

**REPORT TO: DUNDEE CITY COUNCIL EDUCATION COMMITTEE - 18 NOVEMBER 2002**

**REPORT ON: GRANT AID TO EARLY YEARS GROUPS AND OUT OF SCHOOL CLUBS**

**REPORT BY: DIRECTOR OF EDUCATION**

**REPORT NO: 832-2002**

**1.0 PURPOSE OF REPORT**

1.1 This report seeks approval to award grants up to £1000 to registered Out of School Care Clubs, grants of up to £500 to nurseries in partnership with the local authority for the provision of pre-school education and grants of £500 to registered playgroups.

**2.0 RECOMMENDATIONS**

It is recommended that the Education Committee note the contents of this Report and approve the proposed award of grants to early years groups and out of school clubs, as outlined in Appendix 2.

**3.0 FINANCIAL IMPLICATIONS**

3.1 The full costs of this proposal are £27,238 which will be met from Scottish Executive Grants made available to the Education Department through the Pre-School Development Fund for partner provider nurseries, and through the New Childcare Projects Fund for Out of School Care Clubs and registered playgroups.

**4.0 LOCAL AGENDA 21 IMPLICATIONS**

4.1 The grants awarded will improve access to skills and knowledge needed to enable everyone to play a full part in society.

**5.0 EQUAL OPPORTUNITIES IMPLICATIONS**

5.1 This proposal will enhance choice and diversity in early years and out of school provision, improving equality of access and further strengthening Partnership across sectors.

**6.0 BACKGROUND AND RATIONALE**

6.1 The Scottish Executive has provided grant to individual authorities for pre-school development and childcare and for new projects to support the provision of out of school care and family support services.

**7.0 CURRENT SITUATION**

7.1 Dundee currently has 7 Playgroups and 15 Out of School Care Clubs registered to provide childcare services under the Children Act 1989 with Dundee City Council.

- 7.1 Playgroups and Out of School Care Clubs are managed by voluntary management committees, comprising of parents. These organisations rely on income derived from fees and fundraising to maintain their activities, pay rents and pay staff wages.
- 7.3 Dundee currently has 20 Private Nurseries in partnership with Dundee City Council to provide pre-school education places across the city. There are approximately 390 commissioned pre-school education places for 3 – 5 year olds in Partner Provision. In addition, many of these nurseries also cater for children aged 0 – 3.
- 7.4 Grants previously awarded have provided these organisations with opportunities to enhance and develop their provision. This, together with the support provided by members of the Early Years and Childcare Partnership Team and the requirement placed on Partner Providers to write and submit an annual Development Plan, has enabled them to develop quality services in line with relevant targets identified within the Dundee Early Years and Childcare Plan 2001 – 2004.

## **8.0 PROPOSAL**

- 8.1 Playgroups, Out of School Care Clubs and Private Partner Nurseries were invited to submit bids for grant funding in September 2002. A guidance note was provided to respective groups (see Appendices 1(a), (b), (c), to support bids and to target key areas for funding).
- 8.2 A Grants Bid Panel met on 30<sup>th</sup> October 2002 to consider applications. The Panel included representation from the Education Department, Neighbourhood Resources and Development Department, Early Years and Childcare Team, Out of School Care Clubs, Private Nurseries and the Scottish Pre-school Play Association's local Development Worker, to represent playgroups.
- 8.3 Appendices 2 (a), (b), (c), outline a summary of the bids and the recommendations of the Panel. Grants to Partner Providers are designed to support implementation of the Nursery Development Plan, a key quality assurance mechanism. Grant will therefore only be released to these groups on satisfactory completion of the Nursery Development Plan.
- 8.4 Members of the Early Years and Childcare Team will continue to support and monitor the activities of all groups who will receive funding.

## **9.0 CONSULTATION**

- 9.1 The Directors of Support Services, Social Work, Neighbourhood Resources and Development and Finance have been consulted in the preparation of this report.

## **10.0 BACKGROUND PAPERS**

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing the above Report.

