

REPORT TO: DSO Committee – 13th January 2003

REPORT ON: Supply of New Grounds Maintenance Equipment 2002/2003

REPORT BY: Director of Dundee Contract Services

REPORT NO.: 873-2002

1. PURPOSE OF REPORT

- 1.1 To inform the Committee of fixed prices submitted by suppliers for new grounds maintenance equipment required by Dundee Contract Services for the financial year 2002/2003.

2. RECOMMENDATIONS

- 2.1 It is recommended that except where indicated in Appendix 3 Tender Assessment Summary the lowest valid tender price is accepted for each category of grounds maintenance equipment required.
- 2.2 The successful tenderers are listed below, see Appendix 2 for price comparisons.

<u>Item</u>	<u>Description</u>	<u>Supplier</u>	<u>Amount</u>
A :	Push Rotary Mowers -	Henderson Grass Machinery	£ 5,375.00
B :	Clearing Saw/Strimmers-	Angus Chain Saws	£ 5,055.00
C :	Hedgetrimmer -	Turf & Timber	£ 3,280.00
D1 :	15" Chainsaws -	Turf & Timber	£ 1,737.00
D2:	20" Chainsaws -	Turf & Timber	£ 1,766.00
E :	5m Flail Mower -	Scottish Grass Machinery	£15,750.00
F :	4 WD Tractor -	A Gammie	£26,119.00
H :	23cm Chipper -	Scottish Grass Machinery	£16,490.00
J :	72" Ride on Rotary Mower -	Angus Chain Saws	£14,040.00
K :	Ride-On Mower -	Angus Chain Saws	£13,250.00
L :	Chipper/Shredders -	Greenmech	£24,240.00
M:	Vacuum Collector -	Scottish Grass Machinery	£16,850.00
N :	Flail Mower/Collector -	Scottish Grass Machinery	£10,100.00
O:	2m Soil Stoneburier - (ex demo)	Scottish Grass Machinery	£ 9,500.00

3. FINANCIAL IMPLICATIONS

- 3.1 The expenditure of £163,552 can be met from the revenue surplus generated by Dundee Contract Services, Parks Section in the current financial year and/or by operating lease if considered appropriate.

4. LOCAL AGENDA 21 IMPLICATIONS

- 4.1 The Committee is asked to note that the diesel engines fitted to some of the grounds maintenance equipment meet all relevant legislation relating to exhaust gas emissions.
- 4.2 In addition the equipment will be subject to regular testing and maintained to ensure compliance with standards set.

5. EQUAL OPPORTUNITIES IMPLICATIONS

- 5.1 Under Local Government Act 1988 potential suppliers were required to complete and return a questionnaire to ensure their business complies fully with the Race Relations Act 1976.
- 5.2 All companies listed comply fully with the Act.

6. MAIN TEXT

- 6.1 Fixed price tenders were invited by way of newspaper advertisement to supply new grounds maintenance equipment to Dundee Contract Services for the financial year 2002/2003.
- 6.2 Each valid tender was subject to evaluation to determine "Best Value" which took into account tender prices, discounts, delivery dates, warranties, maintenance, reliability, operational needs and after sales service.
- 6.3 Except where indicated in Appendix 3 contracts will be awarded to the lowest price for each category of grounds maintenance equipment required.

7. CONSULTATION

- 7.1 The Chief Executive and Director of Finance have been consulted in the preparation of this report.

8. BACKGROUND PAPERS

- 8.1 Unless stated otherwise no background papers defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing this report.

