

**REPORT TO: City Development Committee - 6 December 2010**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 713-2010**

## **PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

## **RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

<b>Project Reference</b>	<b>Project</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
09-5808	Various Dundee City Council Properties - Service and Maintenance of Medical Baths and Lifting Equipment 2010/2015	ARJO Med AB Ltd., Gloucester	£99,190.00	£109,109.00	£109,109.00
09-1140	Various Dundee City Council Properties - Service & Maintenance of Fan Convecter Heaters and Air Curtains	GK Scotia, Glenrothes	£24,300.00	£26,730.00	£26,730.00
09-1142	Various Dundee City Council Properties - Service & Maintenance of Kitchen Equipment	Catering Supplies & Repairs Co Ltd., Larbert	£137,770.35	£151,547.35	£151,547.35
10-5646	Various Dundee City Council Properties - Periodic Inspection & Testing of Electrical Installations (Special Locations)	Dundee Contract Services	£32,125.00	£35,338.00	£35,338.00
09-5829A	Various Dundee City Council Properties - Servicing and Maintenance of Emergency Lighting Installations (Area 5) - Phase 2	Dundee Contract Services	£45,458.50	£50,004.50	£50,004.50

## **FINANCIAL IMPLICATIONS**

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

## **POLICY IMPLICATIONS**

This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

## **CONSULTATIONS**

The Client Department has been consulted with regard to policy implications and the Chief Executive, Depute Chief Executive (Support Services) and Director of Finance have also been consulted in the preparation of this report. Any issues are detailed on the attached sheets.

## **BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, there are no background papers.

## **FURTHER INFORMATION**

- (1) Detailed information relating to the above Tenders is included on the attached sheets.
- (2) The construction works in this report have been procured using the general guidance contained in the following documents approved by the Council :-
- a) Report Nr 148-2003 : Partnering Guidelines for Construction Projects
  - b) Report Nr 356-2009 : Construction Procurement Policy
  - c) Standing Orders : Tender Procedures of the Council

**Rob Pedersen**  
**City Architectural Services Officer**  
**25 November 2010**

**713-2010**

**CITY DEVELOPMENT COMMITTEE - 6 DECEMBER 2010**

<b>CLIENT</b>	City Development	City Development	
<b>PROJECT REFERENCE</b>	09-5808	09-1140	
<b>PROJECT</b>	Various Dundee City Council Properties	Various Dundee City Council Properties	
<b>DESCRIPTION OF WORKS</b>	Service and Maintenance of Medical Baths and Lifting Equipment 2010/2015 The works comprise regular inspection, servicing and cleaning of all existing medical baths and lifting equipment and associated controls together with urgent and emergency repair works for a period of five years.	Service & Maintenance of Fan Convactor Heaters and Air Curtains The works comprise regular inspection, cleaning, testing, certification, written reporting and subsequent servicing and maintenance of all existing fan assisted convectors and air curtains for a period of five years.	
<b>TOTAL COST</b>	Several Works £99,190.00 Allowances £9,919.00 <b>TOTAL</b> £109,109.00	Several Works £24,300.00 Allowances £2,430.00 <b>TOTAL</b> £26,730.00	
<b>FUNDING SOURCE</b>	Departmental Revenue Budgets	Departmental Revenue Budgets	
<b>BUDGET PROVISION &amp; PHASING</b>	2010/2011 to 2014/2015 £109,109.00 (Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)	2010/2011 to 2014/2015 £26,730.00 (Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)	
<b>ADDITIONAL FUNDING</b>	None	None	
<b>REVENUE IMPLICATIONS</b>	None	None	
<b>POLICY IMPLICATIONS</b>	There are no major issues.	There are no major issues.	
<b>CONSULTATIONS</b>	There are no major issues.	There are no major issues.	
<b>TENDERS</b>	The works are to be carried out on the basis of rates and percentage adjustments negotiated with a contractor specialising in this type of work:  1 ARJO Med AB Ltd., Gloucester £99,190.00	Five invited; four received	<i>Received</i> <i>Checked</i>
		1 GK Scotia, Glenrothes £40,500.00	£24,300.00
		2 Scan Building Services Ltd., Dundee £47,037.70	£47,037.70
		3 Jaydee Heating and Electrical, Dundee £93,000.00	£93,000.00
		Highest Tender	£108,396.75
<b>RECOMMENDATION</b>	Acceptance of offer	Acceptance of lowest tender, that of GK Scotia. The accepted amount is adjusted to reflect the revised programme of works which only requires three visits over the 5 year period (instead of five). The contractor has agreed to this adjustment.	
<b>ALLOWANCES</b>	Professional Services £9,919.00 <b>TOTAL</b> £9,919.00	Professional Services £2,430.00 <b>TOTAL</b> £2,430.00	
<b>SUB-CONTRACTORS</b>	None	None	
<b>BACKGROUND PAPERS</b>	None	None	

