

REPORT TO: Housing, Dundee Contract Services And Environmental Services Committee - 14 February 2011

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 92-2011

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

| Project Reference | Project | Contractor | Tender Amount | Total Amount | Finance Available |
|--------------------------|--|--------------------------|----------------------|---------------------|--------------------------|
| 10-035 | Clyde Place and Lawton Road Sheltered Complexes - Kitchen Upgrades | Dundee Contract Services | £8,288.30 | £9,304.30 | £9,304.30 |

FINANCIAL IMPLICATIONS

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

POLICY IMPLICATIONS

This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to policy implications and the Chief Executive, Depute Chief Executive (Support Services) and Director of Finance have also been consulted in the preparation of this report. Any issues are detailed on the attached sheets.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, there are no background papers.

FURTHER INFORMATION

(1) Detailed information relating to the above Tenders is included on the attached sheets.

(2) The construction works in this report have been procured using the general guidance contained in the following documents approved by the Council :-

- a) Report Nr 148-2003 : Partnering Guidelines for Construction Projects
- b) Report Nr 356-2009 : Construction Procurement Policy
- c) Standing Orders : Tender Procedures of the Council

**Rob Pedersen
City Architectural Services Officer
2 February 2011**

92-2011

HOUSING, DUNDEE CONTRACT SERVICES AND ENVIRONMENTAL SERVICES COMMITTEE 14 FEBRUARY 2011

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|---------------------------------------|--|------------------|
| CLIENT | Housing | |
| PROJECT REFERENCE | 10-035 | |
| PROJECT | Clyde Place and Lawton Road Sheltered Complexes | |
| DESCRIPTION OF WORKS | Kitchen Upgrades The works comprise the provision of a new Kitchen (units and worktops provided free by Moore's through the Kitchen Supplier Partnership), together with renewal of floor covering, decoration and minor alterations to services. None of the properties are in the demolition programme. | |
| TOTAL COST | Several Works | £8,288.30 |
| | Allowances | £1,016.00 |
| | TOTAL | £9,304.30 |
| FUNDING SOURCE | Capital | |
| BUDGET PROVISION & PHASING | 2010/11 | £9,304.30 |
| ADDITIONAL FUNDING | None | |
| REVENUE IMPLICATIONS | None | |
| POLICY IMPLICATIONS | There are no major issues. | |
| CONSULTATIONS | There are no major issues. | |
| TENDERS | 1 Dundee Contract Services | £8,288.30 |
| RECOMMENDATION | Acceptance of offer | |
| ALLOWANCES | Professional Services | £1,016.00 |
| | TOTAL | £1,016.00 |
| SUB-CONTRACTORS | None | |
| BACKGROUND PAPERS | None | |