**REPORT TO: City Development Committee - 6 December 2010** 

**REPORT ON: Tenders Received** 

**REPORT BY: City Architectural Services Officer** 

**REPORT NO: 713-2010** 

**PURPOSE OF REPORT** 

This report details tenders received and requests a decision on acceptance thereof.

#### **RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
09-5808	Various Dundee City Council Properties - Service and Maintenance of Medical Baths and Lifting Equipment 2010/2015	ARJO Med AB Ltd., Gloucester	£99,190.00	£109,109.00	£109,109.00
09-1140	Various Dundee City Council Properties - Service & Maintenance of Fan Convector Heaters and Air Curtains	GK Scotia, Glenrothes	£24,300.00	£26,730.00	£26,730.00
09-1142	Various Dundee City Council Properties - Service & Maintenance of Kitchen Equipment	Catering Supplies & Repairs Co Ltd., Larbert	£137,770.35	£151,547.35	£151,547.35
10-5646	Various Dundee City Council Properties - Periodic Inspection & Testing of Electrical Installations (Special Locations)	Dundee Contract Services	£32,125.00	£35,338.00	£35,338.00
09-5829A	Various Dundee City Council Properties - Servicing and Maintenance of Emergency Lighting Installations (Area 5) - Phase 2	Dundee Contract Services	£45,458.50	£50,004.50	£50,004.50

### **FINANCIAL IMPLICATIONS**

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

## **POLICY IMPLICATIONS**

This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

### **CONSULTATIONS**

The Client Department has been consulted with regard to policy implications and the Chief Executive, Depute Chief Executive (Support Services) and Director of Finance have also been consulted in the preparation of this report. Any issues are detailed on the attached sheets.

#### **BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, there are no background papers.

## **FURTHER INFORMATION**

- (1) Detailed information relating to the above Tenders is included on the attached sheets.
- (2) The construction works in this report have been procured using the general guidance contained in the following documents approved by the Council :
  a) Report Nr 148-2003 : Partnering Guidelines for Construction Projects

  - b) Report Nr 356-2009: Construction Procurement Policy
  - Standing Orders: Tender Procedures of the Council c)

**Rob Pedersen City Architectural Services Officer 25 November 2010** 

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# **CITY DEVELOPMENT COMMITTEE - 6 DECEMBER 2010**

CLIENT	City Development	City Development	
PROJECT REFERENCE	09-5808	09-1140	
PROJECT	Various Dundee City Council Properties	Various Dundee City Council Properties	
	Service and Maintenance of Medical Baths and Lifting Equipment 2010/2015	Service & Maintenance of Fan Convector Heaters and Air Curtains	
DESCRIPTION OF WORKS	The works comprise regular inspection, servicing and cleaning	The works comprise regular inspection, cleaning, testing,	
	of all existing medical baths and lifting equipment and associated controls together with urgent and emergency repair	certification, written reporting and subsequent servicing and maintenance of all existing fan assisted convectors and air	
	works for a period of five years.	curtains for a period of five years.	
TOTAL COST	Several Works £99,190	00 Several Works	£24,300.00
	Allowances £9,919		£2,430.00
	TOTAL £109,109	00 TOTAL	£26,730.00
FUNDING SOURCE	Departmental Revenue Budgets	Departmental Revenue Budgets	
BUDGET PROVISION & PHASING	2010/2011 to 2014/2015 £109,109	00 2010/2011 to 2014/2015	£26,730.00
	(Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)	(Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)	
ADDITIONAL FUNDING	None	None	
REVENUE IMPLICATIONS	None	None	
POLICY IMPLICATIONS	There are no major issues.	There are no major issues.	
CONSULTATIONS	There are no major issues.	There are no major issues.	
TENDERS	The works are to be carried out on the basis of rates and percentage adjustments negotiated with a contractor specialising in this type of work:	Five invited; four received Receive	d Checked
	1 ARJO Med AB Ltd., Gloucester £99,190	00 1 GK Scotia, Glenrothes £40,500.0	00 £24,300.00
		2 Scan Building Services Ltd., Dundee £47,037.7	70 £47,037.70
		3 Jaydee Heating and Electrical, Dundee £93,000.0	
		Highest Tender £108,396.7	75
RECOMMENDATION	Acceptance of offer	Acceptance of lowest tender, that of GK Scotia. The accepted amount is adjusted to reflect the revised programme	
		of works which only requires three visits over the 5 year period (instead of five). The contractor has agreed to this adjustment.	
ALLOWANCES	Professional Services £9,915	00 Professional Services	£2,430.00
	20,010		
	TOTAL £9,915	00 TOTAL	£2,430.00
SUB-CONTRACTORS	None	None	
BACKGROUND PAPERS	None	None	

