

REPORT TO: EDUCATION COMMITTEE – 15 DECEMBER 2003

REPORT ON: SCHOOL ESTATE MANAGEMENT PLAN

REPORT BY: DIRECTOR OF EDUCATION

REPORT NO: 810-2003

1.0 PURPOSE OF REPORT

- 1.1 The purpose of this report is to advise Committee of the requirement from the Scottish Executive Education Department for Local Authorities to submit a School Estate Management Plan by the end of December 2003 and to seek approval of the Plan proposed for submission.

2.0 RECOMMENDATION

- 2.1 The Committee is asked to approve the School Estate Management Plan, a summary of which is shown at Appendix 1. Copies of the full School Estate Management Plan are available in the Members' Lounge and with Group Secretaries.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The financial implications of preparing the School Estate Management Plan will be met from additional support grant funding for this purpose from the Scottish Executive Education Department amounting to £87,400 for financial year 2003/04.

4.0 LOCAL AGENDA 21 IMPLICATIONS

- 4.1 The School Estate Management Plan will fully implement the principles of Local Agenda 21.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

- 5.1 The implementation of the School Estate Management Plan will improve the condition and sufficiency of the school estate across the City of Dundee to maximise the effectiveness and efficiency of the education service to all stakeholders.

6.0 BACKGROUND

- 6.1 The Scottish Executive Education Department have directed all Local Authorities to develop a School Estate Management Plan. The purpose of this plan is to facilitate the delivery of well designed, well built and well managed schools that support national and local targets and inspire young people and communities. This plan is to incorporate all asset management information relating to the school building. The plan also includes a statement of current portfolio, summary of need, a review, option appraisal and implementation proposal. The implementation proposal will be specifically related to future capital expenditure and the Prudential Framework.
- 6.2 An officer group was set up with representatives from the Education Department and Architectural Services to determine and collate the Core Facts to be included in the School Estate Management Plan. These Core Facts are based on objective assessments derived from existing property data presently held within the Council and subjective assessments

following detailed consultation with all Head Teachers. Generally these Core Facts indicate that the condition of the school estate is satisfactory ie performing adequately and showing only minor deterioration. Whilst the suitability of the school estate is in the main is satisfactory, it is nonetheless the case that some aspects of suitability are impeding to a greater or lesser extent, the delivery of the curriculum for the 21st century and beyond.

7.0 PROPOSAL

- 7.1 It is proposed that the School Estate Management Plan be submitted to the Scottish Executive Education Department in accordance with their requirements. It is further proposed that the School Estate Management Plan be prepared as a working framework within which future capital projects will be determined to satisfy the requirements for the Prudential Framework.

8.0 CONSULTATION

- 8.1 This report has been subject to consultation with the Chief Executive, Depute Chief Executive (Finance), Depute Chief Executive (Support Services), Director of Planning and Transportation and Director of Economic Development.

9.0 BACKGROUND PAPERS

- 9.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing the above report.

ANNE WILSON
DIRECTOR OF EDUCATION

1 December 2003

SCHOOL ESTATES MANAGEMENT PLAN

SUMMARY OF CONTENT

Introduction and Context

Introduction to the School Estate Management Plan by the leader of the Council, brief description of the Council, (area population etc), a brief review of the corporate planning framework within the authority, asset management responsibilities, best value strategies and a statement of the Council's overall strategic objectives and its impact on the wider environment.

Strategic Issues

Strategic asset objectives for managing the estate portfolio, drawing out key performance measures. Examination of the Authority's capital and revenue programmes together with reference to the views of stakeholders.

Delivering Better Public Services Through the School Estate

Provide a "big picture" overview of accommodation requirements within the school estate in the context of local authority service delivery, highlighting potential areas of joint working with other agencies.

Current Position

Summary and commentary on the current property portfolio and its performance against key requirements ie general description, overall condition, overview of running costs etc.

Core Facts

The core facts are to be presented using specific predetermined criteria issued from the Scottish Executive. Generally the Core Facts are derived from existing known property data held within the Council supported by subjective assessments on the suitability of the school estate following detailed consultation with Head Teachers. This data will form the basis the Education Asset Management Plan.

Summary of Need

Extent to which the school estate currently meets needs and objectives.

Review

Specific needs and priorities identifying excess capacity, backlog of maintenance etc. Looking at property objectives and delivery mechanisms eg PPP.

Option Appraisal

Options considered, prioritised and evaluated to determine the preferred strategy option.

Implementation

Preparation of capital programme detailing previous years' spend and projected five year capital spend including all revenue implications (life-cycle costing), a statement of responsibility and timetables for delivery.

