

**ITEM No ...7.....**

**REPORT TO: CITY GOVERNANCE COMMITTEE – 22 APRIL 2024**  
**REPORT ON: COMMON GOOD FUND REVENUE BUDGET 2024/25**  
**REPORT BY: EXECUTIVE DIRECTOR OF CORPORATE SERVICES**  
**REPORT NO: 97-2024**

**1.0 PURPOSE OF REPORT**

This report provides details of the Council's Common Good Fund Revenue Budget for 2024/25 and makes recommendations for the disbursement of funds for the financial year.

**2.0 RECOMMENDATIONS**

It is recommended that the Committee:

- 2.1 (a) Approve the Common Good Fund 2024/25 Revenue Budget as detailed in Appendix A.
- 2.2 (b) Agree that the £140k of available funding be distributed as follows:

	£000
Festive Fund	50
Festival of Remembrance	2
Available via open application process	<u>88</u>
Total	<u>140</u>

- 2.3 (c) Agree it be delegated to the Executive Director of Corporate Services to approve any awards following an assessment through the established process.
- 2.4 (d) Agree that the Common Good Fund application process will be promoted via the Dundee City Council website, Dundee Partnership E-Bulletin, Dundee Volunteer & Voluntary Action weekly newsletter and also via Dundee City Council social media.

**3.0 FINANCIAL IMPLICATIONS**

- 3.1 The draft Common Good Fund Revenue Budget for 2024/25 incorporates all known income and committed expenditure for that year. This results in a budget of £140,000 available for distribution and will be used primarily to support organisations who deliver services for the common good of the City.

**4.0 INTRODUCTION**

- 4.1 Common Good is a term synonymous with the creation of Burghs as trading counties. A Burgh became a trading county when the King licensed that Burgh to have markets, and at that time a Burgh Fund was set up and is now referred to as the Common Good Fund. As indicated by its name, the Fund is to be used for the common good of the City. Under Section 222 of the Local Government (Scotland) Act 1973, it stated that the then District Council in administering the Common Good Fund must "have regard to the interests of all inhabitants of the district".

**5.0 FINANCIAL CONSIDERATIONS**

- 5.1 In the City Council's Financial Regulations, specific reference is made to the Common Good Fund as follows: -

"The Executive Director of Corporate Services will submit a Revenue Budget to the City Governance Committee each year. The Executive Director of Corporate Services will have authority to incur expenditure within the approved budget.

All investments of money shall be made by the Executive Director of Corporate Services in the name of the Council. Any investments made will be in accordance with the policy determined by the City Governance Committee.

All securities which are the property of, or in the name of the Council, shall be held in custody under the supervision of the Executive Director of Corporate Services."

- 5.2 It has been accepted as custom and practice that the Common Good Fund should not meet expenditure of a recurring nature other than the provision of a Hogmanay/Festive Fund and Festival of Remembrance Grants and that it is solely for expenditure of a one-off nature. Last year in 2023/24 the Common Good Fund contributed to the following initiatives:

	£
Scotland Yard Adventure Centre	6,000
Dundee & Angus ADHD Support Group	7,571
Jazz Scotland	3,190
Radio Tay's Cash for Kids	2,500
Dundee International Women's Centre	3,000
The Little Green Larder	5,000
Dundee Youth Music Theatre	4,960
Just Bee	801
The Circle	6,310
Dundee City Pipe Band	6,240
Cake or Dice CIC	6,500
Nilupul Foundation	2,111
Coaching Women's Empowerment Group	1,550
Dryburgh Community Club 2103 Maroons	3,100
Yoga Stuff	1,000
Dundee Civic Trust	750
Flexible Childcare Services Scotland	7,776
Royal British Legion Scotland	2,103
Dundee Museum of Transport	10,000
<b>Total</b>	<b><u>80,462</u></b>

- 5.3 The Common Good Fund assets are invested in Bond Funds, and the Council's Loans Fund. It is estimated that these will generate approximately £145,000 income in 2024/25.

- 5.4 After allowing for the ongoing operating costs of the Common Good, the draft Common Good Budget for 2024/25 shows a surplus income of £140,000 and consequently this will be available for distribution during 2024/25.

## **6.0 REVENUE BUDGET AND PROPOSED EXPENDITURE FOR 2024/25**

- 6.1 The Common Good Fund Revenue Budget for the financial year 2024/25 has been prepared, based on the latest information available. Appendix A details the Common Good Fund Revenue Budget for 2024/25.

- 6.2 In 2024/25 it is recommended that the Common Good Fund awards £50,000 to the Festive Fund to support communities across Dundee to provide trees, decorations and activities during the festive period. It is also recommended that the grant to the Festival of Remembrance be awarded in 2024 for £2,000.

