b>POLICY IMPLICATIONS</b>	There are no issues
<b>BACKGROUND PAPERS</b>	None

<b>SOURCING STRATEGY</b>	Gellatly Street Operational Control Room
<b>PROJECT NUMBER</b>	N/A
<b>PROJECT INFORMATION</b>	Sourcing strategy to appoint Robertson Construction Tayside Limited to reconfigure the existing office space at Gellatly Street to accommodate an operational control room and associated digital communication network. Works also include the installation of additional CCTV cameras within the north and south stairwells of the multi-story carpark that will be linked back to the councils central Safety and Alarm Response Centre (SARC) and will associate necessary mechanical and electrical upgrade works.
<b>PROPOSED CONTRACT DURATION</b>	Contract anticipated to start in November 2024 and will take approximately 15 weeks to complete.
<b>RECOMMENDATION</b>	<p>It is recommended that the Committee:</p> <ul style="list-style-type: none"> <li>a approves the commencement of a procurement exercise in respect of the project described, based on the sourcing strategy summarised in this report; and</li> <li>b delegates authority to the Executive Director of City Development to finalise the procurement strategy and award the contract to Robertson Construction Tayside Limited through MPF2 – Places for People Procurement HUB Framework.</li> </ul>
<b>FINANCIAL IMPLICATIONS</b>	<p>The financial implications associated with this report are the estimated cost of the contract to be awarded. Based on previous experience and market enquiries carried out against existing framework rates, the total cost of the contract is anticipated to be £360,000, inclusive of non-contract allowances and design fees.</p> <p>The contract will be part funded by £85,000 from the Council Capital Plan 2024-2029 -Design a Modern Council – Property Lifecycle Development Programme- Electrical Upgrades, £40,000 from the Council Capital Plan 2024-2029 - Tackle Climate Change - Low Emission Zone, and the balance from the Parking account.</p>
<b>POLICY IMPLICATIONS</b>	There are no issues.
<b>BACKGROUND PAPERS</b>	None.

<b>SOURCING STRATEGY</b>	Caird Hall – Façade Lighting
<b>PROJECT NUMBER</b>	N/A
<b>PROJECT INFORMATION</b>	<p>A lighting masterplan is currently being developed for the city centre that will create a cohesive public realm lighting strategy that will identify key routes and focal points that warrant special attention.</p> <p>As part of the lighting strategy, specialist consultants ARUP have developed concept designs to enhance the south (Shore Terrace), west (Castle Street) and east (Crichton Street) elevations of the Caird Hall.</p> <p>This sourcing strategy is to appoint Tayside Contracts - Street Lighting Partnership to work with the consultants to finalise the lighting design and to undertake the installation, commissioning and testing works.</p>
<b>PROPOSED CONTRACT DURATION</b>	Contract anticipated to start in November 2024 and will take approximately 16 weeks to complete.
<b>RECOMMENDATION</b>	<p>It is recommended that the Committee:</p> <ul style="list-style-type: none"> <li>a approves the commencement of a procurement exercise in respect of the project described, based on the sourcing strategy summarised in this report; and</li> <li>b delegates authority to the Executive Director of City Development to finalise the procurement strategy and award the contract to Tayside Contracts - Street Lighting Partnership.</li> </ul>
<b>FINANCIAL IMPLICATIONS</b>	<p>The financial implications associated with this report are the estimated cost of the contract to be awarded.</p> <p>The total cost of the contract is anticipated to be £160k to £190k, inclusive of design fees.</p> <p>The contract will be funded from UK Shared Prosperity Fund 2024/2025.</p>
<b>POLICY IMPLICATIONS</b>	There are no issues.
<b>BACKGROUND PAPERS</b>	<p>Report 76-2023: City Centre Strategic Investment Plan – City Nights and City Lights.</p> <p>Report 7-2024: City Centre Strategic Investment Plan – Update and Next Steps.</p>

<b>SOURCING STRATEGY</b>	Heat Network Delivery Model Assessment
<b>PROJECT NUMBER</b>	N/A
<b>PROJECT INFORMATION</b>	The Dundee Local Heat and Energy Efficiency Strategy (LHEES) has identified the scale of the opportunity for heat networks to decarbonise heat in the city's buildings, with five prioritised heat network zones identified of strategic importance. The objective of this contract is to secure specialist legal advice to undertake a detailed appraisal of options and provide a recommendation, based on sound evidence, of the most appropriate heat network delivery model which should be adopted to unlock heat network deployment within the city. This will include a comprehensive assessment of the risks and challenges and a recommended procurement strategy, centred on the City Centre Heat Network zone as the initial project, with acknowledgment for expansion to the further four prioritised heat network zones.
<b>PROPOSED CONTRACT DURATION</b>	The contract is anticipated to start in November 2024 and will take approximately 6 months to complete.
<b>RECOMMENDATION</b>	It is recommended that the Committee: <ul style="list-style-type: none"> <li>a approves the commencement of a procurement exercise in respect of the project described, based on the sourcing strategy, summarised in this report; and</li> <li>b delegates authority to the Executive Director of City Development to award the contract to the successful bidder, following a tender process carried out in compliance with the Public Contracts (Scotland) Regulations 2015.</li> </ul>
<b>FINANCIAL IMPLICATIONS</b>	The financial implications of this report are the costs of the estimated cost of the contract to be awarded.  The total cost of the contract is anticipated to be £65,000.  The contract will be primarily funded through a grant of £50,000 from the Heat Network Support Unit, with a contribution of £15,000 from the Sustainability and Climate Change revenue budget.
<b>POLICY IMPLICATIONS</b>	There are no issues.
<b>BACKGROUND PAPERS</b>	None.



