



**REPORT TO:** HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD –  
28 JUNE 2016

**REPORT ON:** JOINT DUNDEE AND ANGUS EQUIPMENT LOAN SERVICE PROPOSAL

**REPORT BY:** CHIEF OFFICER

**REPORT NO:** DIJB29-2016

**1.0 PURPOSE OF REPORT**

1.1 This report provides information about a proposal by Angus Council to Dundee Health and Social Care Partnership to develop a Joint Dundee and Angus Equipment Loan Service.

**2.0 RECOMMENDATIONS**

It is recommended that the Integration Joint Board (IJB):

2.1 Approves, in principle, the proposal to proceed with development of a Joint Dundee and Angus Equipment Loan Service and instructs the Chief Officer to explore with Angus Health and Social Care Partnership, the development of a joint Dundee and Angus Equipment Loan Service and to report back to the IJB on the outcome of discussions.

**3.0 FINANCIAL IMPLICATIONS**

3.1 Dundee Health and Social Care Partnership will realise ongoing efficiency savings to the value of £50,000 in a full financial year as a result of the creation of a Joint Dundee and Angus Equipment Loan Service.

3.2 It is anticipated that further future efficiency savings will be achieved as the Joint Service becomes established.

**4.0 MAIN TEXT**

**4.1 Dundee Community Equipment Loan Service and Independent Living Centre**

4.1.1 The Dundee Community Equipment Loan Service and Dundee Independent Living Centre is an established partnership between Dundee City Council and NHS Tayside.

4.1.2 The Loan Service provides, delivers, installs and maintains a range of equipment to people of all ages living in Dundee to help them to manage day to day living to minimise intervention and maximise independence. Equipment provided by the Joint Community Equipment Loan Service will have been prescribed by Health or Social Work staff using the Dundee Joint Access to Equipment and Adaptations Criteria.

4.1.3 The Independent Living Centre provides information, advice and a demonstration service to public, users, carers and professionals on all aspects of equipment, health improvement, self management and opportunities for social inclusion. The Centre also ensures professionals of all disciplines have access to up-to-date equipment for demonstration and assessment purposes and provides a training environment for staff and the public in the use of equipment.

## **4.2 Joint Dundee and Angus Community Equipment Loan Service Proposal**

- 4.2.1 The Angus Community Equipment Loan Service is a joint service between Angus Council and NHS Tayside that provides equipment to Angus citizens. The service is currently provided from Little Cairnie Hospital.
- 4.2.2 In 2015, NHS Tayside intimated that they would be expecting this site to become surplus to requirements in 2016 and requested that a timeline was established for an early re-location of the Angus Community Equipment Loan Service from the Little Cairnie site. It is of note that the site is currently being marketed for sale.
- 4.2.3 Due to this, Angus Council approached Dundee City Council to request consideration of a Joint Dundee and Angus Equipment Loan Service as part of their options appraisal.

## **4.3 Benefits of the Joint Dundee and Angus Proposal**

- 4.3.1 It is likely that a merger could have long-term benefits for Dundee in relation to:
- Reduction in ongoing infrastructure costs such as building and equipment safety associated with Dundee Independent Living Centre, Loan Service and Store.
  - Reduction in spend on equipment as a result of economies of scale and bulk-buying power. It would also help to standardise the type and range of equipment provided within Dundee and Angus.
  - Immediate efficiency savings from a full financial year of the merger to the amount of £50,000.
- 4.3.2 These benefits would mean that the service would be able to realise actual cost savings to Dundee City Council and the Integration Joint Board without affecting the range, quantity and quality of equipment provided within Dundee.

## **4.4 Risks Associated with the Proposal**

- 4.4.1 Risks associated with a potential merger have been identified and actions considered to mitigate the risks are addressed. The risks are:

### **Impact on Dundee Partnership Service Delivery**

- 4.4.2 The Dundee Equipment Loan Service and store is well established and consistently performs well in relation to delivery and collection of equipment, recycling and customer satisfaction. The risk of a merger is that this performance is negatively affected and therefore Dundee citizens experience poor service within Dundee.
- 4.4.3 To mitigate this risk, a staffing and operational delivery model set out in a Partnership Agreement will be implemented. These will set out how Dundee Partnership performance will be maintained and the expectations and arrangements in relation to a Joint Dundee and Angus Loan Service.

### **Uncertainty Regarding Length of Future Service Provision**

- 4.4.4 It is acknowledged that Angus Partnership may wish to have flexibility in relation to their future provision but Dundee Partnership requires certainty regarding future provision.
- 4.4.5 To mitigate this risk Angus Partnership have agreed to commit to a minimum length of joint service, a reasonable notice period of any planned changes to the joint working arrangement, a further notice period for any planned exit which includes recovery costs to Dundee Partnership should this occur. These will be set out in a Partnership Agreement.

### **Financial Risks**

- 4.4.8 It is recognised that any merger may have financial risks to Dundee Partnership both in terms of initial set up costs associated with a merger and long term risks should Angus decide to remodel in the future. To mitigate these risks a financial model was agreed by Chief Financial

Officers of both Dundee and Angus Partnerships. This model has identified immediate savings to Dundee Partnership to the value of £50,000 and has built in safeguards associated with any financial risks associated with a merger.

## **5.0 POLICY IMPLICATIONS**

This report has been screened for any policy implications in respect of Equality Impact Assessment and Risk Management. An EQIA is attached.

## **6.0 CONSULTATIONS**

The Chief Finance Officer and the Clerk were consulted in the preparation of this report.

## **7.0 BACKGROUND PAPERS**

None.