**ANNE WILSON**  
**DIRECTOR OF EDUCATION**  
**8 NOVEMBER 2002**

**DUNDEE CITY COUNCIL EDUCATION DEPARTMENT**

**FUNDING FOR OUT OF SCHOOL CARE CLUBS IN DUNDEE – 2002 - 2003**

**GUIDANCE FOR APPLICANTS**

**1.0 CONDITIONS OF FUNDING**

- 1.1 Only Out of School Clubs registered under the Children Act 1989, with Dundee City Council can apply for Grant Funding.
- 1.2 Completed Application Forms will be lodged with Christine Riach, Manager Early Years and Childcare Services by 5 pm, 6<sup>th</sup> September 2002 .
- 1.3 Grants will not exceed £1,000.
- 1.4 Clubs will nominate a representative from the Club's Management Committee who will undertake to ensure that Grant funds will be disbursed as agreed in the original application by the end of March 2003 at the latest.
- 1.5 Clubs will be open to evaluation of the impact of the Grant Funding by members of the Early Years and Childcare Team and to auditing of Grant Funding by Dundee City Council Finance Department. Evidence of grant expenditure will be required.

**2.0 TARGET INITIATIVES/AREAS**

*Applications will reflect one or more of the key initiatives/areas outlined below:*

- 2.1 Provision of quality resources/facilities for young people aged 10-14.
- 2.2 Provision of quality resources/facilities for children with Special Educational Needs.
- 2.3 Large physical play resources.
- 2.4 Resources/equipment to support play/activity programme development.
- 2.5 Resources to support Out of School Learning/Homework Support
- 2.6 Educational ICT resources (computer, printer, software packages)
- 2.7 Specific projects to promote arts, sports, cultural activities.

**3.0 SOURCES OF ADVICE**

- 3.1 General advice can be obtained from Krysia Sosna, Out of School Care Coordinator on 01382 433279

**DUNDEE CITY COUNCIL EDUCATION DEPARTMENT**

**FUNDING FOR REGISTERED PLAYGROUPS IN DUNDEE – 2002 - 2003**

**GUIDANCE FOR APPLICANTS**

**1 CONDITIONS FOR FUNDING**

- 1.1 Only playgroups registered under the Children Act 1989, with Dundee City Council can apply for Grant Funding
- 1.2 Grants will not exceed £500.
- 1.3 Completed Application Forms will be lodged with Christine Riach, Manager Early Years and Childcare Services by 5 p.m., Friday 6 September 2002
- 1.4 Playgroups will nominate a person from the Playgroup's Management Committee who will undertake to ensure that Grant funds will be disbursed as agreed in the original application by the end of March 2003 at the latest.
- 1.5 Playgroups will be open to evaluation of the impact of the Grant Funding by members of the Early Years and Childcare Team and to auditing of Grant Funding by Dundee City Council Finance Department. Evidence of grant expenditure will be required.
- 1.6 Applications will reflect one or more of the key initiatives/areas outlined below.

**2.0 TARGET INITIATIVES/AREAS**

*The following areas should be incorporated within your Application for Funding.*

- 2.1 Extension of services to support the Playgroup applying to become a Partner Provider of Pre School Education with Dundee City Council Education Department.
- 2.2 Provision of quality resources/facilities for children aged 2-5.
- 2.3 Provision of quality resources/facilities to promote inclusion i.e. provide services to children with special needs, from ethnic minority groups
- 2.4 Resources to promote implementation of the key aspects of '*The Curriculum Framework for Children 3-5*'.
- 2.5 Improved opportunities to support the role and involvement of parents in the playgroup.
- 2.6 Screening and room dividers to support the development of curriculum areas.
- 2.7 Large physical play resources.
- 2.8 Books, development resources for staff and parents including parent committee members.
- 2.9 Story corner resources (shelving, cushions, book boxes) and books for children.
- 2.10 ICT (computer, printer, software packages) resources for use by children.
- 2.12 Minor building works or refurbishment

General advice can be obtained from Charlotte MacCrimmon, Pre-school Quality Coordinator on 01382 433156.

**DUNDEE CITY COUNCIL EDUCATION DEPARTMENT**

**PRE SCHOOL DEVELOPMENT FUND APPLICATIONS**

**GUIDANCE FOR PARTNER PROVIDER NURSERIES**

**1.0 CONDITIONS FOR FUNDING**

- 1.1 Only providers of pre school places registered as partners with Dundee City Council can apply for Grant Funding
- 1.2 Completed Application Forms will be lodged with Christine Riach, Manager Early Years and Childcare Services by 5 p.m., 6 September 2002
- 1.3 Grants will not exceed £500.
- 1.4 Providers will nominate a person (in a senior position) who will undertake to ensure that Grant funds will be disbursed as agreed in the original application by the end of March 2003.
- 1.5 Providers will be open to evaluation of the impact of the Grant Funding by members of the Early Years and Childcare Team and to auditing of Grant Funding by Dundee City Council Finance Department. Evidence of expenditure will be required.
- 1.6 Applications will reflect one or more of the target initiatives/areas outlined below. Priority should be given to furthering aspects in your current Nursery Development Plan.

