

**REPORT TO:** SCRUTINY COMMITTEE - 16 FEBRUARY 2011

**REPORT ON:** PROGRESS ON ACTIONS IN THE SINGLE OUTCOME AGREEMENT DELIVERY PLAN 2010-2012

**REPORT BY:** ASSISTANT CHIEF EXECUTIVE

**REPORT NO:** 69-2011

**1. PURPOSE OF REPORT**

To provide a progress report on the actions included in the Single Outcome Agreement Delivery Plan 2010-2012.

**2. RECOMMENDATIONS**

It is recommended that Committee:

- i) note the progress which has been made so far on the actions included in the Single Outcome Agreement Delivery Plan
- ii) remit the Assistant Chief Executive/Community Planning Manager to continue to monitor progress and produce regular reports
- iii) note that separate reports will be produced on the indicators included in the Single Outcome Agreement and the Delivery Plan

**3. FINANCIAL IMPLICATIONS**

None.

**4. MAIN TEXT**

4.1 The Single Outcome Agreement Delivery Plan 2010-2012 was agreed in June 2010. The Delivery Plan sets out the actions being taken across the Dundee Partnership to achieve the targets set out in the Single Outcome Agreement, connecting the strategic outcomes defined in the Single Outcome Agreement to the frontline, day-to-day activities of the community planning partners. The actions are grouped under the eleven outcomes and fifty five intermediate outcomes set out in the Single Outcome Agreement.

4.2 Progress on the actions is being monitored using the Online Plan Monitoring database, and the appendix to this report shows the latest update provided by lead officers for each of the actions. Of the 183 actions included in the Delivery Plan, 6.01% have been assessed as completed, 90.16% are on or ahead of schedule and 3.83% are behind schedule or abandoned.

4.3 Highlights of achievements to date, under the eleven high-level strategic outcomes, include:

- 1 Dundee will be a regional centre with better job opportunities and increased employability for our people
  - all major projects within the Central Waterfront on schedule

- strong progress made on V&A, including Scottish Government funding commitment
- continued support for key sector initiatives such as Dundee Renewables, BioDundee, Interactive Tayside and Talking Tayside
- range of renewables courses at Dundee College expanding
- partners working to improve the 'employability pipeline' and Employability Centre opened at Dundee College
- EZone project promoting enterprise in deprived communities
- Scottish Enterprise continuing comprehensive company growth service
- Chamber of Commerce running masterclass seminars and working with journalists to highlight city's importance as a business location
- ambassador programme securing valuable business tourism events

2 Our people will be better educated and skilled within a knowledge economy renowned for research, innovation and culture

- the University of Dundee has a number of programmes underpinning the employability of graduates, including the Enterprise Gym
- the University of Dundee is unique among UK Universities in having a Drug Discovery Unit aiming to translate research into medicines
- the University of Abertay is hosting the Centre for Excellence in Computer Games Education, with substantial Scottish Government investment
- Dundee College have been involved in nine innovation projects in relation to knowledge transfer, all completed with local SMEs
- Dundee College's Life Sciences Skills Utilisation Project is progressing well, and the College has embedded entrepreneurial skills in a range of curricular areas
- the outreach partnership involving the Council's Adult Learning Team and Dundee College has increased progression rates from community learning into college
- excellent progress is being made towards the targets in the cultural strategy, and Creative Scotland has agreed to protect 'foundation status' organisations
- production of the leaflet 'Cultural Attractions' has helped promote the city's cultural profile
- of 391 adult learners receiving guidance and support, 106 have undertaken qualifications, 64 have secured employment and 193 have progressed into further learning

3 Our children will be safe, nurtured, healthy, achieving, active, respected, responsible and included:

- new Integrated Children's Services approach launched and being implemented, based on the principles of 'Getting It Right For Every Child' and Tayside-wide GIRFEC opportunities being explored
- multi-agency assessment team is responding quickly to child protection referrals
- all early years services across the public, private and voluntary sectors have been reviewed
- New Beginnings service established
- needs assessment focusing on young people affected by substance misuse will lead to targeted multi-agency approach
- increased advice and access to cessation programmes has seen reduction in the number of 13 and 15 year olds smoking regularly
- all secondary schools have 'drop-in' services signposting young people to specialised sexual health services
- Curriculum for Excellence being implemented in all nurseries and schools
- young carers policy adopted across all schools
- increase in sports development attendances
- corporate parenting strategy agreed and being implemented

#### 4 Our people will experience fewer health inequalities

- Quit4U - the smoking cessation scheme targeted at disadvantaged communities - has increased engagement and quit rates
- the Equally Well test site - StobsWELLbeing - is piloting an approach to improving mental wellbeing which will be adopted across the city if successfully evaluated
- an improvement team has been established to increase the % of babies who are breast fed, and Dundee rates are increasing
- national recognition has been received for the Health Buddies project, which involves S3 pupils delivering peer education around sexual health

#### 5 Our people will have improved physical and mental wellbeing

- Keep Well health checks are ahead of target
- Give it up for Baby has significantly increased the numbers of pregnant women engaging in smoking cessation
- good progress is being made implementing the Sport and Physical Activity Strategy
- Focus On Alcohol project being launched early in 2011

- GPs have received training and support to help them deliver a programme of Screening and Brief Interventions for alcohol misuse
- Tayside Substance Misuse Service undertook a Rapid Improvement Event, leading to a reduction in waiting times
- arrangements are in place to ensure that individuals who overdose are encouraged to access drug services
- a multi-agency working group is developing a mental health literacy programme

6 Our people will receive effective care when they need it

- the enablement service has been extended and amalgamated with the early supported discharge service
- draft Telecare Strategy has been produced for consultation
- adult support and protection committee established, multi-agency operational procedures introduced and public leaflets and website produced
- integrated health and social work care and assessment team established at Royal Victoria Hospital

7 Our communities will be safe and feel safe

- all agencies in the Community Safety Partnership are submitting information to the Police Community Analysts, whose assessments help direct resources and priorities
- a partnership approach has been developed to graffiti removal and to identifying and taking action on the individuals responsible
- Operation Dry Up continues to confiscate alcohol from young people, and initiatives such as Bottle Marking aim to identify where alcohol was purchased
- the new mobile resource vehicle (The Bus) has been targeted at hotspots where incidents involving youths and alcohol are most prevalent
- Dundee Delphinus Group established to reduce risk from any potential terrorist threat

8 Our people will experience fewer social inequalities

- all local advice agencies have achieved accreditation
- targets for credit union loans are being exceeded
- income maximisation checks by Dundee Energy Advice have allowed households to increase comfort in their homes or decrease fuel arrears
- the Council has adopted a new Single Equality Scheme and Action Plan, replacing previous schemes for race, disability and gender

- 9 Our people will live in stable, popular and attractive communities
- community engagement plans for all wards have been reviewed and updated
  - six community regeneration forums are operational, along with ten community representative structures
  - 21 community festivals were held in Summer 2010, all with significant community involvement in their planning, attended by over 10,000 people
  - actions have been implemented to increase satisfaction with the Council's approach to tenant participation, including tenant led inspections of relets, estate management and advice and information teams
  - sites in Lochee and Whitfield have been marketed for private housing development, and planning briefs prepared for other sites to be advertised when market conditions are favourable
- 10 Our communities will have high quality and accessible local services and facilities
- exploration of shared services and co-location is continuing
  - one stop shop for Council services will open at Dundee House during 2011
  - development of web-based corporate letting system for Council facilities is progressing well
  - community access to new sports facilities at St Paul's and Grove
  - bus priority measures introduced at Lochee by-pass to improve public transport links with city centre
  - 85% of the actions identified in local community plans have been addressed
- 11 Dundee will have a sustainable environment
- Dundee Travel Active won the Scottish Transport Award for best transport integration
  - Dundee City Council, NHS Tayside and the two Universities continue to implement their carbon management programmes, and existing partnership groups are to be streamlined to clarify the city's strategic approach to climate change and sustainable development
  - multi-tasking in the Environmental Compliance Team means a wider range of officers can deal with waste issues
  - progress is being made with Riverside Nature Park which will result in a significant reduction in recorded vacant and derelict land
  - green flags have been awarded to Baxter Park, Barnhill Rock Garden and Trottick Ponds
  - facade enhancement grants were awarded to 25 properties in Lochee

4.4 A number of actions in the Single Outcome Delivery Plan are identified as behind schedule, unlikely to be achieved or abandoned, including:

- different approaches to the delivery of demand responsive transport are being investigated due to difficulties encountered with the initial project
- a repeat of the Geographic Overview of Lifelong Learning was not possible due to funding coming to an end
- the Fibrecity initiative is on hold pending company restructuring
- staff need to be recruited before test purchasing of tobacco products can begin
- mixed results for bathing water quality mean that Broughty Ferry beach will not meet the Blue Flag criteria, although an application will be made for the Seaside Award

4.5 The Single Outcome Agreement and Delivery Plan also contain a range of performance indicators which will allow the impact of the actions to be measured. A separate report is produced on the Single Outcome Agreement indicators, and future reports will be produced on the indicators from the Delivery Plan. Most of the indicators can only be meaningfully reported on an annual basis, so data on these will be collected and reported following the end of this financial year, but performance on indicators which can be monitored more frequently will be reported on a more regular basis over the period of the Agreement and Delivery Plan.

**5. POLICY IMPLICATIONS**

This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Risk Management. There are no major issues and no policy implications which require an Equality Impact Assessment to be carried out.

**6. CONSULTATIONS**

The Chief Executive, Depute Chief Executive (Support Services), Director of Finance and relevant Chief Officers have been consulted.

**7. BACKGROUND PAPERS**

Single Outcome Agreement Delivery Plan 2010-2012

Chris Ward  
Assistant Chief Executive

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08/02/2011

**Single Outcome Agreement Delivery Plan 2010-2012**

Description	Owner/Officer	Latest Assessment	Target Date	Status
<b><u>SOA Delivery - Better educated &amp; skilled</u></b>				
Deliver adult learning to promote increased confidence	Stewart Murdoch/Marie Dailly	<b>23/11/2010</b> 81% of learners reporting increase in confidence as a result of participation in Adult Learning	30/04/2011	On Schedule
Deliver continued internationally leading life sciences and commercialisation especially in Translational Medicine	Graham McKee/Graham McKee	<b>06/12/2010</b> The University of Dundee's Drug Discovery Unit (DDU) is an example of local innovation in Life Sciences. University of Dundee is unique among UK Universities in having established a DDU with the objectives of ' Translating basic biomedical research into candidate medicines for neglected diseases ' Greatly enhancing the value of novel therapeutic targets through small molecule discovery DDU has secured investment of '30m into Dundee since inception in 2006, employs 37 scientists and has made significant developments in sleeping sickness, malaria, leishmaniasis and other programmes.	31/12/2012	On Schedule
Deliver the Arts, Media and Computer Games Institute to promote the development of the creative industries sector	Margaret Hartnett/Margaret Hartnett	<b>28/01/2011</b> The Institute opened in 2009 as a new academic department, further developing the studio-based learning environment that was pioneered within the open-plan white space facility. The Institute also hosts the Centre for Excellence in Computer Games Education, a UK first, supported by £3 million Scottish Government investment. Collectively both the Institute and the Centre for Excellence cement the University of Abertay Dundee and Dundee's pre-eminent role in computer games education and the creative industry sector	31/12/2012	On Schedule
Develop a business case for the V&A project in Dundee and agree with Scottish Government	Mike Galloway/Mike Galloway	<b>15/12/2010</b> Business case has been completed and submitted to Scottish Government, leading to capital funding commitment	31/01/2011	Completed
Dundee economic growth and job creation through delivery of knowledge sector initiatives	Mike Galloway/Stan Ure	<b>15/11/2010</b> The section currently focuses on the following key sector activity Dundee Renewables - this is delivering a range of activity to assist in securing some of the investment in offshore wind and renewables more generally. In the last year the project has delivered 4 events and pulled together a significant partnership to cover skills, marketing and supply chain. It has also dealt with a no of investment enquiries. BioDundee - in partnership with the University of Dundee	31/12/2012	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
		this ERDF funded project markets and delivers a range of support of the life sciences community. Talking Tayside - this project works in partnership with a no of agencies to strengthen the contact sector and the job opportunities it can provide Interactive Tayside/ Digital Dundee - these focus on the digital sector in the city and work with a variety of partners to strengthen and develop the opportunities this sector offers the city. Specific figures from activity will be provided once collated for each project.		
Establish a strong project board for the V&A in Dundee	Mike Galloway/Mike Galloway	<b>15/12/2010</b> Project Board for Design Dundee Ltd now well established, with independent chairperson	30/10/2010	Completed
Implement the Dundee Cultural Strategy 'Creative Dundee' 2009-2012	Stewart Murdoch/Stewart Murdoch	<b>18/11/2010</b> The strategy group completed an audit of progress during November 2010. This was reported to the Dundee Partnership Management Group on 11 November. Progress towards implementation of targets has been excellent. 2009 and 2010 have been great years for the sector and the City.	31/12/2012	On Schedule
Maintain the cultural asset base of the city through the recession	Stewart Murdoch/Stewart Murdoch	<b>19/11/2010</b> To date, this objective has been achieved. The new government agency Creative Scotland has agreed to 'protect' Foundation Status organisations and the City Council has matched this commitment with protection in the 2010/11 budget. A similar position will be adopted for 2011/12.	31/12/2012	On Schedule
Partners provide a range of college and community based ESOL classes. Set up mechanisms for partners to report annually on progress	Stewart Murdoch/Marie Dailly	<b>23/11/2010</b> 275 only DCC figure , Dundee College figure will be available for end of financial year	30/04/2011	On Schedule
Partners to target adult guidance at those most at risk of exclusion and monitor uptake	Stewart Murdoch/Marie Dailly	<b>23/11/2010</b> 391 people given guidance -106 going onto undertake a qualification,64 securing employment,193 progressing to further learning	30/04/2012	On Schedule
Promote collaboration between cultural agencies and strengthen opportunities for shared services to be developed through a pilot initiative	Stewart Murdoch/Stewart Murdoch	<b>18/11/2010</b> A working group of Chief Officers from the cultural agencies in the City has been established. This group is chaired by DCA. They will report in February 2011 on progress and further opportunities for sharing services.	31/12/2012	On Schedule