- 6.3 It is requested that members and officers also bring forward proposals for the use of the 2024/25 uncommitted balance of £88,000. These proposals will be subject to an assessment through the Dundee Partnership process approved by the Executive Director of Corporate Services.

## **7.0 POLICY IMPLICATIONS**

This report has been subject to an Integrated Impact Assessment to identify impacts on Equality & Diversity, Fairness and Poverty, Environment and Corporate Risk. An impact, positive or negative, on one or more of these issues was identified. An appropriate senior manager has checked and agreed with this assessment. A copy of the Integrated Impact Assessment showing the impacts and accompanying benefits of/mitigating factors for them is included as an Appendix to this report.

## **8.0 CONSULTATIONS**

- 8.1 The Council Leadership Team were consulted in the preparation of this report.

## **9.0 BACKGROUND PAPERS**

- 9.1 None.

**ROBERT EMMOTT**  
**EXECUTIVE DIRECTOR OF CORPORATE SERVICES**

**27 MARCH 2024**

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**APPENDIX A**

**COMMON GOOD**

**REVENUE BUDGET 2024/2025**

	<b>2023/24 £000</b>	<b>2024/25 £000</b>
<b><u>EXPENDITURE</u></b>		
<b>STAFF COSTS</b>	-	-
<b>PROPERTY COSTS</b>		
Christmas Lights	<u>0</u>	<u>0</u>
<b>TOTAL PROPERTY COSTS</b>	<u>0</u>	<u>0</u>
<b>SUPPLIES &amp; SERVICES</b>		
Other Supplies and Services	<u>1</u>	<u>1</u>
<b>TOTAL SUPPLIES &amp; SERVICES</b>	<u>1</u>	<u>1</u>
<b>THIRD PARTY PAYMENTS</b>		
Grants / Payments to Organisations	<u>120</u>	<u>140</u>
<b>TOTAL THIRD PARTY PAYMENTS</b>	<u>120</u>	<u>140</u>
<b>SUPPORT SERVICES</b>		
Recharge from Central Support Departments	<u>4</u>	<u>4</u>
<b>TOTAL SUPPORT SERVICES</b>	<u>4</u>	<u>4</u>
<b><u>TOTAL GROSS EXPENDITURE</u></b>	<u>125</u>	<u>145</u>
<b><u>INCOME</u></b>		
Interest and Dividends	125	145
<b><u>TOTAL INCOME</u></b>	<u>125</u>	<u>145</u>
<b><u>TOTAL NET EXPENDITURE</u></b>	-	-

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# Integrated Impact Assessment

Committee Report Number: 97-2024

Document Title: COMMON GOOD FUND REVENUE BUDGET 2024/25

Document Type: Other

Description:

This report provides details of the Council's Common Good Fund Revenue Budget for 2024/25 and makes recommendations for the disbursement of funds for the financial year

Intended Outcome:

The Fund is to be used for the common good of the City and Â£88k will be disbursed via an open application process

Period Covered: 22/04/2024 to 31/03/2025

Monitoring:

Proposals for the use of the 2024/25 uncommitted balance will be subject to an assessment through the Dundee Partnership process approved by the Executive Director of Corporate Services.  
The revenue budget will be regularly monitored through the revenue monitoring process.

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# Equality, Diversity and Human Rights

## Impacts & Implications

Age: Positive

Although it is unknown who may apply for funding from the Common Good Fund, the grants may be awarded to particular age groups ie young people or older people

Disability: Positive

Although it is unknown who may apply for funding from the Common Good Fund, the grants may be awarded to people/groups with disabilities

Gender Reassignment: Not Known

Not Known

Marriage & Civil Partnership: Not Known

Not Known

Pregenancy & Maternity: Not Known

Not Known

Race / Ethnicity: Not Known

Not Known

Religion or Belief: Not Known

Not Known

Sex: Not Known

Not Known

Sexual Orientation: Not Known

Not known

Are any Human Rights not covered by the Equalities questions above impacted by this report?