David W Lynch  
Chief Officer

DATE: 6 June 2016



**EQUALITY IMPACT ASSESSMENT TOOL**

**Part 1: Description/Consultation**

<b>Is this a Rapid Equality Impact Assessment (RIAT)?</b>	<b>Yes x</b>	No <input type="checkbox"/>
<b>Is this a Full Equality Impact Assessment (EQIA)?</b>	Yes	No <input type="checkbox"/>
<b>Date of Assessment:</b>	6 June 2016	<b>Committee Report Number:</b> DIJB29-2016
<b>Title of document being assessed:</b>	Joint Dundee and Angus Equipment Loan Service	
<b>1. This is a new policy, procedure, strategy or practice being assessed</b>  (If yes please check box) Yes	<b>This is an existing policy, procedure, strategy or practice being assessed?</b> (If yes please check box) <input type="checkbox"/>	
<b>2. Please give a brief description of the policy, procedure, strategy or practice being assessed.</b>	This project aims to bring together Dundee and Angus Equipment Loan Services	
<b>3. What is the intended outcome of this policy, procedure, strategy or practice?</b>	Merger of Dundee and Angus Equipment Loan Services	
<b>4. Please list any existing documents which have been used to inform this Equality and Diversity Impact Assessment.</b>	Partnership agreement by Dundee City Council and NHS Tayside to provide a Dundee Equipment Loan Service.	
<b>5. Has any consultation, involvement or research with protected characteristic communities informed this assessment? If yes please give details.</b>	No	
<b>6. Please give details of council officer involvement in this assessment.</b>  (e.g. names of officers consulted, dates of meetings etc)	Consultation took place with Managers of Equipment Loan Service, Occupational Therapy, Housing Services, Manual Handling and Head of Health and Community Care, Head of Strategy and Performance, Chief Financial Officer, Chief Officer.	
<b>7. Is there a need to collect further evidence or to involve or consult protected characteristics communities on the impact of the proposed policy?</b>	It is proposed that consultation to support development of a joint Loan Service if the proposal to proceed is agreed by IJB.	

(Example: if the impact on a community is not known what will you do to gather the information needed and when will you do this?)	
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**Part 2: Protected Characteristics**

**Which protected characteristics communities will be positively or negatively affected by this policy, procedure or strategy?**

**NB Please place an X in the box which best describes the "overall" impact. It is possible for an assessment to identify that a positive policy can have some negative impacts and visa versa. When this is the case please identify both positive and negative impacts in Part 3 of this form.**

**If the impact on a protected characteristic communities are not known please state how you will gather evidence of any potential negative impacts in box Part 1 section 7 above.**

	<b>Positively</b>	<b>Negatively</b>	<b>No Impact</b>	<b>Not Known</b>
<b>Ethnic Minority Communities including Gypsies and Travellers</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Gender</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Gender Reassignment</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Religion or Belief</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>People with a disability</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Age</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Lesbian, Gay and Bisexual</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Socio-economic</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Pregnancy &amp; Maternity</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Other (please state)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Part 3: Impacts/Monitoring

<p><b>1. Have any positive impacts been identified?</b></p> <p>(We must ensure at this stage that we are not achieving equality for one strand of equality at the expense of another)</p>	<p>It is likely that the merger will establish consistency in service provision across Dundee and Angus.</p>
<p><b>2. Have any negative impacts been identified?</b></p> <p>(Based on direct knowledge, published research, community involvement, customer feedback etc. If unsure seek advice from your departmental Equality Champion.)</p>	<p>Potential risks as outlined in the IJB report. Actions to mitigate the risks are outlined in the IJB report.</p>
<p><b>3. What action is proposed to overcome any negative impacts?</b></p> <p>(e.g. involving community groups in the development or delivery of the policy or practice, providing information in community languages etc. See Good Practice on DCC equalities web page)</p>	<p>Development of a Partnership Agreement which sets out governance and consultation arrangements.</p>
<p><b>4. Is there a justification for continuing with this policy even if it cannot be amended or changed to end or reduce inequality without compromising its intended outcome?</b></p> <p>(If the policy that shows actual or potential unlawful discrimination you must stop and seek legal advice)</p>	<p>It is likely that the merger will establish consistency in service provision across Dundee and Angus.</p>
<p><b>5. Has a 'Full' Equality Impact Assessment been recommended?</b></p> <p>(If the policy is a major one or is likely to have a major impact on protected characteristics communities a Full Equality Impact Assessment may be required. Seek advice from your departmental Equality lead.)</p>	<p>There are no negative impacts identified at this stage. It is anticipated that this merger will have the benefits of creating consistency in service provision across Dundee and Angus.</p>
<p><b>6. How will the policy be monitored?</b></p> <p>(How will you know it is doing what it is intended to do? e.g. data collection, customer survey etc.)</p>	<p>A coordination group has been established to develop and monitor the joint project.</p>

#### Part 4: Contact Information

<b>Name of Department or Partnership</b>	Health and Social Care Partnership
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<b>Type of Document</b>	
Human Resource Policy	<input type="checkbox"/>
General Policy	<input type="checkbox"/>
Strategy/Service	<input type="checkbox"/>
Change Papers/Local Procedure	<input type="checkbox"/>
Guidelines and Protocols	<input type="checkbox"/>
Other	x

<b>Manager Responsible</b>	<b>Author Responsible</b>
<b>Name:</b> Diane McCulloch	<b>Name:</b> Alexis Chappell
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<b>Signature of author of the policy:</b>	Alexis Chappell	<b>Date:</b> 06/06/16
<b>Signature of Director/Head of Service:</b>	David Lynch	<b>Date:</b> 06/06/16
<b>Name of Director/Head of Service:</b>	Click here to enter text.	
<b>Date of Next Policy Review:</b>	Click here to enter text.	