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Promote volunteering and training opportunities	Stewart Murdoch/Beverley Black	<b>17/11/2010</b> DHLI have a positive recommendation to receive the Investors in Volunteers Award following assessment in November 2010. 35 physical Activity volunteers including walk leaders, pram pushing, & jog leaders 4 winning weigh volunteers 1 smoking Cessation volunteer 1 Admin support volunteers. Volunteers can often do a variety of roles.	30/04/2011	On Schedule
Provide literacy tuition targeted at people working at or below intermediate level 1	Stewart Murdoch/Marie Dailly	<b>23/11/2010</b> Literacy learner numbers 1261 on target	30/04/2011	On Schedule
Target community based learning to those with lower level qualifications	Stewart Murdoch/Marie Dailly	<b>07/12/2010</b> 50% of learners with no post school learning.	30/04/2011	On Schedule
Undertake Knowledge Transfer projects with growth companies	Donald Maclean/Donald Maclean	<b>13/12/2010</b> Dundee College was involved in 9 innovation projects in relation to Knowledge Transfer, all of which are now completed with local SMEs. These projects were funded via an Innovation Voucher Scheme via The Scottish Funding Council	31/12/2012	On Schedule
Undertake a repeat of the Geographic Overview of Lifelong Learning data (GOLD)	Wilma Clark/Wilma Clark	<b>13/12/2010</b> As a result of the SFC decision to end funding to the Forums for Community Transitions, this work could not be taken forward.	30/04/2012	Abandoned
Work with Dundee Association of Local Management Groups to establish 2009 baseline and increase	Stewart Murdoch/Doug Rennie	<b>07/12/2010</b> DALMG has established a cultural sub group. Leisure & Communities has supported this group throughout the year and good progress has been made on a number of fronts. Progress has been made in establishing baseline profile of centre usage. There have been delays in resolving IT issues - this is currently being worked on.	31/03/2012	On Schedule
Work with cultural agencies to establish audience profile and agree targets	Stewart Murdoch/Stewart Murdoch	<b>18/11/2010</b> This has been progressed though Audience East (Scotland) and locally with cultural agencies in the City. A specific research proposal is currently being considered for PhD funding.	31/12/2012	On Schedule
<b>SOA Delivery - Better opportunities &amp; increased employability</b>				
Address sector specific skill needs through the delivery of a range of provision including the Life Sciences skills utilisation project and micro-	Donald Maclean/Donald Maclean	<b>13/12/2010</b> Dundee College Life Sciences Skills Utilisation project is on-track and progressing well. The Skills Utilisation Audit Tool is now developed	31/12/2012	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
renewables and clean energy training		and employer engagement activity now underway.		
Attract business conferences and delegates to the city through Dundee and Angus Convention Bureau	Mike Galloway/Stan Ure	<p><b>13/12/2010</b>  Dundee &amp; Angus Convention Bureau continue to work alongside ambassadors to identify, bid for and secure future conferences, meetings and events. So far this year, the Ambassador Programme has secured 11 Business Tourism Events worth just over 620 000 pounds, with another 15 bid enquiries in progress worth an estimated 5.8m pounds to the local economy. Once the conferences have been secured the bid support promised to secure each event is delivered by our team of dedicated account managers who have so far supported 26 conferences, worth over 8m pounds, taking place between April 2010 and October 2012 offering varied levels of conference support from finding a venue to providing and managing on-line booking systems. Very recently, DACB has formed a new alliance with Congrex, a leading conference and events organisation to bolt on new services to help develop a competitive destination bid - new services include abstract management, sponsorship and exhibition management and on-line registration, with delegates being able to take advantage of discounted travel through Congrex's IATA Travel Agency. This new partnership will significantly strengthen the bureau's ability to secure more conferences, both in terms of the additional support available and the potential to attract new conferences via Congrex. Over the coming months DACB will launch a new interactive Ambassador Website and develop a Delegate Passport which will include special offers and discounts on various restaurants, cafes, visitor attractions, leisure activities and kilt hire which delegates can take advantage of during their stay in Dundee and Angus.</p>	31/12/2012	On Schedule
Contribute towards the city's economic growth through the delivery of the company growth service and support for national key sectors	Alex Dalrymple/Alex Dalrymple	<p><b>09/12/2010</b>  During 2010, SE has continued to offer a comprehensive company growth service to Dundee's (circa 90) account managed companies whilst also providing a range of services to the wider company base. SE continues to support Dundee's key sectors through a range of high profile projects including: Dundee Central Waterfront; the ongoing development of Seabraes Yards; support for digital media festival NEoN 2010; and the development of Dundee's renewables proposition.</p>	31/12/2012	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
Deliver support to businesses through account management and delivery of masterclass seminars	Alan Mitchell/Alan Mitchell	<b>11/01/2011</b> Account management is ongoing - the Chamber continues to keep in touch with members via phone, email and face-to-face. Four masterclass seminars are scheduled for 2011 so far, featuring the Chief Executives of The Weir Group, Schuh, Alexander Dennis and Clintec.	31/12/2012	On Schedule
Deliver the economic benefits of the Waterfront Project in accordance with key milestones	Mike Galloway/Allan Watt	<b>03/12/2010</b> All the major projects within the Dundee Central Waterfront are on schedule. The surface water tank was completed on 5th July and delivered on time and budget. Works for the completion of Tay Road Bridge Ramp 1 commenced on site on 4th May 2010 and the contractor is one month ahead of schedule. The new traffic management arrangements are working well with ramp D (the old west bound ramp) demolished and construction of the new west bound off ramp and associated temporary roads already underway. Tenders for the new rail bridge and station concourse have been approved. Discussions with Network Rail around the consenting and legal issues associated with construction of these works have commenced and continue both productively and positively. It was recently agreed by the Waterfront Project Partnership Board that the Dundee Waterfront Project contributes up to '4 million towards the creation of a site for the V@A, Dundee.	31/12/2012	On Schedule
Develop new City Centre Vision and plan further investment in line with the outcomes of this exercise	Mike Galloway/Gregor Hamilton	<b>15/11/2010</b> Meetings with a subgroup of DD One have concluded and the initial input from this group to the Vision agreed. Projects are currently being developed, including City Square Upgrade and Union Street Environmental Improvement	31/12/2012	On Schedule
Encourage business start up through delivery of the business gateway service, e-zone and other enterprise support initiatives	Mike Galloway/Stan Ure	<b>09/12/2010</b> Through the recession Business Gateway activity patterns have changed with increased demand for start up advice and for advice to established companies experiencing difficulties associated with harder trading conditions. Initiatives such as 'Survive and Thrive' have proved successful and resources have been redirected towards start-up advice to meet demand. The EZone project is active in promoting enterprise in our most deprived communities and is aiding the establishment of several social economy businesses.	31/12/2012	On Schedule
Encourage entrepreneurship and employability skills	Graham	<b>06/12/2010</b>	31/12/2012	On

Description	Owner/Officer	Latest Assessment	Target Date	Status
amongst students by providing support through the Enterprise Gym, Careers Service and incubator facilities	McKee/Graham McKee	The University of Dundee has a number of programmes which underpin the employability of graduates. This benefits the students themselves and local employers. University of Dundee's approach to employability is based on two approaches: 1. Facilitating the acquisition by students of employability skills, knowledge and personal attributes. 2. Providing specific vehicles for promoting individual engagement with the market through the Careers Service and Enterprise Gym (EG). The EG provides a forum and environment in which students are exposed to the concept of enterprise through projects, mentoring and lectures. In academic year 2009/10 195 students were registered, an increase from 117 in the previous year. The EG depends heavily on the enthusiastic participation of a number of local business people who act as mentors and enterprise 'coaches'.		Schedule
Ensure effective partnership mechanisms facilitate appropriate opportunities, through national training provision, to assist in upskilling unemployed individuals to contribute effectively in society	Jill Hunter/Jill Hunter	<b>28/01/2011</b> As at 24 December, 336 16-18 year olds had participated in the Get Ready for Work Programme in Dundee. An additional 45 young people had participated in the Lifeskills Programme targeting those with complex barriers to entering the labour market. Training for Work for the 18+ year old age group has been accessed by 210 individuals. Training sessions have been run with a range of partners in the Employability Partnership to increase appropriate referrals and also to explore ways to utilise the partnership to drive up positive progressions. Work with this and the new co-procurement model will continue over the next quarter.	31/12/2012	On Schedule
Ensure employability and technical skills provision is fully accessible to workless people	Donald Maclean/Donald Maclean	<b>13/12/2010</b> Dundee College has been fully involved in ensuring that employability skills is not only embedded in the curriculum, but is also available to workless people who enter into training. An Employability Centre has recently been opened (October 2010) which will allow all participants to utilise the services of both college and support agency staff and make use of employability resources within the centre. Job Brokers will also have access to this centre. The College is also an active participant in the Community Planning Partnership Employability Pipeline.	31/12/2012	On Schedule
Facilitate arts, cultural, literacy and musical events	Stewart	<b>19/11/2010</b>	31/12/2012	On

