

REPORT TO: Policy and Resources Committee - 9 December 2002
Neighbourhood Resources and Development Committee -
9 December 2002

REPORT ON: Purchase of I.T. Communications Equipment - Tender

REPORT BY: Head of Information Technology

REPORT NO: 868-2002

1.0 PURPOSE OF REPORT

1.1 To seek Committee approval for acceptance of the recommended tender for the upgrade and enhancement of I.T. Communications Equipment for Dundee City Council's Corporate and Public Network.

2.0 RECOMMENDATIONS

2.1 The Committee is recommended to :

- i) Approve acceptance of the Tender ITD/2002/03 amounting to £32,149.00 from ntl: business for the purchase of I.T.Communications equipment detailed in Appendix 1;
- ii) Approve ongoing engineering maintenance costs of £ 2,203 per annum for the above purchases.

3.0 FINANCIAL IMPLICATIONS

3.1 Equipment with a value of £ 32,149.00 will be funded through the Neighbourhood Resources Peoples Network (New Opportunities Fund).

3.2 The annual recurring engineering maintenance costs of £ 2,203 will be met from the Revenue expenditure for the I.T. Division.

4.0 LOCAL AGENDA 21 IMPLICATIONS

4.1 For the operation and maintenance of a wide range of I.T. equipment and support systems, consideration will be given in support of all service developments in line with the requirements of Local Agenda 21.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 During the implementation of I.T. equipment and services, ongoing consideration will be given to the Council's Equal Opportunities Policies in the preparation of any resultant new Divisional practices affecting I.T. staff duties and opportunities.

6.0 BACKGROUND

- 6.1 The Neighbourhood Resources Committee of 12 November 2001 (717-2001) approved expenditure for the provision of I.T. Equipment to support the Peoples Network.
- 6.2 The I.T. Communications equipment will be used to upgrade the existing Neighbourhood Resources People's Network facilities and enhance the Public ICT network infrastructure.
- 6.3 Five companies were invited to submit tenders (ITD/2002/03) for the equipment detailed in Appendix 1; five were received, details being as follows:

<u>Company</u>	<u>Tender Amount</u>
Fibernet UK Ltd	£ 31,772.81
ntl : business	£ 32,149.00
Capito Communications	£ 36,675.00
Prime Business Solutions	£ 40,336.95
Skynet Systems Ltd	£ 47,020.00

Of the five firms tendered ntl:business is considered the most economically advantageous tender, on the basis that the manufacturers equipment being proposed is compatible with current technologies in use within the council and lower overall cost of ownership will be achieved.

7.0 PROPOSAL

- 7.1 The successful tender recommended for approval is considered to be the most advantageous and represents the overall best value purchase at this time.

8.0 CONSULTATION

- 8.1 The Chief Executive, Director of Finance and Director of Neighbourhood Resources have been fully consulted in the preparation of this report and are in full agreement with its proposals.

NOTE

No background papers as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information were relied on to any material extent in preparing the above report).

Mr. David White Head of Information Technology

Date: 25 November 2002

ITD/2002/03

Product Description	Quantity
Layer 3 24 – 10/100 switches	15
Management Software	1
Installation & Implementation	1