**2.0 TARGET INITIATIVES/AREAS**

*The following areas should be incorporated within your Application for Funding.*

- 2.1 Quality nursery resources and/or staff development materials/training to progress development projects as outlined in current Nursery Development Plans.
- 2.2 Provision of quality resources/facilities to promote inclusion i.e. children with special needs/ children from ethnic minority groups.
- 2.3 Provision of quality resources/facilities for children aged 3 to 5 years to support development of key areas of the curriculum. I.e. screening and room dividers, furniture, imaginative or physical play equipment, books
- 2.5 IT resources ( computer, printer, software packages ).
- 2.6 Provision of quality resources / materials to support the role and involvement of parents

**3.0 SOURCES OF ADVICE**

- 3.1 General advice can be obtained from Charlotte MacCrimmon, Pre School Quality Co-ordinator on 01382 433156

**APPENDIX 1C (cont)**

**LIST OF POSSIBLE SUPPLIERS**

Community Playthings  
Roberts Bridge  
East Sussex  
TN32 5DR

Galt Educational  
Johnsonbrook Road  
Hyde  
Cheshire  
SK14 4QT

NES Arnold  
17 Ludlow Hill Road  
West Bridgeford  
Nottingham  
NG2 6HD

Asco Educational Supplies Ltd  
19 Lockwood Way  
Leeds  
LS11 5TH

Hope Education Suppliers  
Hyde Building Ashton Road  
Hyde  
Cheshire  
SK14 4SH

Spectrum Educational  
Unit 2 Maskell Estate  
Stephenson Street  
London  
E16 4SA

## APPENDIX 2

### Summary of proposals for making grant awards

		<b>Total - £</b>	<b>Funding Source</b>
<b>Appendix 2 ( a )</b>	Out of School Care Clubs	13909.92	Childcare New Projects
<b>Appendix 2 ( b )</b>	Registered Playgroups	3498.19	Childcare new Projects
<b>Appendix 2 ( c )</b>	Partner Provider Nurseries	9830.20	Pre-School Development Fund
		27,238.31	

**APPENDIX  
2 (a)**

**This table outlines proposals for making grant awards to Out of School Clubs**

<b>Club Name</b>	<b>Details of application</b>	<b>Recommendation</b>
Forthillbillies OSC	Sports and Games Equipment to support Sports Development	£1000.00
Cherry Drop Club	Monthly Internet connection charge, support for the provision of a once weekly cookery group, support for the provision of an additional gymnastics tutor and play materials, art supplies and toys.	£973.64
The Fun Factory, Park Place PS.	Replenish Arts and Crafts materials, and sports equipment. Purchase of camcorder to support performing arts programme.	£999.94
The Boomerang Club, Douglas Neighbourhood Centre	Play equipment, educational equipment and technology training equipment.	£1000.00
Schools Out!, Broughty Ferry	Sports equipment to support sports development visits, Special Needs equipment and toys, renewing damaged and old equipment	£998.81
Kids Fun House, St. Luke's & St Mathews PS	Resources to support play/activity programme development, arts & craft materials and educational ICT resources.	£1000.00
Menziesshill OSC, Menziesshill NC	Purchase arts & craft materials, learning materials for children with SEN, material to support the Homework Club.	£1000.00
The Glebie, Glebelands PS	Promote sports and physical activities, a Playstation, arts and play materials and equipment	£996.05
Barnhill After School Club, Barnhill PS	Replace broken equipment and purchase a selection of new equipment for the children's entertainment including, TV/DVD and computer software.	£1000.00
BJ's – Blackness, Blackness PS	Musical Instruments, a wide variety of toys and equipment, dressing up clothes and toys to support learning.	£1000.00
BJ's St. Joseph's St. Joseph's PS	To buy resources for both under 8's and over 8's. Sports equipment and large physical resources	£971.80
Hilltown OSC Rosebank PS	To purchase new sports and other equipment and toys and also to buy computer games and dressing up clothes.	£1000.00
Downfield OSC Downfield PS	Upgrade equipment, purchase art materials, play station and games equipment.	£970.00
Happy Hours Ardler PS	Purchase of toys and art and craft materials	£999.68



<b>TOTAL</b>		£13909.92
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APPENDIX 2b

This table outlines proposals for making grant awards to Registered Playgroups.