Description	Owner/Officer	Latest Assessment	Target Date	Status
that positively promote the city	Murdoch/Stewart Murdoch	Already covered by the update of the Cultural Strategy. The city's profile in arts, culture, literacy and musical circles has never been higher. Production of the Cultural Attractions Leaflet has plugged a gap in the promotional market and further assists the achievement of this objective.		Schedule
Facilitate next generation broadband connectivity through support for Fibrecity initiative and ensuring appropriate infrastructure is in place within the Central Waterfront	Mike Galloway/Stan Ure	<b>09/12/2010</b> The Fibrecity initiative is on hold pending company restructuring. Roll-out is expected through 2011.	31/12/2012	Behind Schedule
Incorporate entrepreneurial skills into key areas of the curriculum	Donald Maclean/Donald Maclean	<b>13/12/2010</b> Dundee College has now embedded entrepreneurial skills in a range of curricular areas (at FE and HE levels). The college has also been successful in securing a consortia-led Scottish Funding Council project entitled Learn to Work2 which encompasses an enhanced work-placement opportunity for around 50 HE students (in priority areas) over the duration of the project (2 years). This in turn will enhance the entrepreneurial skills of these students.	31/12/2012	On Schedule
Incorporate entrepreneurial skills training within coursework curriculum	Margaret Hartnett/Margaret Hartnett	<b>28/01/2011</b> Entrepreneurship is pervasive in provision at Dundee Business School, informing what we do explicitly, through classroom activities which focus on new business opportunities, and implicitly through the ways we teach, the way students learn and the teaching-practice-research linkages we aim to develop. Business and Management programmes develop skills relevant for new businesses. Integrated into modules are activities such as business plan development and presentation; development of marketing strategies and routes to market for new businesses; focus on innovation; development of environmental analysis skills; financial skills; and strategic thinking. A number of modules include life business projects, confronting students with problems for which they need to find innovative and creative solutions e.g. in marketing modules, students find new routes to markets for life companies. A more specific example of the importance attached to entrepreneurship is the MBA (Innovation and Creative Enterprise) currently being developed, which again emphasises the many facets of entrepreneurship (as knowledge, technical (hard) and transferable (soft) skills), and direct engagement with industry (through work	31/12/2012	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
		placements). Teaching-practice linkages are frequent and bring students in touch with business reality, emphasising the need to address challenges of innovation and strategic change. All teaching is informed by the University's Graduate Attributes, which emphasise those qualities without which entrepreneurship cannot flourish; the ability to think across disciplines and seek new knowledge; the ability to lead and direct creative processes; the ability to be a flexible collaborator, and the ability to handle complexity and drive change. The University has also been successful in securing a consortia-led Scottish Funding Council project entitled Learn to Work2 which encompasses an enhanced work-placement opportunity over the duration of the project (2 years). This in turn will enhance the entrepreneurial skills of students		
Increase the employment capacity of our citizens through the Dundee Employability Partnership	Mike Galloway/Allan Millar	<b>09/12/2010</b> The City Development European Programme Team, the Employability Manager and Dundee Partnership team are working closely with employability services delivery partners to improve performance of the Employability Pipeline, including progression of unemployed people towards and into sustainable jobs. This includes hosting a series of 4 Pipeline Managers' meetings, from which a shared Action Plan has been developed, which Officers and training providers will work through together, as well as submitting a bid for continued ESF funding for the Programme from 2011 to 2013.	31/12/2012	On Schedule
Maintain and improve the city's transport infrastructure, implement sustainability measures and prepare a detailed and costed proposal for a new rail station concourse in consultation with key delivery partners	Mike Galloway/Neil Gellatly	<b>22/11/2010</b> The City Engineer is reporting to City Development Committee a suitable contractor to commence design work around the Tay Bridge Station overbridge and will include an architect commissioned to undertake Station building improvements.	31/12/2012	On Schedule
Maximise the development potential of land and property to stimulate economic activity	Mike Galloway/Colin Craig	<b>17/11/2010</b> Serviced land currently available for development. Future requirements will be addressed when deemed necessary.	31/12/2012	On Schedule
Promote Dundee and the city region as a world class business location, grow and promote Chamber of Commerce event programme using speakers from outside Dundee and Angus where possible	Alan Mitchell/Alan Mitchell	<b>11/01/2011</b> In addition to the programme of masterclass seminars, the Chamber plans to invite Scottish and UK journalists to attend lunches with Chamber members to highlight Dundee's importance as a business location.	31/12/2012	On Schedule

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Promote economic growth and job creation through city brand development (One City, Many Discoveries) and facilitation of events	Mike Galloway/Stan Ure	<p><b>13/12/2010</b>            Work over the last quarter has been focussed on the procurement of the creative tender for the agreed advertising approach and the media buying tender. Both have now been successfully concluded with Leith Agency winning the creative tender and Media Shop the media planning/buying element. In addition a number of events have taken place including a week long project with Craigowl P6s - raising aspirations. Over 70 pupils participated and discussed what they liked and disliked about their city. In addition they all took part in a knowledge quiz regarding Dundee. Each child received one of the new city guides to take home. London City Airport - a stand was put up in London City airport in the last week of December on a Friday and users of the airport were engaged in conversations about the flights to Dundee and what the city has to offer as a city break, etc. Over 120 guide books were distributed. Distribution of List City Guide - these have now been distributed to all the accommodation providers and key businesses locally. 3,000 of these have so far been distributed. Christmas Light Night 2010 - the campaign funds this event with sponsorship and is involved in all the marketing and programming. Marketing this year included both the Courier and Evening Telegraph, STV, EAE distribution, street teams etc. The event had more performers than ever engaged in the evening, a much improved lantern procession however numbers were less than last year from the official footfall.</p>	31/12/2012	On Schedule
Promote economic growth and job creation through delivery of key sector initiatives and projects	Mike Galloway/Stan Ure	<p><b>09/12/2010</b>            DCC continues to support the renewables, digital media, life sciences and contact centre sectors through work on defined initiatives such as Dundee Renewables, BioDundee, Interactive Tayside and Talking Tayside. Work includes presentations, events, conference and exhibition attendance and support for individual projects with companies. Recent events include the BioDundee Conference, Neon Festival and The Contact Centre week. Renewables events attended include AllEnergy, UK Renewables and Operations and Maintenance seminars.</p>	31/12/2012	On Schedule
Pursue the V&A at Dundee project at Dundee Central Waterfront	Graham McKee/Graham McKee	<p><b>06/12/2010</b>            Strong progress is being made in V&amp;A at Dundee through the Design Dundee Ltd partnership. Early 2011 will see a new stage in implementation as DDL contracts its design team, starts substantive</p>	31/12/2012	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
		design work and commences recruitment of its Director. This platform has been created in part by the political, media and public support engendered by the design competition and related public exhibition which attracted 16,000 visitors.		
Realise the potential to become a leading centre for the renewable energy industry in the UK	Mike Galloway/Stan Ure	<b>09/11/2010</b> Further discussions with potential Inward Investors. Dundee Renewables(DR) - 4 streams. (Infrastructure, Marketing, Supply Chain and Skills). Dundee College to lead DR Skills sub group. Tayside skills audit and skills matrix completed. Attended Dundee College East Coast Skills event 29 Oct. Joined RenewableUK and attended the exhibition in Glasgow 3 Nov and met key stakeholders. Aiming for John Swinney to launch Tayside skills brochure Jan 2011. Continuing to raise awareness of the Green Directory now stands at 41 businesses.	31/12/2012	On Schedule
Retain blue/yellow flag status for Broughty Ferry and develop visitor experience at the Ferry	Stewart Murdoch/Gary Robertson	<b>18/11/2010</b> The 2010 season has produced a mixed quality of bathing water results and while there was only one failure, a number of tests did not meet the criteria required for the Blue Flag. A Blue Flag therefore, will not be applied for in 2011, but the Seaside Award will be.	31/12/2012	Completed
<b><u>SOA Delivery - Children safe, healthy, achieving, nurtured, active, respected, responsible &amp; included</u></b>				
Continue to develop the model of peer education within the city	Stewart Murdoch/Kenny Lindsay	<b>02/12/2010</b> The Peer Education Project and the Health Buddies Project are the two best examples of peer education approaches in Dundee. We are exploring ways in which these models can be rolled out across all Dundee Schools and communities.	31/12/2011	On Schedule
Continue to develop the work of the Early and Effective Intervention (EEI) panel and develop range of multi-agency early intervention initiatives targeting offending behaviour	Alan Baird/Chris Wright	<b>08/12/2010</b> Review of the effectiveness of the EEI process being undertaken by Scottish Government and local YJ partners. The EEI process continues to operate as a mechanism to prevent offending behaviour escalating	31/12/2011	On Schedule
Continue to review the range and effectiveness of services which support children under 3 and their families in their homes and/or within the family unit	Jim Collins/Charlotte Maccrimmon	<b>15/11/2010</b> The multi-agency Early Years Framework (EYF) Steering Group has established a sub-group to review and take forward action to support children from pre-birth to 3 years and their families. A Health representative chairs this group. All services across the public,	31/12/2011	On Schedule



Description	Owner/Officer	Latest Assessment	Target Date	Status
		private and voluntary sectors which currently offer support to newborns, very young children and pregnant women have been reviewed. The re-launch of "New Beginnings" and a focus on improving ante-natal and midwifery services have been identified as priorities. An Action Plan is being prepared by the sub-group to share with the EYF Steering Group.		
Deliver the national target of curricular Physical Education for Children	Stewart Murdoch/Audrey White	<p><b>30/11/2010</b></p> <p>The Director of Education has indicated that two secondary schools and one primary school have fallen short of the target during the current session and that this will be remedied in August 2011. All other schools are delivering the national target, and all primary schools in particular are delivering substantially in excess of 2 hours quality physical activity per week.</p>	31/12/2011	On Schedule
Develop and implement ways to improve the educational attainment and outcomes for looked after children and young people	Jim Collins/Jim Gibson	<p><b>17/12/2010</b></p> <p>A small multi-agency short life working group has been set up to revise policy on supporting children and young people who are looked after in educational establishments. The first task of the group is to facilitate consultation with children and young people. Curriculum for Excellence (CfE) is a core part of the work of every educational establishment in Dundee and is a priority within every school improvement plan. Significant resources were delegated to sector and cluster levels during session 2010-11. Each sector and school cluster negotiated an action plan and this was agreed with the Head of Secondary Education and approved by the Department's SMT. All action plans were shared across sectors and clusters and with Principal Teachers in secondary schools. They will be shared with relevant partners through the ICS Attainment and Achievement Group. Development work will be carried out between August 2010 and April 2011. A city-wide, good practice sharing event will be held in May 2011 when all cluster developments will be shared and distributed. At secondary school level, all schools will produce a curriculum framework with a clearly stated rationale by December 2010. This will build on the advice from the Education Department and will be implemented in August 2011. In addition, development work is taking place in the areas of transition, assessment and moderation and interdisciplinary learning. A member of Dundee</p>	31/12/2012	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
		College SMT sits on the city's CfE Curriculum Strategy Group.		
Develop opportunities for children and young people to have life-long pathways in sport through Regional Sports Partnerships	Stewart Murdoch/Audrey White	<b>30/11/2010</b> The Regional Sports Partnership for Tayside and Fife has recently established priorities for the area, and these are mirrored locally, in particular, around the area of pathways. Roles and responsibilities are currently being reviewed towards the various sporting pathways in Dundee from participation to elite levels of activity.	31/12/2011	On Schedule
Develop restorative options at all stages of the youth justice and child care systems	Alan Baird/Chris Wright	<b>08/12/2010</b> Police restorative warning system in place, restorative justice services available at early and effective intervention stage and also through children's hearing system. Sacro provide a diversion from prosecution service for under 18's via the procurator fiscal.	31/12/2011	On Schedule
Develop targeted multi-agency approaches to tackling issues relating to young people and alcohol and substance misuse	David Lynch/Vered Hopkins	<b>26/11/2010</b> A targeted multi-agency approach will be developed based on the results and recommendations from the needs assessment focusing on children and young people affected by their own substance misuse currently underway. The initial report from the needs assessment will be presented to the ADP in February 2011. There will be a consultation process based on the findings and the recommendations of the report. This process will inform the development of the multi-agency approach. In addition, the Focus On Alcohol (FOA) project will contribute to the development of joint and co-ordinated responses to alcohol misuse of young people	31/12/2011	On Schedule
Ensure clear and effective information on benefits of breastfeeding and good nutrition is available	David Lynch/Elaine Hatton	<b>29/12/2010</b> Advice on the benefits of breast feeding is provided to mothers on a 1:1 basis by Health Visiting and Midwifery Services staff from the antenatal period onwards. Breast Feeding Support groups are also run in the community. Breast Feeding training is provided to all staff to ensure advice is up-to-date and consistent. The target to increase breast feeding rates of Dundee babies at 6-8 weeks of age has improved from 20.4% [2008 DOB children] to 23.6% [2009 DOB children]. 2010 data will be available Spring/summer 2011	31/12/2012	On Schedule
Ensure that all young people assessed as high risk have their cases managed through Care and Risk Management Conferences	Alan Baird/Chris Wright	<b>08/12/2010</b> Care and risk management process in place, assessments required have been completed	31/12/2012	On Schedule
Establish processes and practice for joint assessment	Chris Ward/Bert	<b>29/11/2010</b>	31/12/2011	On