CITY DEVELOPMENT COMMITTEE - 6 DECEMBER 2010

<b>CLIENT</b>	City Development		City Development	
<b>PROJECT REFERENCE</b>	09-1142		10-5646	
<b>PROJECT</b>	Various Dundee City Council Properties		Various Dundee City Council Properties	
<b>DESCRIPTION OF WORKS</b>	Service & Maintenance of Kitchen Equipment  The works comprise regular inspection, testing, certification, written reporting and subsequent servicing and maintenance of all existing catering and kitchen equipment for a period of five years.		Periodic Inspection & Testing of Electrical Installations (Special Locations)  The works comprise regular inspection, testing, certification and written reporting of the fixed electrical installations within the swimming pools and other basins at various Council properties for a period of five years. Urgent remedial works will be carried out where identified.	
<b>TOTAL COST</b>	Several Works	£137,770.35	Several Works	£32,125.00
	Allowances	£13,777.00	Allowances	£3,213.00
	<b>TOTAL</b>	<b>£151,547.35</b>	<b>TOTAL</b>	<b>£35,338.00</b>
<b>FUNDING SOURCE</b>	Departmental Revenue Budgets		Departmental Revenue Budgets	
<b>BUDGET PROVISION &amp; PHASING</b>	2010/2011 to 2014/2015	£151,547.35	2010/2011 to 2014/2015	£35,338.00
	(Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)		(Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)	
<b>ADDITIONAL FUNDING</b>	None		None	
<b>REVENUE IMPLICATIONS</b>	None		None	
<b>POLICY IMPLICATIONS</b>	There are no major issues.		There are no major issues.	
<b>CONSULTATIONS</b>	There are no major issues.		There are no major issues.	
<b>TENDERS</b>	Four invited; four received	<i>Received</i>	<i>Checked</i>	Negotiated contract:
	1 Catering Supplies & Repairs Co Ltd., Larbert	£137,088.15	£137,770.35	1 Dundee Contract Services
	2 Scotmac Catering Equipment Ltd., Livingston	£178,441.50	£178,561.50	
	3 Walton Catering Equipment Ltd., Dundee	£214,354.00	£219,502.00	
	Highest Tender	£251,290.00		
<b>RECOMMENDATION</b>	Acceptance of lowest tender		Acceptance of offer	
<b>ALLOWANCES</b>	Professional Services	£13,777.00	Professional Services	£3,213.00
	<b>TOTAL</b>	<b>£13,777.00</b>	<b>TOTAL</b>	<b>£3,213.00</b>
<b>SUB-CONTRACTORS</b>	None		None	
<b>BACKGROUND PAPERS</b>	None		None	

**CITY DEVELOPMENT COMMITTEE - 6 DECEMBER 2010**

<b>CLIENT</b>	City Development	
<b>PROJECT REFERENCE</b>	09-5829A	
<b>PROJECT</b>	Various Dundee City Council Properties	
<b>DESCRIPTION OF WORKS</b>	Servicing and Maintenance of Emergency Lighting Installations (Area 5) - Phase 2 The works comprise the inspection, testing, certification, written reporting and subsequent servicing and maintenance of the emergency lighting systems in the various properties. Urgent remedial works will also be carried out. A list of properties is attached.	
<b>TOTAL COST</b>	Several Works	£45,458.50
	Allowances	£4,546.00
	<b>TOTAL</b>	<b>£50,004.50</b>
<b>FUNDING SOURCE</b>	Departmental Revenue Budgets	
<b>BUDGET PROVISION &amp; PHASING</b>	2010/2011 to 2014/2015	£50,004.50
	(Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)	
<b>ADDITIONAL FUNDING</b>	None	
<b>REVENUE IMPLICATIONS</b>	None	
<b>POLICY IMPLICATIONS</b>	There are no major issues.	
<b>CONSULTATIONS</b>	There are no major issues.	
<b>TENDERS</b>	Negotiated contract:	
	1 Dundee Contract Services	£45,458.50
<b>RECOMMENDATION</b>	Acceptance of offer	
<b>ALLOWANCES</b>	Professional Services	£4,546.00
	<b>TOTAL</b>	<b>£4,546.00</b>
<b>SUB-CONTRACTORS</b>	None	
<b>BACKGROUND PAPERS</b>	None	