Group	Details of Application	Recommendation
Menziesshill Church Playgroup	Fastening skills activity, Puppets Life sequence cards, Art / Craft materials Foam Shapes, Contribution towards rent	£500.00
Little Lodgers (Grey Lodge)	Arts & Crafts materials to develop aesthetic and expressive skills, Table top play equipment Sand play equipment, Water play equipment,	£500.00
Grove Playgroup	Construction toys, Puzzles Dressing-up mirror, Music Toys Television	£500.00
Fintry Community Playgroup	Equipment for Construction Play, Equipment to promote Language / Literacy skills, Equipment to promote imagination / creative skills	£499.73
Cleington Playgroup	Equipment / materials required following group's relocation within school: Notice boards, Curtains, Flooring for storage space, Safety Gate, Finger guards for doors, Trolleys for books and paint Waste bins and door catches	£499.80
Sunshine Playgroup	Weather Chart, Tactile dominoes Puzzles, Books, Story tapes Arts & Crafts materials, Musical Instruments Sand & Water Play equipment, Treasure Chest, Miscellaneous equipment to promote imagination, creative play, expressive and aesthetic skills	£498.66
St Margaret's / Barnhill Playgroup	Fridge, Dolls, bath set, Arts & Crafts materials, Literature to support development of curriculum, Music & movement materials including ethnic music Body puzzles, Home Corner equipment	£500.00
<b>TOTAL</b>		<b>£3498.19</b>

**APPENDIX 2 c**

This table outlines proposals for making grant awards to Partner Provider Nurseries

<b>Nursery</b>	<b>Details of Application</b>	<b>Recommendation</b>
<b>Abacus, Barnhill</b>	Easy access storage for resources, general resources, music kit ,tricycle	£500.00
<b>Abacus, Perth Rd</b>	Multi-cultural resources, computer desk (alternative resources suggested to support Dev. Plan)	£499.38
<b>Balgillo</b>	Multi-cultural resources, gardening/outdoor resources	£498.05
<b>Buttons &amp; Bows</b>	Multi-cultural resources, sewing machine (to make multi-cult. clothes), Big-board for group discussion times	£487.74
<b>Coringa</b>	Resources to develop large and fine motor skills , Imaginative play resources	£500.00
<b>Daisies</b>	Resources for large and fine motor skills, multi-cultural resources, imaginative play resources	£429.44
<b>Dundee Univ Nursery</b>	Home corner panels, digital camera	£500.00
<b>The Gate Nursery</b>	Parachute, resources to aid expressive and creative development, imaginative play resources	£496.63
<b>Happy Days</b>	Listening package, waffle blocks, sound blocks	£500.00
<b>Kiddycare</b>	Sensory materials, parachute, maths resources, problem solving puzzles	£443.15
<b>Little Butterflies</b>	Storage for resources, books, story tapes, rug & beanbag for story corner, cassette player	£500.00
<b>Langlea</b>	Multi-cultural resources, home corner furniture Expressive and creative resources	£500.00
<b>Nursery Rhymes</b>	Furniture for storage and to improve access and choice for children	£500.00
<b>O&amp;L's Dunsinane</b>	Books, puppets, multi-cultural costumes	£496.63
<b>O&amp;L'sClementPk</b>	Scramble net, language & maths resources	£497.00
<b>Teddy Bear Club</b>	Construction toy, multi-cultural resources	£500.00
<b>Wonderland,Ninewells</b>	Large and fine motor resources, construction toys	£500.00
<b>Wonderland,ThistleSt</b>	Multi-cultural resources, white board for staff training meetings. furniture for storage	£500.00
<b>O&amp;L's Rosebank1</b>	Big Book, imaginative play toys, maths resources, construction toy	£495.91
<b>O&amp;L's Rosebank2</b>	Maths resources, language aids, water play resources, table top games, science materials	£486.27
<b>TOTAL</b>		<b>£9830.20</b>