Description	Owner/Officer	Latest Assessment	Target Date	Status
and planning in place	Sandeman	A new Integrated Children's Services approach has been launched, based on the principles of 'Getting It Right For Every Child' - GIRFEC. A great deal of work has been accomplished under the Child Protection Improvement Plan and the group leading on this will be expanded to meet the needs of the overarching GIRFEC programme. Some key work to date includes; Progressed development and implementation of a multi agency integrated assessment framework, based on existing Social Work integrated assessment framework which links to the Family Health Needs Assessment. Developed and piloted draft Initial Assessment and Referral tool based on the Joint Action Team Referral Form (already electronic). The initial assessment and parenting support documentation has been piloted and evaluated. As a consequence changes will be made to both documentation and the guidance will reflect these changes. Developed a Parenting Capacity tool, (now renamed Parenting Support Form) which has been the subject of extensive multi agency consultation within adult services. This has been piloted and is currently the subject of phased implementation in a variety of settings. Developed and made available a toolkit to support all aspects of the framework to all agencies.		Schedule
Further develop multi-agency shared approaches in the delivery of training for the Early Years workforce	Jim Collins/Charlotte Maccrimmon	<b>15/11/2010</b> The multi-agency Early Years Framework (EYF) Steering Group has established a sub-group to review and take forward action to support Early Years Workforce Development. A representative from Dundee College chairs this group. One key area of work identified is developing and expanding the existing Training Strategy which supports childcare workers in the voluntary and private sectors. Targeting new students interested in a career working with children and publicising the way in which working with the very young is gaining a more professional status with professional qualifications, have also been identified as areas of work. An Action Plan is being prepared by the sub-group to share with the EYF Steering Group.	31/12/2011	On Schedule
Further develop opportunities for voluntary partners to support parents	Jim Collins/Charlotte Maccrimmon	<b>15/11/2010</b> The multi-agency Early Years Framework (EYF) Steering Group, via the establishment of the Being A Parent In Dundee sub-group, has assumed responsibility for implementing a parenting strategy which was written by the former Integrated Children's Services Attainment and Achievement group. The sub-group is chaired by a DCC officer	31/12/2011	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
		from Corporate Planning. A draft Action Plan has been written by the sub-group and was shared with members of the EYF Steering group on 14th September 2010.		
Identify and provide support for Young Carers	Chris Ward/Bert Sandeman	<p><b>29/11/2010</b> Ongoing work is being carried out in partnership with the Young Carers Project (YCP) to identify and reduce inappropriate caring roles carried out by young people. Strong links between the Education Directorate and the YCP have resulted in a Young Carers Policy being adopted across all Dundee schools. Regular lessons are being delivered in order to raise awareness and identify hidden young carers, particularly those affected by parental substance misuse and/or mental ill health. There are plans to develop ongoing peer support groups within schools, depending on identified need. There are also strong links with Health, Social Work and other agencies through the ongoing local Carers Strategy Action Plan meetings and other strategic partnerships. Young carers continue to be identified and referred for support through a variety of pathways including Social Workers, School Community Support Service and Health Professionals. Links through Discover Opportunities with the UPBEET Project target those young carers aged between 16 and 21 who are having difficulty accessing education, employment and training, and provide support enabling them to move towards a positive destination. It is planned to develop this area further in future to work more intensively with young adult carers.</p>	31/12/2011	On Schedule
Implement the Corporate Parent Strategy	Chris Ward/Bert Sandeman	<p><b>15/11/2010</b> The corporate parenting strategy has been agreed by DCC committee and work is underway to establish the LAC Board. The starting point for this is the identification of appropriate representation from children and young people and we are being assisted in this by 'Who Cares Scotland' and Dundee's Children's Rights Officer. We are also in the process of making available suitable training for Elected Members which has been commissioned by the Scottish Government and delivered by Who Cares Scotland.</p>	31/12/2010	On Schedule
Implement the Curriculum for Excellence in all Dundee City Council educational establishments and Dundee College	Jim Collins/Jim Gibson	<p><b>18/01/2011</b> Curriculum for Excellence (CfE) is a core part of the work of every educational establishment in Dundee and is a priority within every school improvement plan. Significant resources were delegated to</p>	31/12/2011	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
		sector and cluster levels during session 2010-11. Each sector and school cluster negotiated an action plan and this was agreed with the Head of Secondary Education and approved by the Department's SMT. All action plans were shared across sectors and clusters and with Principal Teachers in secondary schools. They will be shared with relevant partners through the ICS Attainment and Achievement Group. Development work will be carried out between August 2010 and April 2011. A city-wide, good practice sharing event will be held in May 2011 when all cluster developments will be shared and distributed. At secondary school level, all schools will produce a curriculum framework with a clearly stated rationale by December 2010. This will build on the advice from the Education Department and will be implemented in August 2011. In addition, development work is taking place in the areas of transition, assessment and moderation and interdisciplinary learning. A member of Dundee College SMT sits on the city's CfE Curriculum Strategy Group.		
Improve pathways and access to substance misuse services for those with the care of children and young people	David Lynch/Vered Hopkins	<p><b>26/11/2010</b></p> <p>In November 2009 Tayside Substance Misuse Service (TSMS) underwent a Rapid Improvement Event (RIE) aiming to provide solutions to a range of issues, including waiting times. By January 2011 individuals will not wait more than 4 weeks for treatment services. The Parenting Capacity element of the Supporting Vulnerable Families project is being delivered through Children 1st and provides targeted intervention to all parents accessing treatment through TSMS. Between July 09-October 2010 94 referrals were made to the project. The Strengthening Families Programme is currently being commissioned through NHS Tayside. Both programmes (together with the New Beginnings service) will be externally evaluated starting from January 2011. Since the RIE TSMS has been working with 40% (about 400 individuals) more clients. At the same time, waiting times for treatment have been reduced. Working in partnership with Addaction and Children 1st, and using the revised GOPR assessment tool, the assessment and identification of any child protection / neglect or parenting issues now take place quicker and more efficiently.</p>	31/03/2012	On Schedule
Improve the life chances for Looked After and previously looked after children	Chris Ward/Bert Sandeman	<p><b>20/12/2010</b></p> <p>The Looked After Children (LAC) group are a theme group within Integrated Children's Services. The group is multi-disciplinary and is</p>	31/12/2011	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
		responsible for the oversight of issues as they affect children and young people looked after at home or accommodated and at present there are over 670 children looked after in the city. The current priority for the group is the implementation of the Corporate Parenting Strategy which means that as Corporate Parents, Dundee City Council and its partners have a duty to accept responsibility for all children in the City's care. This duty includes making children's needs a priority and ensuring support for their care, health and education including seeking the same outcomes as any good parent would want for their own child.		
Increase access to smoking cessation programmes	David Lynch/Elaine Hatton	<b>29/12/2010</b> Increased access to smoking cessation programmes and advice for school aged children is resulting in a reduction in the numbers of 13 year olds and 15 year olds who smoke regularly. Figures have improved from 3% of 13year olds in 2008 to 2.6% in 2009 and 13% of 15 year olds in 2008 to 11% in 2009.	31/12/2011	On Schedule
Increase participation in structured physical activity	Stewart Murdoch/Audrey White	<b>30/11/2010</b> There has been an increase in physical activity within sports development programmes with 130,889 attendances in 2009/10 compared to 101,344 in 2008/09, and the number of sessions on offer also increased from 7,999 in 2008/09 to 10,174 in 2009/10. Early indicators highlight that this trend will continue to increase.	31/12/2011	On Schedule
Increase the number of young people achieving nationally accredited youth achievement awards	Stewart Murdoch/Kenny Lindsay	<b>02/12/2010</b> All Youth Work programmes offer opportunities for accreditation. Final numbers for those achieving accreditation are not know until Spring.	31/12/2011	On Schedule
Increase the proportion of babies (receiving a service from New Beginnings)kept safe without the need for formal Child Protection Procedures	Alan Baird/Heather Gunn	<b>10/12/2010</b> New Beginnings Service established in July 2010. Performance indicators being agreed and baseline performance information now being gathered against which to measure progress in the future. External evaluation of New Beginnings Service has been commissioned from Dundee University and the ability of the service to keep babies safe will be included as part of this and other self-evaluation processes currently being put in place. First performance information to be produced Jan 2011.	31/12/2011	On Schedule
Increase young people's uptake of volunteering	Stewart	<b>02/12/2010</b>	31/12/2011	On

Description	Owner/Officer	Latest Assessment	Target Date	Status
opportunities	Murdoch/Kenny Lindsay	Volunteering opportunities are available across all of our Youth Work provision.		Schedule
Involve young people in shaping services through community planning processes and other representative structures within partner agencies	Stewart Murdoch/Kenny Lindsay	<b>02/12/2010</b> Work is progressing to implement the ICS Engagement Framework. The Steering Group for the new Dundee Youth Council involving 20 or so young people is meeting with a view to the first Youth Council meeting in early 2011. Work is progressing in partnership with School PRCs to develop their role in representing views of young people to LCPPs. Meetings have been held with the Chairs of LCPPs to map out how the LCPP and young people can engage.	31/12/2011	On Schedule
Multi-Agency Assessment Team (MAAT) to make a decision as soon as a referral is received	Alan Baird/Alan Baird	<b>15/11/2010</b> 95% of decisions made within 24 hours	31/03/2012	On Schedule
Promote family planning advice and contraception	Jim Collins/Tracey Stewart	<b>16/12/2010</b> All secondary schools have generic drop in services which sign post young people to specialised sexual health services. The C Card has been launched in Dundee. The Corner is supporting schools with their delivery of the Health and Wellbeing Curriculum.	31/12/2012	On Schedule
Promote healthy eating in schools	David Lynch/Elaine Hatton	<b>29/12/2010</b> Healthy Eating in schools is promoted through school health nursing and multi-agency projects in effort to reduce BMI [Body Mass Indexes] of P.1 children. As outlined in the Dundee Integrated Children's Services Plan the target to reduce the percentage of P. 1 children with a BMI over the 98th centile is being achieved - having reduced from 7.4% [2008] to 6.2% [2009]. 2010 figures should be available by Spring/Summer 2011.	31/12/2011	On Schedule
Reduce time from investigation to registration at case conference (where appropriate)	Alan Baird/Alan Baird	<b>15/11/2010</b> Average time from investigation to case conference reduced from 51 to 30 days.	31/03/2012	On Schedule
Regularly consult children and young people about services and programmes provided for them collectively and individually showing their feelings and opinions to be captured and embraced	Stewart Murdoch/Kenny Lindsay	<b>02/12/2010</b> ICS Engagement Framework is being implemented. A sub group is being formed to take it forward.	31/12/2011	On Schedule
Use and develop intensive intervention for young people assessed as in need of Intensive Support and Monitoring Service as a result of concerns about risk	Alan Baird/Chris Wright	<b>08/12/2010</b> Review of adolescent services being undertaken this includes the mechanism for identifying and providing services for this group	31/12/2011	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
Where an Initial Referral Discussion (IRD) is seen to be the appropriate course of action, ensure that this takes place as soon as possible	Alan Baird/Alan Baird	<b>15/11/2010</b> Creation of MAAT and updating of child protection procedure relating to immediate response to concerns have produced a process and system that sees inter-professional decisions being made on all matters where there are concerns. An IRD is convened whenever the multi-agency MAAT deem it to be necessary.	31/03/2012	Completed
<b><u>SOA Delivery - Communities safe &amp; feel safe</u></b>				
Broaden scope of Target Hardening to include home and fire safety referrals	Stewart Murdoch/Liz Kay	<b>19/11/2010</b> Staff undertaking target hardening work routinely refer those who wish to be referred to both Tayside Fire and Rescue and Home Safety for appropriate support.	31/03/2011	On Schedule
Deliver targeted safety campaign on an intelligence led basis	Bryan Knight/Bryan Knight	<b>06/12/2010</b> The agencies within the Community Safety Partnership have worked closely together to ensure that targeted campaigns are being delivered to the right people, in the right places and at the right time. There is ongoing analysis being carried out by Community Analysts and from this intelligence led approach various aspects of crime are tackled. For example information on housebreaking, purse thefts, anti social and illegal use of motor cycles, bogus callers, drug dealing and abuse, etc. This ongoing analysis allows the various agencies to direct resources appropriately and give information through leaflets and the media tailored to the area or persons most at risk of crime and anti social behaviour.	31/03/2012	On Schedule
Deploy Police, Community Safety Wardens and ASB Team on the basis of intelligence led tasking to increase level of response to antisocial behaviour hotspots	Stewart Murdoch/Liz Kay	<b>19/11/2010</b> This is informed strategically on a monthly basis via the Divisional Commanders tasking and the monthly tasking documents. Wardens also receive daily information from Tayside Police, members of the public, elected members and other partners to inform the hotspot areas. Wardens link in closely with issues identified by the Youth Intervention Group.	31/03/2011	On Schedule
Develop strategic measures to target access to alcohol by young people	Bryan Knight/Bryan Knight	<b>06/12/2010</b> All agencies within the Dundee Community Safety Partnership work together to tackle youth alcohol related issues across the city. With regards to access to alcohol, Operation Dry Up continues on a daily basis aimed at confiscating alcohol from young persons and attempting to ascertain where it was purchased. Within the city both	31/03/2012	On Schedule