**R P JACKSON
DIRECTOR OF DUNDEE CONTRACT SERVICES**

Date: 20th December 2002

APPENDIX 1

Supply of New Grounds Maintenance Equipment 2002/2003

Fixed Price Tender Details

Items Tendered for:-

<u>Item</u>	<u>Description</u>	<u>Numbers</u>
A	Push Rotary Mowers	25
B	Clearing Saws/Strimmers	15
C	Hedgetrimmers	15
D1	15" Chainsaws	4
D2	20" Chainsaws	4
E	5m Flail Mower	1
F	4 WD Tractor	1
G	4 WD Tractor Forestry Equipped	1
H	23cm Chipper Machine	1
I	15cm Chipper Machines	2
J	72" Ride on Rotary Mower	1
K	Ride on Mower (Rear Discharge)	1
L	Chipper/Shredders	2
M	Vacuum Collector	1
N	Flail Mower/Collector	1
O	2m Stoneburier/Soil Renovator	1

Notes:

- 1) Item G : No supplier could meet specification requirements. Item to be re-assessed and re-tendered at a later date.
- 2) Item I : Not required at this time.

APPENDIX 2

Tender Price Comparisons

<u>Supplier</u>	<u>Located</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D1</u>	<u>D2</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>K</u>	<u>L</u>	<u>M</u>	<u>N</u>	<u>O</u>
A Gammie	Forfar		6060	3713	1840	1840	16148	26119	31831	19250	33800				18500	10399	10500
A Gammie (opt)	Forfar										27400				16800		8995
SGM	Inverkeithing	6725	4440	3705			15750	28891	34980	16490	24936	11990	9380		16850	10100	10480
SGM (option)	Inverkeithing																9500
Angus Chain Saw	Arbroath		5055									14,040	13,250				
Double A Trading	Cupar									17850	23000	15125					8300
Greenmech	Alcester									15706	20912			24240			
J Mitchell & Co	Kinrossie	6250	4800	3750	1780	1808								25600			
Amazone	Doncaster															11615	12050
Turf & Timber	Dundee			3280	1737	1766											
Spearhead	Worcester						18935										
Etesia UK	Warwick												14350				
MTJ Contracts	Newmarket														18911		
B-Trac Equip.	Wellingbor.									16812	27900						
Simon Tullett	Birmingham												14420				
Alex McDougall	E.Kilbride												14044				
Fraser C Robb	Glasgow	8975	7275	4125	2160		14450			22800	29640	15179		38500		2350	
Henderson Grass	E.Loathian	5375	5055				16600	27200	32900	23000	28000	11500			14310		
Geo. Sellar & Son	Letham,Angus							33804	37500								
A M Phillip	Muiryfaulds		5160					28536								8475	8625
Agricar	Forfar		2200					26500	29850								10500
Agricar (option)	Forfar																8250

APPENDIX 3**TENDER ASSESSMENT SUMMARY**

ITEM	DESCRIPTION	ASSESSMENT
A.	Push rotary mowers	Accept lowest tender.
B.	Clearing Saws/Strimmers	Accept tender from Angus Chair Saws; lower priced and same priced tenders submitted not to specification.
C.	Hedge Trimmers	Accept lowest tender.
D1.	15" Chain Saws	Accept lowest tender.
D2.	20" Chain Saws	Accept lowest tender.
E.	5m Flail Mower	Accept tender from SGM; lower priced tender submitted of unknown quality raising concerns over reliability, spare parts after sales service.
F.	4WD Tractor	Accept lowest tender.
G.	4WD Forestry Tractor	To be re-tendered.
H.	23cm Chipper	Accept tender from SGM; lower priced tender submitted not to specification.
I.	15cm Chipper	Not required at this time.
J.	72" Ride On Mower	Accept tender from Angus Chain Saws; lower priced tenders submitted not to specification.
K.	Ride-On Mower	Accept tender from Angus Chain Saws; lower priced tender submitted not to specification.
L.	Chipper/Shredders	Accept lowest tender
M.	4m ³ Vacuum Collector	Accept tender from SGM (includes 3 year warranty deal). A Gammie can supply the same machine but only provide 12 month warranty cover. Lower priced tenders and options submitted not to specification.
N.	Flail Mower/Collector	Accept tender from SGM; lower priced tenders submitted not to specification.
O.	2m Stoneburier	Accept option from SGM (ex demonstrator with full warranty cover). Lower priced tenders and option submitted not to specification.