# **CITY DEVELOPMENT COMMITTEE - 6 DECEMBER 2010**

Allowances   \$13,777.00   2151,547.35   TOTAL   \$25,213.0	CLIENT	City Development			City Development	
Service & Maintenance of Kichen Equipment The works comprise regular inspection, testing, certification, written reporting and subsequent services and maintenance of all existing catering and kitchen equipment for a period of five years.  TOTAL COST Several Works Allowances TOTAL  TOTAL  Departmental Revenue Budgets FUNDING SOURCE BUDGET PROVISION & PHASING CONSULTATIONS None  ADDITIONAL FUNDING None  REVENUE IMPLICATIONS There are no major issues.  TENDERS FOR invited, four received Recover  RECOMMENDATION  Acceptance of lowest femilier  Professional Services TOTAL  TOTAL  SESSION  Professional Services SUBJECTIONAL  SESSION  TOTAL  SESSION  Professional Services SUBJECTIONAL  SESSION  TOTAL  SESSION  There are no major issues.  There are no major issues.  There are no major issues.  Tenders  Tenders  Professional Services SUBJECTIONAL  SUBJECTIONAL  SUBJECTIONAL  SUBJECTIONAL  SUBJECTIONAL  There are no major issues.  There are no major i	PROJECT REFERENCE	09-1142			10-5646	
DESCRIPTION OF WORKS  The works comprise regular inspection, testing, certification, written reporting and subsequent servicing and maintenance of white the works comprise regular inspection, testing, certification and written reporting of the fixed electrical installations within the directory pears.  TOTAL COST  Soveral Works  Sover	PROJECT	Various Dundee City Council Properties			•	
written reporting of the fixed electrical installations within the submining pool and existing catering and kinchen equipment for a period of five years. Upent remedial works will be carried out where derinded for the years. Upent remedial works will be carried out where derinded for the years. Upent remedial works will be carried out where derinded for the years. Upent remedial works will be carried out where derinded for the years. Upent remedial works will be carried out where derinded for the years. Upent remedial works will be carried out where derinded for the years. Upent remedial works will be carried out where derinded for the years. Upent remedial works will be carried out where derinded for the years. Upent remedial works will be carried out where derinded for the years. Upent remedial works will be adjusted for years. Upent years. Upent remedial works will be adjusted for years. Upent years. Upent years. Upent remedial works will be adjusted for years. Upent years.		• •			Locations)	
all existing catering and kitchen equipment for a period of five years.    Several Works	DESCRIPTION OF WORKS	The works comprise regular inspection, testing, certification,			The works comprise regular inspection, testing, certification and	
years. Upent remedial works will be carried out where identified.  TOTAL COST  Several Works Allowances POLTOP PROVISION & PHASING Allowances BUDGET PROVISION & PHASING PRICE Shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)  ADDITIONAL FUNDING None  REVENUE IMPLICATIONS  There are no major issues.  TENDERS  Four invited; four received Register of the provision of the prov						
Several Works   Signature   Several Works   Signature   Signatur					period of five years. Urgent remedial works will be carried out	
Allowances   \$13.777.00   \$10.771.0   \$2.151.547.35   TOTAL   \$2.55.381.0   \$2.55.38					where identified.	
TOTAL E13,647.35 TOTAL E33,538.1  FUNDING SOURCE Departmental Revenue Budgets Diagramental Revenue Budgets 2010/2011 to 2014/2015 (Pices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)  ADDITIONAL FUNDING None None None None None None None None	TOTAL COST			-		£32,125.00
FUNDING SOURCE BUDGET PROVISION & PHASING CPrices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)  ADDITIONAL FUNDING None None None REVENUE IMPLICATIONS There are no major issues.  CONSULTATIONS There are no major issues.  TENDERS Four invited; four received			_			
BUGET PROVISION & PHASING (Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)  ADDITIONAL FUNDING None None None None None None None None		TOTAL	=	£151,547.35	TOTAL	£35,338.00
(Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)  ADDITIONAL FUNDING  None  None  None  REVENUE IMPLICATIONS  None  None  POLICY IMPLICATIONS  There are no major issues.  CONSULTATIONS  Tenders  Four invited; four received  Received  Checked  1 Catering Supplies & Repairs Co Ltd., Larbert 2 Scotmac Catering Equipment Ltd., Livingston 2178,441,50 2178,661,50 219,502.00  Highest Tender  RECOMMENDATION  Acceptance of lowest tender  Acceptance of lowest tender  ALLOWANCES  Professional Services  213,777.00  Professional Services  23,213,1  TOTAL  (Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)  (Prices shown are current and fixed for the first year. They will be adjusted to rinflation in subsequent years.)  None  None  None  None  None  None	FUNDING SOURCE	Departmental Revenue Budgets			Departmental Revenue Budgets	