Description	Owner/Officer	Latest Assessment	Target Date	Status
		the Safer Retail Awards and Bottle Marking schemes are being trialled with a view to heightening awareness of shop staff as to the consequences of alcohol once it leaves their premises and identifying which shops alcohol is being purchased from. Over the past year several people have been charged and reported to the Procurator Fiscal for acting as agents in the purchase of alcohol for young people. Additionally the new mobile resource vehicle (The Bus) has been deployed throughout the city on an intelligence led basis to target hot spots where youth alcohol incidents are most prevalent.		
Improve co-ordination of diversionary activity for young people	Alan Baird/Chris Wright	<b>08/12/2010</b> The development of the Youth Intervention Group model continues, with the number of agencies involved increasing. The approach to developing a co-ordinated response to areas with high levels of youth concern is identified as a priority	31/03/2012	On Schedule
Increase personal safety report for individuals and groups	Stewart Murdoch/Liz Kay	<b>19/11/2010</b> Personal safety support for individuals and groups is undertaken in a planned and prioritised manner whilst allowing flexibility to respond to emerging issues. This work is undertaken in partnership with the most relevant partners responding either individually or collectively as required.	31/03/2012	On Schedule
Increase support to women engaged in street prostitution - support vice versa project and enhance partnership working	Elaine Zwirlein/Kathryn Sharp	<b>15/11/2010</b> Since March 2009 the Vice Versa service has received 74 referrals relating to 47 individual women. Of these women 20 have gone on to fully engage in the service; 19 of whom have received drug treatment (10 women are currently prescribed). Of the 19 women in drug treatment 14 have demonstrated a reduction in their offending behaviour, 11 have improved their psychological health and 11 have improved their physical health. There are 2 women who have moved on to the Community Recovery Service. Partnership referral mechanism with Tayside Police is in place. Multi-agency management group (Health, Police, Council, Community Safety and VAW Partnership) meet bi-monthly. Prostitution actions incorporated in VAW, ADP and Community Safety strategic plans.	31/03/2012	On Schedule
Increase the range of partners contributing to gathering community intelligence reports	Bryan Knight/Bryan Knight	<b>06/12/2010</b> All agencies within the Community Safety Partnership submit information to the Community Analysts based within the Community Safety Unit at Tayside Police. This information is then collated and a	31/03/2012	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
		monthly tactical assessment for the CSP operational group is produced. This document is used to direct the resources and work of the various agencies of the CSP in order that there is a coordinated approach to tackling issues across the city. Further to this document, a three monthly analytical document is produced for the LCPPs which is broken down into the eight specific LCPP areas and again assists in focussing the work carried out by local people. Information is shared on a daily basis with a view to reducing anti social behaviour, and crime. The partnership also works hard to reduce the fear of crime by providing giving accurate information to community representatives in order that a balanced view of an emerging trend can be disseminated. The CSP has set up a Strategic Information Monitoring and Evaluation group which is working at continually improving the information shared amongst partners and also implementing a CSP communications strategy.		
Introduce measures to assist communities to reduce risk from any potential terrorist threat including the establishment of a multi agency Delphinus Group	Athol Aitken/Athol Aitken	<b>21/12/2010</b> Dundee Delphinus Group has been established for approximately a year now and continues to develop in line with the terrorist threat to Dundee. Several awareness raising sessions have taken place throughout the partner agencies with further events planned in the forthcoming year.	31/03/2012	On Schedule
<b><u>SOA Delivery - Effective care when needed</u></b>				
Address employment issues for those receiving care services	Alan Baird/Arlene Mitchell	<b>28/01/2011</b> Re-scoping of learning disability services due to report Spring 2011. Will lead to a strengthening of employment supports through social care.	30/04/2012	On Schedule
Develop 100 Housing With Care units by 2013	Alan Baird/Diane Mcculloch	<b>13/12/2010</b> Further planning session to be held in January 2010. Progress faltered due to housing market problems. Will be re-entering discussions with current providers.	31/12/2013	On Schedule
Develop and implement the Telecare strategy	Alan Baird/Avril Smith Hope	<b>10/12/2010</b> Over the past six months work has been undertaken to produce a draft Dundee Telecare Strategy. The draft Telecare Strategy was presented at the Telecare Project Board meeting on 17th November 2010 and was accepted and approved. The draft Strategy has recently been distributed to Community Care Management for	30/04/2011	Ahead of Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
		consultation purposes and will also be presented at the Health and Local Authority Management Team in early 2011. A copy of the Strategy is available on request. Work to set out the implementation plan for the Strategy has commenced and is at an early stage of development.		
Develop local supports for people with complex needs to access further education in conjunction with Dundee College	Alan Baird/Arlene Mitchell	<b>28/01/2011</b> College course is designed. Plans on course to commence 2011.	30/04/2012	On Schedule
Establish the adult support and protection committee and reporting procedures	Alan Baird/Laura Bannerman	<b>16/11/2010</b> Committee established. Link to Chief Officer Group made. First Biennial Report completed by Chair and submitted to the Scottish Government.	30/10/2010	Completed
Extend the open referral system for joint community mental health teams	Alan Baird/Diane Mcculloch	<b>13/12/2010</b> Open referrals now available for all social work staff. Planning in place to extend referrals to care homes.	30/04/2011	On Schedule
Implement the Adult Support and Protection policy and procedures	Alan Baird/Pauline Mcilravey	<b>15/11/2010</b> Multi-Agency Operational Procedures now introduced and distributed to partner agencies. Review of these procedures to be undertaken in early 2011. Policy, practice and procedures sub-group to be established in 2011 to undertake this review.	30/04/2011	On Schedule
Increase awareness of the OPEN project	Alan Baird/Diane Mcculloch	<b>13/12/2010</b> 2 awareness sessions planned for early 2011	30/04/2012	On Schedule
Introduce enablement service for people living in their own homes	Alan Baird/Denise Morton	<b>03/12/2010</b> The enablement service commenced in December 2009, and has been extended over the year. In August 2010 the enablement teams were amalgamated with the Early Supported Discharge/Care at home/Crisis teams to provide 7 teams across the city which provide an enablement service which also incorporates the functions of the previous teams. In addition to providing the service to service users who are being discharged from hospital, the enablement teams are also taking on a number of referrals from new service users in the community. The target is to undertake all new community referrals by the end of Dec 2010.	31/12/2010	On Schedule
Produce Adult Support and Protection public information	Alan Baird/Pauline Mcilravey	<b>15/11/2010</b> Public leaflets and website produced. Some public awareness	30/04/2011	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
		sessions have been undertaken by ASP Convener and further sessions planned for the year 2011. Attendance at public fairs etc has been undertaken. This will continue through 2011. Communication sub-group of ASP Committee has been established.		
Provide support to carers to enable them to feel able to continue in their caring role	Alan Baird/Joyce Barclay	<b>02/12/2010</b> Dundee Carers Strategy 2008-2011 outlines plans to work in partnership with NHS Tayside and the voluntary sector to provide effective support to carers. The actions will be reviewed in December 2010 to identify outstanding actions.	30/04/2012	On Schedule
Reduce the number of adults with a learning disability living within institutional settings	Alan Baird/Arlene Mitchell	<b>28/01/2011</b> Plans to re-model Elmgrove House delayed until 2012. Specific timescales for re-modelling of other services to be agreed in line with resource availability. This is prioritised within the Adult Service Priority Strategic Commissioning Intentions report.	30/04/2012	On Schedule
Review carers' assessment documentation and carry out staff training	Alan Baird/Joyce Barclay	<b>02/12/2010</b> Documentation is currently being reviewed	30/04/2012	On Schedule
Review current service criteria in line with the Social Work Eligibility Criteria and Standard Delivery Timescales as defined by the Scottish Government	Alan Baird/Laura Bannerman	<b>09/12/2010</b> Initial review conducted. Further monitoring taking place.	30/04/2011	On Schedule
Review the Care and Assessment Service in Royal Victoria Hospital	Alan Baird/Dave Mackenzie	<b>31/12/2010</b> There is now an integrated hospital team at RVH and work has begun to streamline assessment processes.	31/12/2012	On Schedule
Review the Intermediate Care Facility and scope out future models	Janice Henderson/Janice Henderson	<b>31/12/2010</b> Review undertaken, scope of service extended, NHS procuring continued service	30/04/2011	Completed
Review the current prevention of admission to hospital services	Karen Anderson/Karen Anderson	<b>31/12/2010</b> Service reviewed within the context of the introduction of the enablement service and the review of intermediate care.	30/04/2011	Completed
Review the early support discharge schemes in line with the introduction of the enablement model	Alan Baird/Denise Morton	<b>03/12/2010</b> The early supported discharge service has now been amalgamated with the enablement service. The work of the early supported discharge team still goes on, but it is under the umbrella of the enablement teams.	30/04/2011	Completed
<b><u>SOA Delivery - Fewer health inequalities</u></b>				

