

**REPORT TO:** DSO Committee – Monday 10<sup>th</sup> November 2003  
**REPORT ON:** Supply of Grounds Maintenance Plant 2003/2004  
**REPORT BY:** Director of Dundee Contract Services  
**REPORT NO.:** 696 - 2003

## **1. PURPOSE OF REPORT**

- 1.1 To inform the Committee of fixed prices for new and used grounds maintenance plant required by Dundee Contract Services Parks Section for the financial year 2003/2004.

## **2. RECOMMENDATIONS**

- 2.1 It is recommended that the lowest or most advantageous offer as assessed under “Best Value” criteria is accepted for each category of grounds maintenance plant required.
- 2.2 The Committee is asked to note that the two used spraying machines (Item C) were hired by the Department during the summer of 2003 and found to be highly efficient in operation. As the machines are less than one year old, it is recommended the machines be purchased at the price quoted for use by the Department in future years.
- 2.3 The successful suppliers are listed below. See Appendix 1 for price comparisons and assessment summaries.

Item	No	Description	Supplier	Cost
A.	2	Ride-on Triple Mower	SGM, Inverkeithing	£37,780
B.	2	32” Ride-on Rotary Mower	Angus Chain Saws, Arbroath	£5,060
C.	2	Spraying Machines (Used)	Rigby Taylor Ltd., Newbridge	£7,900

## **3. FINANCIAL IMPLICATIONS**

- 3.1 The expenditure of £50,740.00 can be met from the revenue surpluses generated by Dundee Contract Services, in the current financial year or by operating lease if considered appropriate.

#### **4. LOCAL AGENDA 21 IMPLICATIONS**

- 4.1 The Committee is asked to note that the engines fitted to plant items meet all relevant legislation relating to exhaust gas emissions.
- 4.2 In addition the plant will be subject to regular inspection and maintained to ensure compliance with standards set.

#### **5. EQUAL OPPORTUNITIES IMPLICATIONS**

- 5.1 Under Local Government Act 1988 potential suppliers were required to complete and return a questionnaire to ensure their business complies fully with the Race Relations Act 1976.
- 5.2 All companies listed in the Appendix comply fully with the Act.

#### **6. MAIN TEXT**

- 6.1 Fixed price tenders were invited by press advertisement to supply new grounds maintenance plant to Dundee Contract Services for the financial year 2003/2004. The two used spraying machines were subject to evaluation over the course of the summer 2003.
- 6.2 Each valid tender was subject to evaluation to determine "Best Value" which took into account tender price, discounts, delivery dates, warranties, maintenance, operator response, reliability, operational needs, residual values, hire costs and after sales service. The contracts will be awarded to the lowest or most advantageous offer for each category of plant as assessed under "Best Value" with emphasis placed on price, operator response, operational needs, reliability, after sales service and long term costs of ownership.
- 6.3 The two ride-on rotary mowers are being purchased to improve the service by the uplifting of grass clippings on a greater number of grass areas on the garden maintenance scheme and in sheltered housing developments.

#### **7. CONSULTATION**

- 7.1 The Chief Executive, Depute Chief Executive (Support Services), Depute Chief Executive (Finance), have been consulted on the preparation of this report.

**8. BACKGROUND PAPERS**

- 8.1 Unless stated otherwise no background papers defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing this report.

**R P JACKSON  
DIRECTOR OF DUNDEE CONTRACT SERVICES**

**Date: 31<sup>st</sup> October 2003**

## **APPENDIX**

### **Supply of New and Used Grounds Maintenance Plant 2003/2004**

#### **Fixed Price Tender Details and Assessment Summaries**

##### **1. Tender Requirements**

<b><u>Item</u></b>	<b><u>Description</u></b>	<b><u>No.</u></b>	<b><u>Comment</u></b>
A,	2 Wheel Drive Ride-on Triple Mower	2	Replace existing items
B.	32" Ride-on Rotary Mower and Collector	2	Additional to meet operational needs
C.	Street Spraying Machines (Used)	2	Replace long term hires

##### **2. Tender Assessment Summaries (Best Value)**

<b><u>Item</u></b>	<b><u>Supplier</u></b>	<b><u>Make &amp; Model</u></b>	<b><u>Price</u></b>	<b><u>Assessment</u></b>
A.	Scottish Grass Machinery	Ransomes 2130	£37,780	Accept
A.	Rickerby Ltd	Ransomes 2130	£44,606	
A.	Campmuir T/A Allan Gamie	Hayter LT322	£34,440	Not to specification
B.	Angus Chain Saws	Etesia MHHE	£5,060	Accept
B.	Etesia UK Ltd	Etesia MHHE	£5,500	
B.	Alex McDougall (Mowers) Ltd	Etesia MHHE	£5,500	
B.	Lloyd Ltd	Etesia MHHE	£5,500	

B.	Rickerby Ltd	Etesia MHHE	£5,000	Longer delivery period, poorer after sales service and distances involved, negate price quoted
C.	Rigby Taylor Ltd	Street Sprayers (Used)	£7,900	Accept – items found to be highly efficient