ADDITIONAL FUNDING None None None None None REVENUE IMPLICATIONS None None None None None None None None	BUDGET PROVISION & PHASING	2010/2011 to 2014/2015		£151,547.35	2010/2011 to 2014/2015	£35,338.00
REVENUE IMPLICATIONS None None None POLICY IMPLICATIONS There are no major issues.  CONSULTATIONS There are no major issues.  1 Catering Supplies & Repairs Co Ltd., Larbert \$137,088.15 \$137,770.35 \$1 Dundee Contract:  1 Catering Supplies & Repairs Co Ltd., Larbert \$137,088.15 \$137,770.35 \$1 Dundee Contract Services \$232,125.00 \$178,441.50 \$178,561.50 \$						
POLICY IMPLICATIONS There are no major issues.  1 Catering Supplies & Repairs Co Ltd., Larbert	ADDITIONAL FUNDING	None			None	
Tenders  Four invited; four received  Received  Checked  Negotiated contract:  1 Catering Supplies & Repairs Co Ltd., Larbert 2 Sootmac Catering Equipment Ltd., Livingston 3 Wathon Catering Equipment Ltd., Dundee 2 Highest Tender  RECOMMENDATION  Acceptance of lowest tender  Acceptance of lowest tender  E13,777.00  Frofessional Services  E13,777.00  Frofessional Services  E13,777.00  Frofessional Services  E32,13.00  E13,777.00  Frofessional Services  E32,13.00  E33,213.00  E33,213	REVENUE IMPLICATIONS	None			None	
TENDERS  Four invited; four received  Received  Checked  Checked  Negotiated contract:  1 Catering Supplies & Repairs Co Ltd., Larbert 2 Scotmac Catering Equipment Ltd., Livingston 3 Walton Catering Equipment Ltd., Dundee 4 Lighest Tender  RECOMMENDATION  Acceptance of lowest tender  Acceptance of lowest tender  Acceptance of services  £13,777.00  Frofessional Services £13,777.00  Frofessional Services £13,777.00  Frofessional Services £32,125.00  Acceptance of offer  Fig. 41.50 £19,502.00  Frofessional Services £13,777.00 Frofessional Services £32,13.00  Frofessional Services £3,213.00  Frofessional Services	POLICY IMPLICATIONS	There are no major issues.			There are no major issues.	
1   Catering Supplies & Repairs Co Ltd., Larbert   £137,088.15   £137,770.35   £178,561.50   £178,561.50   £178,561.50   £219,502.00   E219,502.00   E219,	CONSULTATIONS	There are no major issues.			There are no major issues.	
1   Catering Supplies & Repairs Co Ltd., Larbert   £137,088.15   £137,770.35   £178,561.50   £178,561.50   £178,561.50   £219,502.00   E219,502.00   E219,	TENDERS	Four invited: four received	Received	Checked	Negotiated contract:	
2 Scotmac Catering Equipment Ltd., Livingston         £178,441.50         £178,561.50         £214,354.00         £219,502.00           3 Walton Catering Equipment Ltd., Dundee         £214,354.00         £219,502.00         £219,502.00           Highest Tender         Acceptance of lowest tender         Acceptance of offer           ALLOWANCES         Professional Services         £13,777.00         Professional Services         £3,213.0           TOTAL         £13,777.00         TOTAL         £3,213.0           SUB-CONTRACTORS         None         None	TENDENS	Tour myteu, four received	ricceved	Onconca	regulated contract.	
2 Scotmac Catering Equipment Ltd., Livingston         £178,441.50         £178,561.50         £214,354.00         £219,502.00           3 Walton Catering Equipment Ltd., Dundee         £214,354.00         £219,502.00         £219,502.00           Highest Tender         Acceptance of lowest tender         Acceptance of offer           ALLOWANCES         Professional Services         £13,777.00         Professional Services         £3,213.0           TOTAL         £13,777.00         TOTAL         £3,213.0           SUB-CONTRACTORS         None         None		1 Catering Supplies & Repairs Co Ltd., Larbert	£137,088.15	£137,770.35	1 Dundee Contract Services	£32,125.00
Highest Tender  Acceptance of lowest tender  Acceptance of offer			£178,441.50			
RECOMMENDATION  Acceptance of lowest tender  Acceptance of offer  E13,777.00 Professional Services  £3,213.0  TOTAL  SUB-CONTRACTORS  None  None				£219,502.00		
ALLOWANCES         Professional Services         £13,777.00         Professional Services         £3,213.0           TOTAL         £13,777.00         TOTAL         £3,213.0           SUB-CONTRACTORS         None         None			£251,290.00			
TOTAL         £13,777.00         TOTAL         £3,213.0           SUB-CONTRACTORS         None         None	RECOMMENDATION	Acceptance of lowest tender			Acceptance of offer	
TOTAL         £13,777.00         TOTAL         £3,213.0           SUB-CONTRACTORS         None         None						
TOTAL         £13,777.00         TOTAL         £3,213.0           SUB-CONTRACTORS         None         None						
SUB-CONTRACTORS None None	ALLOWANCES	Professional Services		£13,777.00	Professional Services	£3,213.00
		TOTAL	=	£13,777.00	TOTAL	£3,213.00
BACKGROUND PAPERS None None	SUB-CONTRACTORS	None			None	
	BACKGROUND PAPERS	None			None	