Description	Owner/Officer	Latest Assessment	Target Date	Status
Continue implementation of Keepwell to reduce risk factors for coronary heart disease in targeted groups	Shona Hyman/Shona Hyman	<p><b>06/12/2010</b> keep well health checks are ahead to meet this years HEAT target. Supporting activities after the check continue. Aspects of the new work being developed are behind however because of recruitment issues.</p>	31/12/2012	On Schedule
Deliver a programme of smoking cessation interventions targeting health inequalities	Paul Ballard/Paul Ballard	<p><b>17/12/2010</b> In 2006, NHS Tayside published its Best Value Review of Smoking Cessation and Prevention which identified that investment in tobacco-related behaviour change programmes should be targeted at areas of highest need, i.e. those areas of social deprivation. Recognising that Dundee had a particular issue with women who smoke during pregnancy, Give It Up For Baby was implemented - the first smoking cessation incentive scheme in the United Kingdom. This scheme has significantly changed the numbers of pregnant women engaging in smoking cessation. Approximately 500 women have engaged since the start of this scheme, which has achieved one month quit rates of about 54%. The scheme has proved much more successful than previous interventions and recruits around 6% of smoking mothers in Dundee. In March 2009, the Minister for Public Health launched QUIT4U in Dundee. This is a targeted smoking cessation scheme for adults over 16 years, aimed at the most disadvantaged communities. This scheme is being piloted over two years with additional investment from the Scottish Government to allow robust evaluation. Quit4U has increased both engagement and success achieved by Dundee smokers - for example, in 2007 919 people in Dundee were registered as wishing help to quit smoking, with 26.3% of these having still quit after 4 weeks. For January - October 2010, 1705 people have registered, with city-wide 4 week quit rates now at 37.7%. Of these, 906 are taking part in Quit4U, focused on the most deprived neighbourhoods, and their 4 week quit rates are approximately 54%.</p>	31/12/2012	On Schedule
Develop Early Intervention strategies focused on developing resilience, self confidence and raising aspirations of young people	Jim Collins/Tracey Stewart	<p><b>16/12/2010</b> Curriculum for Excellence is being implemented in all nurseries and schools. The Learning Together in Dundee Birth to 6 strategy is being implemented and professional support and development is offered. A range of partners work with young people to develop resilience, self confidence and aspirations.</p>	31/12/2012	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
Develop and implement peer education approaches through consultation with young people	Jim Collins/Tracey Stewart	<b>16/12/2010</b> Health Buddies in schools pilot programme has completed its first delivery - the aim of this programme was to develop and deliver agreed time-limited programmes of peer-led approaches to sexual health, relationships and well being within Morgan Academy and Menziesshill High School. 25 S3 pupils from both secondary schools were recruited and trained as Health Buddies. The key partners in this programme are Education Department, Leisure and Communities Department and NHS Tayside. The programme continues to develop in both schools. The programme recently received a Diana Award.	31/12/2012	On Schedule
Develop the Sex and Relationship Education programme targeting vulnerable young people including Looked After Children and ensure there are appropriate staff development opportunities across agencies involved	Jim Collins/Tracey Stewart	<b>16/12/2010</b> All schools are developing and implementing Curriculum for Excellence across all sectors. This includes outcomes and experiences in Relationships, Sexual Health and Parenthood. The Web project deliver programmes to Offsite Centres across the City. Staff Development opportunities are available and there is currently ongoing work to offer training on risk taking behaviour through a multi-agency approach.	31/12/2011	On Schedule
Ensure there is a health drop-in provided in all secondary schools and that sexual health services are available within walking distance of all secondary schools	Jim Collins/Tracey Stewart	<b>16/12/2010</b> All secondary schools have a generic health drop-in which operates on a weekly basis and is supported by school nurse and a health promotion officer from directorate of public health (NHS). Community pharmacies offer sexual health services within local communities. Young people's sexual health services are also available at Ninewells Hospital and The Corner.	31/12/2012	On Schedule
Expand opportunities for parental involvement e.g. through the Speakeasy parenting programme	Jim Collins/Tracey Stewart	<b>16/12/2010</b> Speakeasy parenting programme has been introduced to school and community groups. It is now in its third year of delivery.	31/12/2012	On Schedule
Identify gaps in services for young people affected by their own substance misuse	David Lynch/Vered Hopkins	<b>26/11/2010</b> A needs assessment exercise to identify the needs of young people affected by their own substance misuse is currently underway. All specialist substance misuse services will provide information over a snapshot period of 6 weeks (18th October - 26th November 2010). Basic monitoring information will be collated and analysed going back 5 years. A wide-range of generic services will also contribute information over the same snapshot period. Views of young people will be included through focus groups and a questionnaire developed	30/04/2011	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
		in conjunction with The Corner. An initial report with findings and recommendations will be presented to the ADP in early February 2011 and thereafter to the Partnership.		
Implement HEAT 7 Action Plan to increase proportion of babies breastfed	Janet Dalzell/Janet Dalzell	<b>17/11/2010</b> Improvement Team established, Project Definition Statement and Benefits Realisation completed, support of clinical leaders gained, Tactical Implementation Plan finalised. Data collection, releasing time to care, providing information to pregnant women, breastfeeding support in the postnatal period are key components of the action plan. In Dundee CHP rates are increasing.	31/03/2011	On Schedule
Implement demand responsive transport pilot in Mid Craigie and Linlathen for people with health issues or disabilities who cannot use public transport, then evaluate and roll out as appropriate	Mike Galloway/John Berry	<b>15/11/2010</b> Different approaches to delivering DRT in the city are to be investigated by the Sustainable Transport Team and the findings are likely to be reported to committee in early 2011. Given previous difficulties encountered, the DRT pilot service is likely to commence during FY2011/12 at the earliest.	31/12/2012	Behind Schedule
Reduce the gap in conception rate between the least and most deprived communities including increasing the percentage of those not using contraception, commenced on an appropriate method of conception through attending the sexual health service	Jim Collins/Tracey Stewart	<b>16/12/2010</b> Statistical evidence is being gathered to show trends in this and will be reported on in February update.	31/12/2012	On Schedule
<b><u>SOA Delivery - Fewer social inequalities</u></b>				
Develop and Implement Tackling Poverty and Deprivation Strategy for Dundee Partnership	Chris Ward/Peter Allan	<b>24/11/2010</b> Council participating in a national action learning set to inform development of the strategy. A revised target date of May 2011 is now anticipated.	30/11/2010	On Schedule
Develop formula to measure partnership resource allocation to CRAs and measure annually with 2010/11 as baseline	Chris Ward/Peter Allan	<b>15/11/2010</b> Resources from post Fairer Scotland Fund calculated but range of other sources still to be added.	28/02/2011	On Schedule
Establish Partnership Information Management Group to lead on production of Poverty (and other) indicators and evidence and report annually	Chris Ward/Peter Allan	<b>15/11/2010</b> Initial discussion held regarding relationship to existing information management arrangements within the Council. Further development required.	30/09/2010	Behind Schedule
Facilitate local advice agencies achievement of Scottish National Standards for Advice Agencies	Chris Ward/Derek Miller	<b>15/11/2010</b> all agencies have now been audited and have achieved accreditation	31/03/2011	Completed

Description	Owner/Officer	Latest Assessment	Target Date	Status
Accreditation		at the levels for which they applied. One agency now intends to work towards a higher level of accreditation. 7 agencies now SNS accredited		
Implement actions agreed in Local Community Plans and Community Engagement Plans to increase number of people engaged	Stewart Murdoch/John Hosie	<b>02/12/2010</b> Up to 31st March 2010, 10,906 people attended, festivals and community engagement events. 109 community and voluntary sector groups were involved in the delivery of local community planning.	31/03/2011	On Schedule
Increase awareness of volunteer opportunities and level of volunteering in local communities	Stewart Murdoch/John Hosie	<b>02/12/2010</b> Due to a departmental re-structuring, the role of lead officer for volunteering strategy has been reviewed. The corporate group is continuing to meet and the Partnership strategy will be take forward under the new Third Sector Interface arrangements	31/03/2012	Behind Schedule
Increase impact and sustainability of Credit Union	Chris Ward/Derek Miller	<b>15/11/2010</b> Membership of Discovery Credit Union now at 2404 and is actively promoting a range of loan products. The loans made under the growth fund scheme are proving popular and targets for loans made are being exceeded with the target having been 64 loans per month but with September and October seeing 113 and 115 loans respectively. DCU's website is currently being up-dated as are its marketing materials	31/12/2012	On Schedule
Maximise take-up of money and fuel poverty advice	Chris Ward/Derek Miller	<b>03/12/2010</b> the only verified information currently available on activity within the FI projects is from quarter 1. Quarter 2 performance returns are still being worked on. Demand for advice and support has been high, and although all the projects don't gather and report information on the same timescales, figures for 8 out of the ten projects involved ion the FI Strategy show that in the first qtr, 1395 people received advice and support and so far, verifiable additional income generated amounts to just under #495,000. Two other projects (Social Work Welfare Rights and Shelter, gather information on a different time frame, but indications from all projects confirms that across the sector, targets are being met and in some cases, exceeded.	31/12/2012	On Schedule
Produce Poverty Profile for Community Regeneration Areas	Chris Ward/Peter Allan	<b>07/12/2010</b> Original information from Scottish Index of Multiple Deprivation updated and linked to composition of households most likely to be in	31/12/2010	On Schedule



Description	Owner/Officer	Latest Assessment	Target Date	Status
		poverty. Emerging profile to be discussed with partners to determine whether additional details can be added relating to health and community safety.		
Promotion of affordable credit product	Chris Ward/Derek Miller	<b>15/11/2010</b> Growth fund annual target increased at request of DCU from 770 loans per annum to 1000 loans per annum. Figures for September and October were 113 and 115 respectively. DCU also developing other loan products.	31/12/2012	On Schedule
<b>SOA Delivery - High quality &amp; accessible local services &amp; facilities</b>				
Assess impact of Local Community Plans/measures progress on priorities	Stewart Murdoch/John Hosie	<b>02/12/2010</b> An impact assessment was undertaken in the first quarter of 2010. This was the focus of a Committee report in June 2010 which confirmed that 65% of actions have been completed, 20% are being progressed and on schedule and 15% are yet to be completed.	30/06/2010	On Schedule
Create a one stop shop for services in the new Dundee House	Chris Ward/Paul Carroll	<b>01/12/2010</b> The One Stop Shop is due to open by the end of May 2011. Plans are ready for the transfer of staff and equipment. Decisions have been taken on opening hours, which will be 8.30 - 5.00 pm, staff will wear uniforms and use of floorwalkers will help the public get used to the new facilities.	30/10/2011	On Schedule
Develop a web-based, multiple-access Corporate Letting System, in-house for City Council facilities	Stewart Murdoch/Merrill Smith	<b>17/11/2010</b> The web based multiple access corporate letting system for the city council facilities, now referred to as the Dundee Booklet is proceeding well. The Steering Group and Implementation Group meet on a monthly basis to update the action plan, risk log, communications plan, approvals plan and financial plan. The steering group is now confirming the implementation date line. The associated review of charges has agreed on a policy of use and should report to committee in 2010 regarding the new way of formatting corporate charges.	31/12/2011	On Schedule
Develop and implement monitoring and evaluation tools for community groups receiving capacity building	Stewart Murdoch/John Hosie	<b>02/12/2010</b> Between 1st April 2009 and 31st March 2010, a total of 88 community groups were directly supported to use monitoring and evaluation as a capacity building tool.	31/03/2011	On Schedule
Implement Dundee City Council's Tenant	Elaine Zwirlein/John	<b>09/12/2010</b>	31/03/2011	On

