

**REPORT TO: LEISURE AND ARTS SERVICES COMMITTEE –  
15 DECEMBER 2003**

**REPORT ON: PARKS & CEMETERIES, ROAD REPAIRS, DUNDEE**

**REPORT BY: CITY ENGINEER**

**REPORT NO: 814-2003**

## **1 PURPOSE OF REPORT**

1.1 To obtain authorisation to appoint a contractor and incur expenditure on this project.

## **2 RECOMMENDATIONS**

2.1 It is recommended that:

- the City Engineer is authorised to instruct Tayside Contracts to carry out works up to a value of £63,000;
- an allowance of £7,000 is made for professional fees and contingencies;
- an overall expenditure of £70,000 is authorised

## **3 FINANCIAL IMPLICATIONS**

3.1 The Director of Finance advises that the provision for this expenditure of £70,000 can be met from the Leisure and Arts Capital budget in 2003/04. This comprises of £50,000 for general Parks and Cemeteries Road Repairs and £20,000 within Barnhill Cemetery specifically allocated to extending the surfaced roads.

## **4 LOCAL AGENDA 21 IMPLICATIONS**

4.1 None

## **5 EQUAL OPPORTUNITIES IMPLICATIONS**

5.1 None

## **6 BACKGROUND**

6.1 The City Engineer was instructed by the Director of Leisure & Arts to obtain an offer based on the City Engineer's Unit Rate Contract for road maintenance and minor civil engineering works at Council owned Parks and Cemeteries throughout Dundee.

6.2 Survey works carried out by Planning and Transportation staff indicated that the highest priority was the upgrading of a number of lengths of road within various cemeteries, and the Director of Leisure and Arts concurs with this view.

6.3 The City Engineer advises that Tayside Contracts have offered the most advantageous rates for this type of work through the Unit Rate Contract. It is therefore proposed that Tayside Contracts are instructed to carry out these road repairs/improvements at the agreed rates up to a value of £63,000.

- 6.4 An allowance of £7,000 is also required in respect of Professional Fees and Contingencies which, when added to the offer, would give a total expenditure of £70,000 on these projects. This can be broken down to £19,000 for Barnhill Cemetery road extension and £51,000 for road repairs in other cemeteries.

## **7 CONSULTATIONS**

- 7.1 The Chief Executive, Director of Leisure & Arts, Depute Chief Executive (Finance) and Depute Chief Executive (Support Services) have been consulted.

## **8 SUB-CONTRACTORS**

- 8.1 None.

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Mike Galloway  
Director of Planning and Transportation

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K Laing  
City Engineer

KL/MJG/EH

Dundee City Council  
Tayside House  
Dundee

28 November 2003