

**REPORT TO: DUNDEE CITY COUNCIL EDUCATION COMMITTEE –  
16 SEPTEMBER 2002**

**REPORT ON: SCHOOL TERMS AND HOLIDAYS 2003/2004**

**REPORT BY: DIRECTOR OF EDUCATION**

**REPORT NO: 694-2002**

## **1.0 PURPOSE OF REPORT**

1.1 The purpose of this report is to seek approval of the scheme for school terms and holidays for Session 2003/2004.

## **2.0 RECOMMENDATION**

2.1 It is recommended that the Education Committee adopt the draft scheme (see Appendix) as the Council's scheme of school terms and holidays for Session 2003/2004.

## **3.0 FINANCIAL IMPLICATIONS**

3.1 None.

## **4.0 LOCAL AGENDA 21 IMPLICATIONS**

4.1 None.

## **5.0 EQUAL OPPORTUNITIES IMPLICATIONS**

5.1 None.

## **6.0 BACKGROUND**

6.1 The start of Session 2003/2004 was agreed by Dundee City Council Education Committee on 20 August 2001 (Article VIII refers).

6.2 The scheme proposes a school Session of 195 days for teaching staff and 190 for pupils.

6.3 In-service days for teaching staff will be 18 August 2003, 13 and 14 November 2003, 28 May 2004 and 1 day in February/March 2004 allocated by secondary school cluster.

6.4 The proposed spring holiday includes both Good Friday and Easter Monday 2004 (9 and 12 April).

6.5 The proposed autumn fortnight is in accordance with established practice and includes the autumn holiday week.

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6.6 Christmas Day falls on a Thursday. This means schools will close on Tuesday 23 December and re-open for the spring term on Thursday 8 January 2004.

6.7 The end of session will be Thursday 1 July 2004.

## 7.0 CONSULTATIONS

7.1 This report has been the subject of consultation with the Director of Personnel and Management Services, Director of Support Services, Director of Finance, Teacher Associations, Head Teacher Organisations, Staff Unions, School Boards and the Directors of Education in Angus, Fife and Perth & Kinross Councils.

## 8.0 BACKGROUND PAPERS

No background papers as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above Report.

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**Director of Education**

**Date**

# EDUCATION DEPARTMENT

SCHOOL TERMS AND HOLIDAYS 2003/2004		INSERVICE DAYS	PUPIL SCHOOL DAYS
Autumn Term	Start <b>Staff</b> Monday 18 August 2003 <b>Pupils</b> Tuesday 19 August 2003 End           Friday 3 October 2003	Day 1	34
Autumn Holiday	Start           Monday 6 October 2003 End            Friday 17 October 2003 (10 school days)		
Winter Term	Start           Monday 20 October 2003 Thursday 13 November 2003 Friday 14 November 2003 End            Tuesday 23 December 2003	Day 2 Day 3	45
Christmas Holiday	Start           Wednesday 24 December 2003 End            Wednesday 7 January 2004 (11 school days)		
Spring Term	Start           Thursday 8 January 2004 February/March By Cluster See attached End            Friday, 2 April 2004	Day 4	61
Spring Holiday	Start           Monday 5 April 2004 End            Friday 16 April 2004 (10 school days)		
Summer Term	Start           Monday 19 April 2004 Monday 3 May 2004     May Day Friday 28 May 2004 Monday 31 May 2004   Victoria Day End            Thursday 1 July 2004	Day 5	51
	<b>TOTAL</b>		191
1 Day Holiday	To be fixed by the School Boards after consultation with the Education Authority		<1>
Total Number of School Days for Pupils			190
Total Number of Working Days for Staff			195
Session	Start Staff Monday 16 August 2004 Pupils Tuesday 17 August 2004		
<b>Notes :</b> Easter Sunday 11 April 2004			
Induction Days for Primary 7 children will be week commencing Monday, 7 June 2004			LW/KJ
Commencement of SQA Examination Tuesday May 11 2004 (subject to confirmation)			16-Sep-02

## CLOSURE DAYS 2003/2004

<b>CLOSURE DAY 1</b>	Monday 18 August 2003	Citywide
<b>CLOSURE DAY 2</b>	Thursday 13 November 2003	Citywide
<b>CLOSURE DAY 3</b>	Friday 14 November 2003	Citywide
<b>CLOSURE DAY 4</b>	Tuesday 17 February 2004 Friday 20 February 2004 Monday 23 February 2004 Friday 27 February 2004 Monday 1 March 2004 Friday 5 March 2004 Monday 8 March 2004 Friday 12 March 2004 Monday 15 March 2004 Friday 19 March 2004	Braeview Academy Cluster Craigie High School Cluster Grove Academy Cluster St Saviour's RC High School Cluster Baldragon Academy Cluster (including Kingspark) Morgan Academy Cluster St John's RC High School Cluster Harris Academy Cluster Lawside RC Academy Cluster Menziesshill High School Cluster
<b>CLOSURE DAY 5</b>	Friday 28 May 2004	Citywide