Description	Owner/Officer	Latest Assessment	Target Date	Status
Participation and Consultation Strategies	Wolstencroft	A Consultation Strategy was completed in 2008 and this has been reviewed and is to be published early in 2011. Survey results in 2008/2009 displayed 90% satisfaction from RTO's to our approach to participation. In 2009/10 satisfaction fell to 83%. This was reported to the Tenant Participation Strategy Monitoring Group and actions to address the concerns raised were agreed. A Tenant led inspections in Relets and in estate management have been completed. A Tenant led inspection of Advice and Information Teams has started and will report in February 2011. A Tenant Fayre was held in July 2009 and August 2010, the latter jointly with Housing Associations. A tenants meeting on rent consultation was held December 2009. Consultation on rents in 2010 started in December. A Code of practice for communication with umbrella groups was completed in 2009 and it has been agreed with the Tenant Participation Strategy Monitoring Group that all codes of practice will be incorporated into the Tenant Participation Strategy at its review in 2011. Assessment of resources for RTO's was completed as part of rent consultation in 2009. This will be reviewed in 2010. A tenant's training plan has been drafted and will be published early in 2011.		Schedule
Implement Dundee Partnership Community Engagement Plans in each Local Community Planning area	Stewart Murdoch/John Hosie	<b>02/12/2010</b> 8 Community Engagement Plans have been created and implemented in each of the 8 Wards. These were reviewed and updated in June 2010	31/03/2011	On Schedule
Implement Local Community Plans	Stewart Murdoch/John Hosie	<b>02/12/2010</b> Local Community Planning Partnerships have created and implemented a Local Community Plan in each of the 8 multi-member wards. There are approx. 75 to 90 agreed actions in each ward giving a city-wide total of over 760 actions. Up to 31st March 2010, 65% of actions had been completed, 20% were being progressed on schedule and 15% are yet to be progressed.	31/03/2012	On Schedule
Implement road safety measures to reduce the number of accidents	Mike Galloway/Ewan Gourlay	<b>29/11/2010</b> The council is on schedule to meet the 2010 targets and this will be reported during 2011. The council is also considering with other partners where road safety priorities are in the future.	31/12/2012	On Schedule
Improve pedestrian facilities for local communities	Mike Galloway/Ewan Gourlay	<b>29/11/2010</b> The Council is continually assessing and improving pedestrian facilities throughout the city. This is primarily delivered through	31/12/2012	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
		Cycling Walking and Safer Streets and other smarter choices budgets.		
Improve public transport through introducing bus priority measures on North West arterial route	Mike Galloway/Ewan Gourlay	<b>16/11/2010</b> Bus Priority measures have been installed on Lochee bypass to assist Public Transport accessing the city centre. This was undertaken as part of the Lochee Regeneration works.	30/11/2010	On Schedule
Increase interactive services on local public service websites	Ged Bell/Jane Crawford	<b>06/12/2010</b> 32 online transactions have been made live(applying for, renewing and changing circumstances for various types of license) as part of the EU services directive plus another 48 licensing-related ones outwith the EU services directive. Work in progress on online benefits application form, photopolis sales and further EU services directive forms(road-related and food-hygiene-related)	31/03/2012	On Schedule
Increase the level of co-location of services	Chris Ward/Peter Allan	<b>02/12/2010</b> Shared Services exploration has been extended to include Police, Fire and NHS Tayside, therefore establishing links with some the Partnership bodies. Lead officers from the Tayside Public Sector Strategy Group and the Dundee Partnership will identify mechanisms to connect Tayside wide and Dundee activity to the next meeting of the DP Management Group in February 2011.	30/10/2010	On Schedule
Introduce Demand Responsive Transport (DRT) 12 month pilot project linking Mid Craigie/Linlathen to city centre	Mike Galloway/John Berry	<b>15/11/2010</b> Different approaches to delivering DRT in the city are to be investigated by the Sustainable Transport Team and the findings are likely to be reported to committee in early 2011. Given previous difficulties encountered, the DRT pilot service is likely to commence during FY2011/12 at the earliest.	31/12/2012	Behind Schedule
Introduce Single Equality Scheme to support the delivery of accessible services for all communities	Stewart Murdoch/Scott Mands	<b>15/11/2010</b> In January 2010 Dundee City Council formally adopted a Single Equality Scheme and Action Plan to replace the three existing schemes for race, disability and gender.	31/03/2011	Completed
Provide community access to sporting facilities in two new PPP secondary schools, operated by Dundee Leisure	Stewart Murdoch/Merrill Smith	<b>18/11/2010</b> Dundee Leisure as part of a management agreement with Dundee City Council operate sporting facilities in two new PPP secondary schools being St Paul's and Grove Academy. Both are progressing well although have not yet reached potential capacity.	31/12/2010	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
Simplify charging regime and review the policy regarding concession access rates	Stewart Murdoch/Merrill Smith	<b>18/11/2010</b> Work on the corporate review of charges is well advanced to align Education with Leisure & Communities and Dundee Leisure. This is hoped to report to Committee in December and once approved to subsequently be incorporated into the review of charges 2011/12. This will also require board approval from Dundee Leisure. The previous complicated system of various corporate charges has now been radically simplified incorporating core/peak hours and outwith core/peak hours charges as a principle. Policy of use associated with the review of charges has also been simplified, coordinated and agreed. This has been consulted on and will go to Committee with the proposed changes to the corporate charges.	31/12/2010	On Schedule
<b>SOA Delivery - Improved physical &amp; mental wellbeing</b>				
Carry out a series of test purchases	Albert Oswald/Lynne Law	<b>22/11/2010</b> Awaiting recruitment of staff to carry out the test purchasing of tobacco products.	30/04/2011	Behind Schedule
Complete and implement new Local Choose Life Action Plan	Alan Baird/Kathryn Lindsay	<b>08/12/2010</b> Under development in partnership with Angus Council, planned revised plan scheduled for April 2011.	31/12/2011	On Schedule
Develop a Focus On Alcohol project for Dundee and monitor existing pilot projects to identify gaps in provision, include young people in Dundee and work with Tayside Police to support Operation Dry Up, and engage with Dundee Licensing Forum to increase responsible behaviour around alcohol	David Lynch/Vered Hopkins	<b>26/11/2010</b> The Focus On Alcohol (FOA) project co-ordinator will be appointed in December 2010 and the project will be launched in early 2011. Councillor Jim Barrie (Convener of Dundee City Council Social Work Services) and Dr Peter Rice (NHS Tayside Consultant Psychiatrist for alcohol) agreed to act as Champions for the project. A small steering group will be developed to support the FOA co-ordinator and take responsibility for allocating and monitoring the budget. Specific links will be made with 'The Bus', Dry Up, the StobsWELLbeing Project and more.	30/04/2011	On Schedule
Develop a care pathway responding to non fatal overdoses and extend Overdose Prevention training to service users, carers and local communities	David Lynch/Vered Hopkins	<b>26/11/2010</b> The Tayside Drug Related Deaths (DRD) group has developed partnership arrangement with the Tayside Ambulance Service to ensure every individual that experiences non-fatal overdose is given information on available services and encouragement to access those services. The DRD group and Ambulance service are also developing an information-sharing protocol. An overdose (OD) Prevention	30/10/2010	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
		training programme has been re-launched in partnership with Scottish Drugs Forum. A range of professionals have been trained as trainers and are now cascading training to service users, carers (through links with Carers' Groups in the City) and to professionals. The next training for trainers course will take place in February 2011 and will focus on training staff from Homeless services.		
Develop, deliver and evaluate a programme of mental health literacy sessions across the Equally Well test site community	Stewart Murdoch/Sheila McMahon	<b>15/11/2010</b> The StobsWELLbeing test site established a multi-agency working group to develop a mental health literacy programme involving 4 different types of sessions. This is being delivered between September 2010 and January 2011. A mid term evaluation report has been produced and a final evaluation report will be available by March 2011.	31/03/2011	On Schedule
Implement the Sport and Physical Activity Strategy 2009-2015	Stewart Murdoch/Stewart Murdoch	<b>19/11/2010</b> The Sport & Physical Strategy Implementation Group has met quarterly since the strategy was approved. An update on progress is currently being pulled together. Indications of progress are good. The groundwork done in preparation of Dundee's strategy has put it in a good position nationally. In particular, specific actions to improve facilities are well advanced and 2011/12 should see the results of this planning come to fruition	31/12/2012	On Schedule
Implement the Towards a Mentally Flourishing Scotland approach and integrate mental well-being across the Dundee Partnership including dissemination of learning from the Equally Well test site	Stewart Murdoch/Sheila McMahon	<b>15/11/2010</b> The Equally Well test site - StobsWELLbeing - is piloting an integration process with local community planning partners, using logic modelling as a method to identify contributions to improving mental wellbeing in StobsWell. This approach, once evaluated and deemed successful, will be adopted across Dundee Partnership throughout 2011.	31/03/2011	On Schedule
Improving pathways and access to substance misuse services for those with the care of children and young people	David Lynch/Vered Hopkins	<b>26/11/2010</b> In November 2009 Tayside Substance Misuse Service (TSMS) undergone a Rapid Improvement Event (RIE) aiming to provide solutions to a range of issues, including waiting times. By January 2011 individuals will not wait more than 4 weeks for treatment services. The Parenting Capacity element of the Supporting Vulnerable Families project is being delivered through Children 1st and provides targeted intervention to all parents accessing treatment through TSMS. Between July 09-October 2010 94 referrals were	31/12/2012	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
		made to the project. The Strengthening Families Programme is currently being commissioned through NHS Tayside. Both programmes (together with the New Beginnings service) will be externally evaluated starting from January 2011. Since the RIE TSMS has been working with 40% (about 400 individuals) more clients. At the same time, waiting times for treatment have been reduced. Working in partnership with Addaction and Children 1st, and using the revised GOPR assessment tool, the assessment and identification of any child protection / neglect or parenting issues now take place quicker and more efficiently.		
Monitor the impact and extend the delivery of Screening and Brief Intervention for alcohol misuse and monitor referral dates to specialist treatment services	David Lynch/Vered Hopkins	<b>26/11/2010</b> In Dundee 8,457 Screenings took place during 09/10 and 4,592 during 10/11 (year not complete). In addition, 1,077 Brief Interventions took place during 09/10 and 442 during 10/11. During 09/10, 404 onward referrals were made to Tayside Alcohol Problem Service, and 96 onward referrals in were made during 10/11. GPs have received additional training and support to help them deliver the programme.	30/10/2010	On Schedule
Pilot a model of social prescribing/ community referral in the Equally Well test site, to build evidence on the benefits of non-clinical interventions to improve poor mental wellbeing	Stewart Murdoch/Sheila McMahon	<b>15/11/2010</b> A multi-agency working group has been established to develop a pilot scheme in Maryfield Practice. The group has produced an operational protocol, and the scheme will begin early 2011 for a 4 month period. The delivery mechanism will be Dundee Healthy Living Initiative and a full evaluation will be undertaken.	31/03/2011	On Schedule
Work with all substance misuse treatment/care services to implement HEAT Target for access to services and develop a Recovery-based Integrated Care Pathway for substance misuse services	David Lynch/Vered Hopkins	<b>26/11/2010</b> The national target is that by March 2013 90% of people accessing drug and alcohol services will wait no longer than 3 weeks for treatment. There is also an interim target that by March 2012 people will not wait longer than 5 weeks for drug and alcohol treatment. In preparation for meeting the interim and final targets, front-line staff and managers have received training and support has been provided to individual services to develop data-collection structures to ensure they can report information on the national database. More targeted work is underway with Tayside Substance Misuse Service to help reduce current waiting times and ensure the service is able to meet both the 2012 and 2013 targets. A recovery steering group has been created to lead the development of recovery-based services. A	30/10/2010	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
		manual for assessing recovery capital is currently being piloted in Dundee and front-line staff have received training on using the manual. The steering group is engaging with mainstream services to ensure they become part of a recovery-focused care pathway for substance misuse		
<b>SOA Delivery - Stable, popular &amp; attractive communities</b>				
Develop community structures and networks based on identified need and/or events	Stewart Murdoch/John Hosie	<b>17/12/2010</b> Local Community Planning Partnerships have been established and are implementing Local Community Plans and Community Engagement plans in each area. 6 Regeneration Forums are operational with 15 local people elected to each Forum. In addition, there are 10 Representative Structures which include Dundee Civic Forum, 5 NRS and 4 Community Councils.	31/03/2011	On Schedule
Develop partnership working with communities and businesses to remove graffiti	Jim Laing/Paul Raeper	<b>16/11/2010</b> A graffiti group was formed through the Community Safety Partnership operational group to discuss the development of a partnership approach to graffiti removal. Outcomes from the group include the development of a Graffiti Policy, and involvement of a number of key council departments and Tayside Police. Key actions have included the agreement through committee for graffiti on businesses and households to be removed free of charge provided the owner signs a disclaimer and the graffiti meets criteria regarding location, health and safety and cost. A trial was carried out in the Hilltown area of the city using the partnership approach and is currently being evaluated.	31/03/2012	On Schedule
Existing play areas under DCS control improved and additional equipment installed each year	Ken Laing/Rod Houston	<b>03/12/2010</b> Playgrounds to be improved as per committee agenda note 06/12/10	31/03/2014	On Schedule
Extend white lighting in residential areas, maximising funding to assist	Mike Galloway/Lindsay Mcgregor	<b>05/11/2010</b> As and when lanterns come to the end of their expected life and funding allows. Replacement lanterns have white light sources	31/03/2012	On Schedule
Identify and promote sites in community regeneration areas for private housing building to increase the mix of tenures	Mike Galloway/Gregor Hamilton	<b>15/11/2010</b> Sites at Foggyley in Lochee and Aberlady in Whitfield have been marketed for private development and bids received. Site Planning Briefs for other sites in various locations have been prepared in readiness for marketing when conditions are favourable.	31/03/2012	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
Identify opportunities to promote and support the low cost initiative for first time home buyers to increase opportunities for low cost home ownership	Elaine Zwirlein/Nancy Farquharson	<b>22/11/2010</b> Awaiting announcement regarding the Affordable Housing Investment Programme for Dundee following the publication of the draft 2011-2012 budget announcement.	31/12/2012	On Schedule
Implement Council's shop improvement programme	Mike Galloway/Colin Craig	<b>17/11/2010</b> The annual shop improvement programme continues on schedule.	31/03/2014	On Schedule
Implement SHQS Delivery Plan(s) to increase number of social rented houses meeting the SHQ standard	Elaine Zwirlein/Roger Seaman	<b>06/12/2010</b> SHQS Root and Branch review completed and approved by Housing committee on 23rd August 2010	31/12/2015	On Schedule
Increase number of occupied shops in neighbourhoods and market online through Dundee City Council and locate-dundee websites	Mike Galloway/John Kennedy	<b>05/11/2010</b> 5 no shopping precinct upgrades have been complete for 2010/2011. The programme will continue for 2011/2012.	31/12/2012	On Schedule
Involve local people in planning and running community festivals/ celebration events	Stewart Murdoch/John Hosie	<b>02/12/2010</b> 21 Community festivals were held during the period between June and September. All of the events had a significant level of involvement of community groups in the planning and preparation. Over 10,000 people attended these events across the city	31/03/2011	On Schedule
Target vandalism/graffiti hotspots and build community intelligence in order to identify perpetrators	Bryan Knight/Bryan Knight	<b>06/12/2010</b> Analysis is carried out on an ongoing basis with regards to identifying hotspots of vandalism and other antisocial behaviour. Information is circulated via Police and Partnership Tactical Assessment documents in order that resources such as officers, Community Safety Wardens and the CCTV Mobile Unit, can be allocated and specifically tasked to these problem areas. Between May and June 2010, a small team of police officers were formed to concentrate solely on making enquiries into graffiti tags in Dundee. Their task was to identify who was responsible for using the same graffiti tags with a view to detecting as many of the vandalism crimes as possible. This was hugely successful as the team identified 6 individuals, who were responsible for 66 instances of graffiti. As the majority of the property that was damaged in these instances was Dundee City Council owned, the officers worked closely with Waste Management to ensure these crimes were all detected. Dundee City Council AST team also worked closely with Tayside Police Community Intelligence Unit to ensure that the main perpetrator of these graffiti crimes was given an Antisocial Behaviour Order. Previously, between September and	31/03/2012	On Schedule