ITEM No ...7.....
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**REPORT TO:** FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE – 23 SEPTEMBER 2024

**REPORT ON:** TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY

**REPORT BY:** EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

**REPORT NO:** 241-2024

## 1 PURPOSE OF REPORT

1.1 This report details tenders received and seeks approval on acceptance thereof.

## 2 RECOMMENDATION

2.1 It is recommended that Committee approve the acceptance of the tenders submitted by the undernoted contractors as set out in the report, with the total amount, including allowances detailed in Appendix 1.

## 3 SUMMARY OF PROJECTS TENDERED

3.1 Tenders have been received by the Design and Property Division in relation to the projects detailed below.

Engineers Projects - Reference and Description	Contractor/Consultant
R4164 – East End, North East, Lochee Play Area Upgrades	Hags-SMP Ltd

## 4 FINANCIAL IMPLICATIONS

4.1 The Executive Director of Corporate Services has confirmed that funding for the above projects is available as detailed on the attached sheet.

4.2 Where the Council utilise a national or local framework to procure construction and engineering works, all tenderers that have been assigned to the relevant framework have previously been assessed on a qualitative and cost basis, ensuring a highly competitive benchmark is set for the framework supply chain.

## 5 BACKGROUND PAPERS

5.1 None.

## 6 POLICY IMPLICATIONS

6.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an Integrated Impact Assessment. An appropriate Senior Manager has reviewed and agreed with this assessment.

## 7 CONSULTATIONS

7.1 The Council Leadership Team were consulted in the preparation of this report.

Neil Martin  
Head of Design and Property

Robin Presswood  
Executive Director of City Development

NM/SM

13 September 2024

Dundee City Council  
Dundee House, Dundee

## APPENDIX 1

PROJECT	East End, North East, Lochee Play Area Upgrades																			
PROJECT NUMBER	R4164																			
PROJECT INFORMATION	<p>The tender award is for the design, supply and installation of new play equipment at five play areas across the East End, North East and Lochee wards. In summary the proposals are:</p> <ul style="list-style-type: none"><li>• Ballindean Play Area (installation of new swingset, zipline, sensory panels and communication board);</li><li>• Foggyley Play Area (installation of new sand play unit, springer, seesaw, sensory panels);</li><li>• Kirk Street (installation of new adventure trail, roundabout, swingset, sensory panels and communication board);</li><li>• Whorterbank (installation of new adventure trail, floor graphics, sensory panels and communication board); and</li><li>• Peebles Drive Play Area (installation of new toddler adventure tower, inclusive spinner and springers).</li></ul> <p>Items of play equipment are to be replaced as they are at the end of their design life, and new equipment installed to improve the play value and inclusivity of local playparks. Designs have been informed by community feedback and extensive playpark survey work. Works will commence upon award, with 12-week manufacture followed by construction in January 2025.</p>																			
ESTIMATED START AND COMPLETION DATES	October 2024 – January 2025																			
TOTAL COST	Contract		£139,000.00																	
	Non contract allowances		£10,596.80																	
	Fees		<u>£10,403.20</u>																	
	Total		<u>£160,000.00</u>																	
FUNDING SOURCE	Capital Plan 2024-29, Build Resilient and Empowered Communities, Parks & Open Spaces, Renewal of Play Parks - Scottish Government																			
BUDGET PROVISION & PHASING	2024/2025		£160,000.00																	
ADDITIONAL FUNDING	None.																			
REVENUE IMPLICATIONS	None.																			
POLICY IMPLICATIONS	There are no major issues.																			
TENDERS	<p>The Tenderers have been chosen from the Scotland Excel Outdoor Play and Sports Facilities Framework 0420 Lot 1</p> <table><tr><th>Contractor</th><th>Submitted Tender</th><th>Corrected Tender</th><th>Quality Ranking</th><th>Cost/Quality Ranking</th></tr><tr><td>Hags-SMP Ltd</td><td>£139,000.00</td><td>-</td><td>1</td><td>1</td></tr><tr><td>Sutcliffe Play Scotland</td><td>£158,000.00</td><td>-</td><td>2</td><td>2</td></tr></table>					Contractor	Submitted Tender	Corrected Tender	Quality Ranking	Cost/Quality Ranking	Hags-SMP Ltd	£139,000.00	-	1	1	Sutcliffe Play Scotland	£158,000.00	-	2	2
Contractor	Submitted Tender	Corrected Tender	Quality Ranking	Cost/Quality Ranking																
Hags-SMP Ltd	£139,000.00	-	1	1																
Sutcliffe Play Scotland	£158,000.00	-	2	2																
RECOMMENDATION	To accept the tender with the highest ranking for cost/quality from Hags-SMP Ltd																			
SUB-CONTRACTORS	None.																			
BACKGROUND PAPERS	None.																			

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