

REPORT TO: SOCIAL WORK COMMITTEE – 18TH NOVEMBER, 2002

REPORT ON: EAST PORT HOUSE
CONVERSION OF GROUND FLOOR FOR CRIMINAL JUSTICE SERVICE

REPORT BY: Director of Social Work and City Architectural Services Officer

REPORT NO: 823-2002

1.0 PURPOSE OF REPORT

1.1 This report seeks approval for the conversion of the ground floor of East Port House to provide accommodation for the Criminal Justice Service Group Work Team.

2.0 RECOMMENDATIONS

2.1 Approval is recommended of:-

- a) the conversion of the ground floor of East Port House, King Street at a total cost of £445,900 inclusive of fees.
- b) the City Architectural Services Officer being authorised to negotiate a contract within the overall budget of £445,900 under partnering arrangements with an appropriate contractor and the Director of Support Services in conjunction with the Director of Social Work to accept the offer recommended by the City Architectural Services Officer.

3.0 FINANCIAL IMPLICATIONS

3.1 The project will be funded from a grant award of £445,900 from the Scottish Executive Justice Department for which Section 94 Consent has been received.

4.0 LOCAL AGENDA 21 IMPLICATIONS

4.1 a) Resources are used efficiently and waste is minimised.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 None.

6.0 REPORT

6.1 The works will allow criminal justice social work services, which complement the work of the probation hostel, to be located within the same building. The ground floor of East Port House will be converted to provide a reception facility, office accommodation for staff and facilities for group work activities. Improved lighting and CCTV will be installed and the external appearance of the building will be enhanced.

7.0 **CONSULTATIONS**

The Director of Finance and the Director of Support Services have been consulted in the preparation of this report.

8.0 **BACKGROUND PAPERS**

8.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing the above report.

Alan Baird
Director of Social Work

John T P Porter
City Architectural Services Officer

22 November 2002
Report No. 823-2002