

REPORT TO: Leisure And Arts Services Committee - 15 December 2003

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 807-2003

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
03-676	Various Leisure and Arts Properties - Alterations and Maintenance	Dundee Contract Services	£10,300.00	£12,037.00	£12,037.00
03-049	Eastern and Western Cemeteries - Repairs to Gates	Ballantine Boness Iron Co Ltd, Bo'ness	£9,090.00	£11,790.00	£11,790.00
03-1189	Various Leisure and Arts Properties - Inspection and Testing of Electrical Installations	McGill Electrical Ltd, Dundee	£27,000.00	£29,995.00	£30,000.00
03-519	Clatto Barns - Alterations	Dundee Contract Services	£7,600.00	£8,990.00	£8,990.00

FINANCIAL IMPLICATIONS

The Depute Chief Executive (Finance) has confirmed that funding for the above projects is available as detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications and the Chief Executive and the Depute Chief Executives (Support Services) and (Finance) have also been consulted in the preparation of this report.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

FURTHER INFORMATION

Detailed information relating to the above Tenders is included on the attached sheets.

John T P Porter
City Architectural Services Officer
5 December 2003

807-2003

LEISURE AND ARTS SERVICES COMMITTEE - 15 DECEMBER 2003

CLIENT	Leisure and Arts		Leisure and Arts		Leisure and Arts	
PROJECT REFERENCE PROJECT DESCRIPTION OF WORKS	03-676 Various Leisure and Arts Properties Alterations and Maintenance Minor external repairs and external repainting at South Lodge Belmont, renewal of kitchen fittings at Flat No 3 Belmont and Mains Villa, renewal of sanitary fittings at Whitfield bungalow, window repairs at Sycamore and Oak Villas and Balgay Lodge		03-049 Eastern and Western Cemeteries Repairs to Gates At both Cemeteries - main and side gates: remove gates and refurbish including sandblasting, re-aligning, replacing missing and worn castings, painting and refitting.		03-1189 Various Leisure and Arts Properties Inspection and Testing of Electrical Installations Inspection and testing of fixed electrical installation and provision of record drawings at 43 properties	
TOTAL COST	Several Works Allowances TOTAL	£10,300.00 £1,737.00 £12,037.00	Several Works Allowances TOTAL	£9,090.00 £2,700.00 £11,790.00	Several Works Allowances TOTAL	£27,000.00 £2,995.00 £29,995.00
FUNDING SOURCE BUDGET PROVISION & PHASING	Capital 2003/2004	£12,037.00	Capital 2003/2004	£11,790.00	Capital 2003/2004	£30,000.00
ADDITIONAL FUNDING	None		None		None	
REVENUE IMPLICATIONS	None		None		None	
LOCAL AGENDA 21	Resources are used efficiently and waste is minimised		None		None	
EQUAL OPPORTUNITIES	None		None		None	
TENDERS	Schedule of Rates 1 Dundee Contract Services	 £10,300.00	A quotation was invited from a specialist contractor who is currently undertaking major ralling works for the Council at Baxter Park. 1 Ballantine Boness Iron Co Ltd, Bo'ness	 £9,090.00	Three invited; three received 1 McGill Electrical Ltd, Dundee 2 EW Edwardson & Son (Electrical Contractors) Ltd, Glenrothes 3 Hydro Contracting, Dundee	<i>Received</i> £37,269.00 £49,701.20 £67,885.00 <i>Checked</i> *£27,000.00 £49,701.20 £67,885.00
RECOMMENDATION	Acceptance of offer		Although only one quotation was sought, the amount is considered fair and reasonable and is recommended for acceptance		* The lowest tender received exceeded the finance available. A list of properties that can be deferred will be prepared and deleted from the contract to match the budget and will be carried out in a future phase. Acceptance of the tender from McGill Electrical Ltd in the reduced amount of £27,000 is recommended for acceptance.	
ALLOWANCES	Professional Services TOTAL	£1,737.00 £1,737.00	Contingencies Professional Services TOTAL	£1,000.00 £1,700.00 £2,700.00	Professional Services TOTAL	£2,995.00 £2,995.00
SUB-CONTRACTORS	None		None		None	
BACKGROUND PAPERS	None		None		None	

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CLIENT	Leisure and Arts	
PROJECT REFERENCE	03-519	
PROJECT	Clatto Barns	
DESCRIPTION OF WORKS	Alterations Alterations for and installation of a new roller shutter door and a side exit door	
TOTAL COST	Several Works	£7,600.00
	Allowances	£1,390.00
	TOTAL	£8,990.00
FUNDING SOURCE	Capital	
BUDGET PROVISION & PHASING	2003/2004	£8,990.00
ADDITIONAL FUNDING	None	
REVENUE IMPLICATIONS	None	
LOCAL AGENDA 21	None	
EQUAL OPPORTUNITIES	None	
TENDERS	Schedule of Rates	
	Dundee Contract Services	£7,600.00
RECOMMENDATION	Acceptance of offer	
ALLOWANCES	Building Warrant	£100.00
	Professional Services	£1,290.00
	TOTAL	£1,390.00
SUB-CONTRACTORS	None	
BACKGROUND PAPERS	None	