

**REPORT TO: Education Committee - 17 November 2003**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 715-2003**

### **PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

### **RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

<b>Project Reference</b>	<b>Project</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
03-6013	Harris Academy - Overhaul/Replace Rainwater Goods	Dundee Contract Services	£6,520.00	£7,500.00	£7,500.00
03-6010	Harris Academy - Overhaul/Replace Window Ironmongery	Dundee Contract Services	£8,471.23	£9,971.23	£9,971.23
03-7705	Various Education Properties - Water Hygiene Phase 3A	Building Environmental Hygiene Ltd, Dundee	£41,700.00	£50,000.00	£50,000.00

### **FINANCIAL IMPLICATIONS**

The Depute Chief Executive (Finance) has confirmed that funding for the above projects is available as detailed on the attached sheets.

### **CONSULTATIONS**

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications and the Chief Executive and the Depute Chief Executives (Support Services) and (Finance) have also been consulted in the preparation of this report.

### **BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

### **FURTHER INFORMATION**

Detailed information relating to the above Tenders is included on the attached sheets.

**John T P Porter**  
**City Architectural Services Officer**  
**7 November 2003**

**715-2003**

**EDUCATION COMMITTEE - 17 NOVEMBER 2003**

<b>CLIENT</b>	Education		Education	
<b>PROJECT REFERENCE</b>	03-6013		03-6010	
<b>PROJECT</b>	Harris Academy		Harris Academy	
<b>DESCRIPTION OF WORKS</b>	Overhaul/Replace Rainwater Goods Cleaning, replacing as required and painting cast iron gutters and rainwater pipes on the South elevation of the main building		Overhaul/Replace Window Ironmongery Replacement of window opening gear and minor repairs to fifty windows in the main building	
<b>TOTAL COST</b>	Several Works	£6,520.00	Several Works	£8,471.23
	Allowances	£980.00	Allowances	£1,500.00
	<b>TOTAL</b>	<b>£7,500.00</b>	<b>TOTAL</b>	<b>£9,971.23</b>
<b>FUNDING SOURCE</b>	Capital		Capital	
<b>BUDGET PROVISION &amp; PHASING</b>	2003/2004 £7,500.00		2003/2004 £9,971.23	
<b>ADDITIONAL FUNDING</b>	None		None	
<b>REVENUE IMPLICATIONS</b>	None		None	
<b>LOCAL AGENDA 21</b>	Resources are used efficiently and waste is minimised		Resources are used efficiently and waste is minimised	
<b>EQUAL OPPORTUNITIES</b>	None		None	
<b>TENDERS</b>	Schedule of Rates		Schedule of Rates	
	1 Dundee Contract Services	£6,520.00	1 Dundee Contract Services	£8,471.23
<b>RECOMMENDATION</b>	Acceptance of offer		Acceptance of offer	
<b>ALLOWANCES</b>	Professional Services	£980.00	Contingencies	£200.00
			Professional Services	£1,300.00
	<b>TOTAL</b>	<b>£980.00</b>	<b>TOTAL</b>	<b>£1,500.00</b>
<b>SUB-CONTRACTORS</b>	None		Wm Brown & Co Ltd, Glasgow	Window Opening Gear
<b>BACKGROUND PAPERS</b>	None		None	

**EDUCATION COMMITTEE - 17 NOVEMBER 2003**

<b>CLIENT</b>	Education	
<b>PROJECT REFERENCE</b>	03-7705	
<b>PROJECT</b>	Various Education Properties	
<b>DESCRIPTION OF WORKS</b>	Water Hygiene Phase 3A Includes cleaning, chlorinating and upgrading cold water storage tanks and remedial works to associated pipework and equipment in a range of Education properties In addition, ongoing remedial and monitoring works are to be carried out by the contractor and the Architectural Services Division in compliance with current legislation.	
<b>TOTAL COST</b>	Several Works	£41,700.00
	Allowance for Architectural Services Division staff assisting in the monitoring of planned maintenance of water services	£2,000.00
	Allowances	£6,300.00
	<b>TOTAL</b>	<b>£50,000.00</b>
<b>FUNDING SOURCE</b>	Revenue	
<b>BUDGET PROVISION &amp; PHASING</b>	2003/2004	£50,000.00
<b>ADDITIONAL FUNDING</b>	None	
<b>REVENUE IMPLICATIONS</b>	None	
<b>LOCAL AGENDA 21</b>	To protect the health of all users of the buildings by improving the quality of water services	
<b>EQUAL OPPORTUNITIES</b>	None	
<b>TENDERS</b>	The works are to be carried out on the basis of a mixture of prices, rates and percentage adjustments negotiated with a locally based contractor specialising in this type of work who undertook earlier phases. The amount to be accepted is the estimated cost of works to the identified properties.  1 Building Environmental Hygiene Ltd, Dundee	
		£41,700.00
<b>RECOMMENDATION</b>	Negotiation with the specialist contractor and acceptance of offer	
<b>ALLOWANCES</b>	Professional Services	£6,300.00
	<b>TOTAL</b>	<b>£6,300.00</b>
<b>SUB-CONTRACTORS</b>	None	
<b>BACKGROUND PAPERS</b>	None	