

REPORT TO: Economic Development Committee - 11 February 2008

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 98-2008

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
07-2311	Security of Properties 2008-2011 - (3 Years)	Profile Security Services Ltd, Dundee	£574,544.36	£584,544.36	£584,544.36
07-040	Discover Opportunities Centre, Crichton Street - Alterations Phases 2 and 3	Forman Construction Ltd, Dundee	£56,000.00	£72,118.00	£72,118.00

FINANCIAL IMPLICATIONS

The Head of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

POLICY IMPLICATIONS

This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to policy implications and the Chief Executive, Depute Chief Executive (Support Services), Depute Chief Executive (Finance) and Head of Finance have also been consulted in the preparation of this report.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, there are no background papers.

FURTHER INFORMATION

Detailed information relating to the above Tenders is included on the attached sheets.

Rob Pedersen
City Architectural Services Officer
4 February 2008

98-2008

ECONOMIC DEVELOPMENT COMMITTEE - 11 FEBRUARY 2008

CLIENT	Economic Development	Economic Development														
PROJECT REFERENCE	07-2311	07-040														
PROJECT	Security of Properties 2008-2011 (3 Years)	Discover Opportunities Centre, Crichton Street Alterations Phases 2 and 3														
DESCRIPTION OF WORKS	Providing security guarding services to various properties throughout the City	General alterations including lighting, power and IT, floorcovering and decoration														
TOTAL COST	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Guarding for a one year period</td> <td style="text-align: right;">£574,544.36</td> </tr> <tr> <td>Allowances</td> <td style="text-align: right;">£10,000.00</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">£584,544.36</td> </tr> </table>	Guarding for a one year period	£574,544.36	Allowances	£10,000.00	TOTAL	£584,544.36	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Several Works</td> <td style="text-align: right;">£56,000.00</td> </tr> <tr> <td>Allowances</td> <td style="text-align: right;">£16,118.00</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">£72,118.00</td> </tr> </table>	Several Works	£56,000.00	Allowances	£16,118.00	TOTAL	£72,118.00		
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FUNDING SOURCE	To be met from the Revenue budgets of Economic Development, Social Work, IT, Planning & Transportation and Leisure & Communities Departments	Capital														
BUDGET PROVISION & PHASING	2007/2011 £584,544.36	2007/2008 (Phase 2) £30,000.00 2008/2009 (Phase 3) £42,118.00														
ADDITIONAL FUNDING	None	None														
REVENUE IMPLICATIONS	None	None														
POLICY IMPLICATIONS	There are no major issues.	None														
TENDERS	<p>13 invited; 9 received</p> <p>The rates submitted in the tender documents were applied to a model account as shown in the attached appendix. The total figures brought out are shown below: <i>1 Year Total</i></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">1 Profile Security Services Ltd, Dundee</td> <td style="text-align: right;">£574,544.36</td> </tr> <tr> <td>2 The Corps of Commissionaires, Paisley</td> <td style="text-align: right;">£575,357.12</td> </tr> <tr> <td>3 Vigilant Security (Scotland) Ltd, Dundee</td> <td style="text-align: right;">£575,928.08</td> </tr> <tr> <td>Highest Tender</td> <td style="text-align: right;">£963,508.00</td> </tr> </table>	1 Profile Security Services Ltd, Dundee	£574,544.36	2 The Corps of Commissionaires, Paisley	£575,357.12	3 Vigilant Security (Scotland) Ltd, Dundee	£575,928.08	Highest Tender	£963,508.00	<p>Partnering project, agreed maximum price:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">1 Forman Construction Ltd, Dundee</td> <td style="text-align: right;">£56,000.00</td> </tr> </table>	1 Forman Construction Ltd, Dundee	£56,000.00				
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RECOMMENDATION	Acceptance of lowest tender as shown on the attached model account	Acceptance of offer														
ALLOWANCES	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Professional Services</td> <td style="text-align: right;">£10,000.00</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">£10,000.00</td> </tr> </table>	Professional Services	£10,000.00	TOTAL	£10,000.00	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Contingencies</td> <td style="text-align: right;">£5,000.00</td> </tr> <tr> <td>Building Warrant</td> <td style="text-align: right;">£500.00</td> </tr> <tr> <td>CDM Co-ordinator</td> <td style="text-align: right;">£700.00</td> </tr> <tr> <td>Professional Services</td> <td style="text-align: right;">£9,918.00</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">£16,118.00</td> </tr> </table>	Contingencies	£5,000.00	Building Warrant	£500.00	CDM Co-ordinator	£700.00	Professional Services	£9,918.00	TOTAL	£16,118.00
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TOTAL	£16,118.00															
SUB-CONTRACTORS	None	Noble & Bradford, Dundee Flooring McGill Electrical Ltd, Dundee Electrical Mike Moran, Dundee IT Wiring JF Ceilings, Dundee Ceilings														
BACKGROUND PAPERS	None	None														