No

## Fairness & Poverty

### Geographic Impacts & Implications

Strathmartine:	Positive
Lochee:	Positive
Coldside:	Positive
Maryfield:	Positive
North East:	Positive
East End:	Positive
The Ferry:	Positive
West End:	Positive

Positive Implications: This funding from the Common Good Fund will provide the opportunity for positive impacts across all wards with applications being submitted from across the City



# Household Group Impacts and Implications

Looked After Children & Care Leavers: Positive

Funding from the Common Good Fund may support this group

Carers: Positive

Funding from the Common Good Fund may support this group

Lone Parent Families: Positive

Funding from the Common Good Fund may support this group

Single Female Households with Children: Positive

Funding from the Common Good Fund may support this group

Greater number of children and/or young children: Positive

Funding from the Common Good Fund may support this group

Pensioners - single / couple: Positive

Funding from the Common Good Fund may support this group

Unskilled workers or unemployed: Positive

Funding from the Common Good Fund may support this group

Serious & enduring mental health problems: Positive

Funding from the Common Good Fund may support this group

Homeless: Positive

Funding from the Common Good Fund may support this group

Drug and/or alcohol problems: Positive

Funding from the Common Good Fund may support this group

Offenders & Ex-offenders: Positive

Funding from the Common Good Fund may support this group

## Socio Economic Disadvantage Impacts & Implications

Employment Status: Positive

Funding from the Common Good Fund may support people into employment

Education & Skills: Positive

Funding from the Common Good Fund may support groups and organisations delivering education and skills to communities

Income: Positive

The funding from the Common Good Fund will not directly raise incomes but it may support programmes that benefit low-income groups

Caring Responsibilities (including Childcare): Positive

Funding from the Common Good Fund may support carers or those with caring responsibilities

Affordability and accessibility of services: Positive

Funding from the Common Good Fund may support projects which improve the accessibility and knowledge of services

# Socio Economic Disadvantage Impacts & Implications

Fuel Poverty: Positive

Funding from the Common Good Fund may support projects which support people in fuel poverty

Cost of Living / Poverty Premium: Positive

Funding from the Common Good Fund may support projects which focus on cost of living/poverty premium

Connectivity / Internet Access: Positive

Funding from the Common Good Fund may support projects which focus on connectivity/internet access

Income / Benefit Advice / Income Maximisation Positive

Funding from the Common Good Fund may support projects which focus on income maximisation

Employment Opportunities: Positive

Funding from the Common Good Fund may support projects which focus on supporting employment

Education: Positive

Funding from the Common Good Fund may support projects which focus on education

Health: Positive

Funding from the Common Good Fund may support projects which focus on health issues and improving physical or mental wellbeing

Life Expectancy: No Impact

Mental Health: Positive

Funding from the Common Good Fund may support projects which focus on mental wellbeing

Overweight / Obesity: Positive

Funding from the Common Good Fund may support projects which focus on mental wellbeing and obesity

Child Health: Positive

Funding from the Common Good Fund may support projects which focus on improving child health

Neighbourhood Satisfaction: Positive

Funding from the Common Good Fund may support projects which focus on neighbourhood projects/satisfaction

Transport: No Impact

## Environment

### Climate Change Impacts

Mitigating Greenhouse Gases: Positive

Funding from the Common Good Fund may support projects which educate people about climate change or physical projects

Adapting to the effects of climate change: No Impact

### Resource Use Impacts

Energy efficiency & consumption: No Impact

Prevention, reduction, re-use, recovery or recycling of waste: No Impact

Sustainable Procurement: No Impact

## Transport Impacts

Accessible transport provision: Not Known

Not known

Sustainable modes of transport: Not Known

Not known

## Natural Environment Impacts

Air, land & water quality: Positive

Funding from the Common Good Fund may support projects which improve the natural environment

Biodiversity: Positive

Funding from the Common Good Fund may support projects which improve green space which could include biodiversity

Open & green spaces: Positive

Funding from the Common Good Fund may support projects which improve green space

## Built Environment Impacts

Built Heritage: No Impact

Housing: No Impact

Is the proposal subject to a Strategic Environmental Assessment (SEA)?

It has been determined that the proposal will have no or minimal environmental effects. The reason(s) for this determination are set out in the following SEA pre-Screening Determination section

## Corporate Risk

### Corporate Risk Impacts

Political Reputational Risk: Positive

Projects and groups who receive funding from the Common Good Fund may receive positive press coverage

Economic/Financial Sustainability / Security & Equipment: Not Known

Not known

Social Impact / Safety of Staff & Clients: Not Known

Not known

Technological / Business or Service Interruption: Not Known

Not known

Environmental: No Impact

Legal / Statutory Obligations: Not Known

Not known

Organisational / Staffing & Competence: Not Known

Not known

Corporate Risk Implications & Mitigation:

The risk implications associated with the subject matter of this report are "business as normal" risks and any increase to the level of risk to the Council is minimal. This is due either to the risk being inherently low or as a result of the risk being transferred in full or in part to another party on a fair and equitable basis. The subject matter is routine and has happened many times before without significant impact.