# **CITY DEVELOPMENT COMMITTEE - 6 DECEMBER 2010**

CLIENT	City Development	
PROJECT REFERENCE	09-5829A	
PROJECT	Various Dundee City Council Properties	
	Servicing and Maintenance of Emergency Lighting Installations	
DESCRIPTION OF WORKS	(Area 5) - Phase 2 The works comprise the inspection, testing, certification, written	
DESCRIPTION OF WORKS	reporting and subsequent servicing and maintenance of the	
	emergency lighting systems in the various properties. Urgent	
	remedial works will also be carried out. A list of properties is attached.	
TOTAL COST	Several Works	0.45, 450, 50
TOTAL COST	Allowances	£45,458.50 £4,546.00
	TOTAL	£50,004.50
FUNDING SOURCE	Departmental Revenue Budgets	,
BUDGET PROVISION & PHASING	2010/2011 to 2014/2015	£50,004.50
BUDGET PROVISION & PHASING		£50,004.50
	(Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)	
ADDITIONAL FUNDING	None	
REVENUE IMPLICATIONS	None	
The vertical man electrical		
POLICY IMPLICATIONS	There are no major issues.	
CONSULTATIONS	There are no major issues.	
TENDERS	Negotiated contract:	
	1 Dundee Contract Services	£45,458.50
RECOMMENDATION	Acceptance of offer	
	Acceptance of one	
ALLOWANCES	Professional Services	£4,546.00
	TOTAL	£4,546.00
		24,040.00
SUB-CONTRACTORS	None	
BACKGROUND PAPERS	None	
BACKGROUND PAPERS	NOTE	