Description	Owner/Officer	Latest Assessment	Target Date	Status
		October 2009 a further specific operation, Operation Nozzle, was carried out in relation to graffiti and detected over 100 instances of this crime. In early 2009 a Community Safety Partnership subgroup was set up to concentrate on the locating and cleaning up of graffiti tags around Dundee. The subgroup involves the Waste Management Department's Rapid Response Team, Criminal Justice, Community Safety Wardens, City Ambassadors and Tayside Police.		
<b>SOA Delivery - Sustainable environment</b>				
Bring back into use 30% of land identified in the 2006 Scottish Vacant and Derelict Land Survey for Dundee to promote the reuse of vacant and derelict land	Mike Galloway/Gregor Hamilton	<b>29/10/2010</b> Based on the Survey of Vacant and Derelict Land in 2010, approximately 25% of the sites that were identified in 2006 Survey have now been taken up. Efforts to maintain progress continue through implementation of the Vacant and Derelict Land Fund Delivery Plan 2008-2011. Progress is being made with the Riverside Nature Park that will result in a significant reduction in recorded vacant and derelict land.	31/12/2012	On Schedule
Carry out a phased implementation of the dry mixed recycle kerbside collection to all suitable properties within the city	Jim Laing/Andy Malcolm	<b>02/11/2010</b> This scheme will be expanded as and when further funding becomes available. The scheme is currently being assessed by recycling advisors to determine the usage and awareness of the scheme.	31/03/2012	On Schedule
Carry out a range of Waste Enforcement duties associated with environmental legislation and explore the possible use of other legislative tools such as Street Litter Control Notices and Litter Control Area notices	Albert Oswald/Albert Oswald	<b>03/11/2010</b> The Environmental Compliance (ECT) team was established in EHTS in January 2010 and their work covers a wide range of activities. Enforcement functions on littering, fly tipping and commercial waste presentation were transferred to ECT at that time from Waste Management. The team also enforces domestic waste presentation legislation. Multi-tasking has been developed in the team so that a wider range of officers are empowered to deal with waste presentation, littering and fly tipping. Relevant objectives and performance measures are now included elsewhere in the online monitoring system	31/03/2012	On Schedule
Continue to implement improvements in the city parks to increase the number of well-maintained green and open spaces. Undertake in-house Green Flag assessments of all city parks	Stewart Murdoch/Gary Robertson	<b>18/11/2010</b> 3 Green Flags applied for and 3 Green Flags awarded. 9 other parks have been subject to self-assessment using the Green Flag criteria.	31/12/2010	Completed
Continue to run a series of education and awareness	Jim Laing/Andy	<b>02/11/2010</b>	31/03/2012	On

Description	Owner/Officer	Latest Assessment	Target Date	Status
raising campaigns in conjunction with Dundee City Council to promote the "Reduce Reuse Recycle" message	Malcolm	Campaign continues to run on schedule		Schedule
Develop and implement public sector carbon management programmes with action plans to reduce carbon emissions	Stewart Murdoch/Bryan Harris	<b>22/11/2010</b> Dundee City Council, NHS Tayside, University of Abertay and the University of Dundee are continuing to implement their respective carbon management programmes. Led by Scottish Enterprise, the Dundee Partnership for the Environment (Community Planning theme group) and Sustainable Dundee groups are to merge to provide better clarity in the city's strategic approach to sustainable development and climate change issues. A Sustainable Futures Strategy for the city will be developed, a key element of which will be developing measures to reduce the city's greenhouse gas emissions.	31/03/2012	On Schedule
Develop and implement the Dundee Open Space Strategy	Stewart Murdoch/Peter Sandwell	<b>07/12/2010</b> Ongoing implementation of Open Space Initiatives including: Development of 'Parks Management Plans' for Green Flag Parks, currently 4 sites; Development of the Open Space Audit for LCCP areas (Stobswell report finalised); Play Policy adopted by Dundee City Council and Dundee Partnership; Tree and Urban Forestry Policy adopted by Dundee City Council; Allotment Strategy adopted and implementation group formed; Guidance for developing Friends of Parks and Open Spaces adopted and implemented by Dundee City Council	31/12/2012	On Schedule
Develop and promote Solar Cities Scotland's carbon reduction projects	Sharon Bain/Sharon Bain	<b>18/01/2011</b> Solar Cities Scotland Annual conference 2010 attracted over 130 delegates. Publications advertising Sustainable Energy Promotion Scheme (SEPS) and the Community Carbon Exchange (CCX) work have been in the Courier / Evening Telegraph, local community publications, leaflet drops and starter packs delivered to 73,000 households in Dundee. There are ongoing presentations to community groups highlighting the work of CCX.	31/03/2012	On Schedule
Enhance the historic streetscape of Dundee city centre and important district centres through the Facade Enhancement Grant Scheme programme	Mike Galloway/Gregor Hamilton	<b>08/12/2010</b> Grants awarded to 2 units in City Centre from DCC and Dundee Historic Environment Trust resources. Grants awarded to 25 units in Lochee from Town Centre Regeneration Fund and DCC resources. Grant awarded to 1 unit in Albert Street from DCC resources	31/03/2012	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
Expand the existing kerbside collection service for green waste to cover a minimum of 50,000 properties between 2006-2013	Jim Laing/Andy Malcolm	<b>15/11/2010</b> Current figure 42,281. Future expansion hinges on both access to suitable funding stream and appropriate legislative measures being in place.	31/03/2013	On Schedule
Identify areas of exceedance within Dundee then develop and implement mitigation measures as appropriate in accordance with the Local Air Quality Management Framework	Albert Oswald/Iris Coghill	<b>22/11/2010</b> The findings to date of the Review and Assessment process of air quality has demonstrated that for the National Air Quality Standards and objectives for carbon monoxide, benzene, 1,3-butadiene, lead and sulphur dioxide there is no risk of the objectives for these pollutants being exceeded and hence there is no need to proceed to a detailed assessment. An AQMA covering the whole of the local authority area was declared for nitrogen dioxide in July 2006. As a consequence of the findings of the Progress Report (2007) which confirmed the need for the AQMA for nitrogen dioxide and predicted that PM10 levels would exceed the annual mean objective set for 2010 at four locations across the city, specialist consultants were appointed to assist the council with the necessary assessment of these pollutants. The consultants provided draft copies of the Further Assessment of nitrogen dioxide and the Detailed Assessment of PM10. Within the findings of the Detailed Assessment for PM10, the consultants have advised that the council needs to declare an Air Quality Management Area for this pollutant. The Housing, DCS and Environmental Services Committee approved the amendment of the existing Air Quality Management Area Order to include PM10. A revised timeframe for the development of the Air Quality Action Plan was agreed with the Scottish Government in July 2010. The council is now on track to meet the revised timeframe and a draft Air Quality Action Plan is currently out for public consultation. The public consultation on the draft AQAP will close on the 7th December 2010.	31/12/2012	On Schedule
Implement measures to meet the Scottish Housing Quality Standard that requires all Council and Registered Social Landlord stock to reach a minimum rating of NHER 5 by 2015	Elaine Zwirlein/Heather Mcquillan	<b>02/12/2010</b> Main reason identified for properties failing to meet NHER 5 is the fact that they have electric central heating. All such properties identified are scheduled to have their heating replaced with gas heating within the SHQS reporting period. The exception to this is MSD properties which cannot have gas heating installed. Therefore, other alternatives are being explored to increase the NHER of MSD properties to 5 or above.	31/03/2015	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
Implement sustainable measures such as Smarter Choices Smarter Places (Dundee Travel Active), Cycling, Walking and Safer Streets. Support TACTRAN Regional Transport Strategy and Delivery Plan. City Centre Parking policies and implementation including Park and Ride	Mike Galloway/John Berry	<b>06/12/2010</b> Dundee Travel Active project has continued throughout 2010 and its successes were recognised when it picked up award for 'best transport integration' at the Scottish Transport Awards (November 2010). A bid to the ERDF for funding to improve radial cycle routes in Dundee is underway. Availability of city centre parking will reduce with Waterfront developments (part closure of Allan Street car park). Suitability for P&R sites are being assessed at South end of Tay Road bridge and Riverside Drive/Swallow Roundabout.	31/03/2012	On Schedule
Implement the TWIG partnership action plan to deliver a range of greenspace and woodland projects	Stewart Murdoch/Peter Sandwell	<b>17/12/2010</b> Current projects on site include: Forestry Commission funded projects through (WIAT) Woods In and Around Towns; Templeton Woods - upgrading of footpaths, drainage work, surfacing in front of the visitor centre and woodland trail and promotion of the woodland and development work with the Friends group; Ardler - access improvements, including footpaths, through woodland areas, drainage, provision of play and furniture; Middleton Woods - drainage works and provision of a Countryside Rangers Education Cabin; Ninewells Hospital - arboretum, footpath improvement, signage, improvement of access and provision of an all abilities trail	31/12/2012	On Schedule
Implementation of the Broughty Ferry Beach Management regime to Blue Flag standards	Stewart Murdoch/Peter Sandwell	<b>07/12/2010</b> Green flags awarded to Baxter Park .Barnhill Rock Garden and Trottick ponds. Blue flag and resort award gained for 2010. Due to water quality failing to meet excellent quality Broughty Ferry beach can only be entered for the resort award in 2011	30/06/2012	On Schedule
Improve and enhance community areas through the Dundee In Bloom and Beautiful Scotland campaigns	Stewart Murdoch/Peter Sandwell	<b>17/12/2010</b> Entries for Beautiful Scotland entries will be submitted in February 2011. Last Years results were:- Dundee - silver medal; Ardler - bronze medal; Broughty Ferry - silver gilt medal. Entries are also invited for Its Your Neighbourhood Awards.	31/12/2012	On Schedule
Improve the waterbodies of Dundee to meet Water Framework Directive of reaching 'good' chemical status or similar objective by 2015	Stewart Murdoch/Alison Anderson	<b>17/01/2011</b> The Tay Area Management Plan will help deliver the Water Framework Directive. The plan has been drawn up by the Tay Area Advisory Group, Dundee City Council is a member. The waterbodies of Dundee, the Dighty and its two tributaries (Murroes and Fithie Burns) are considered by the plan. Currently all Dundee's	31/12/2012	On Schedule

Description	Owner/Officer	Latest Assessment	Target Date	Status
		waterbodies are moderate (ecological potential). The plan objectives are to increase the status of the waterbodies to good. Lower Dighty - good by 2015. Upper Dighty - good by 2021, Murroes - good by 2021, Fithie - good by 2021.		
Promote Dundee as a sector of excellence for renewable energy through Dundee Renewables	Mike Galloway/Caroline Morgan	<b>09/11/2010</b> Further discussions with potential Inward Investors. Dundee Renewables(DR) - 4 streams. (Infrastructure, Marketing, Supply Chain and Skills). Dundee College to lead DR Skills sub group. Tayside skills audit and skills matrix completed. Attended Dundee College East Coast Skills event 29 Oct. Joined RenewableUK and attended the exhibition in Glasgow 3 Nov and met key stakeholders. Aiming for John Swinney to launch Tayside skills brochure Jan 2011. Continuing to raise awareness of the Green Directory now stands at 41 businesses.	31/03/2012	On Schedule
Protect and enhance Dundee's Listed Building heritage through monitoring demolitions in Conservation Areas, alterations to and alternative uses for listed building	Mike Galloway/Gregor Hamilton	<b>08/12/2010</b> Since January 2010, 63 applications for Listed Building Consent or Conservation Area consent have been submitted. Only 1 application has been refused, 32 approved, 12 pending consideration and 18 withdrawn/invalid/not required.	31/12/2012	On Schedule
Provide a service advising householders on fuel tariffs, reducing energy bills, energy efficiency measures, advocacy work and resolving individual's debts with energy suppliers	Elaine Zwirlein/Ian Treanor	<b>25/08/2010</b> Our efforts in working with BME groups has been enhanced with the recruitment of a volunteer. Our first BME event was extremely well attended and information on services from agencies in the city was invaluable for these families. An invitation to address the Friday prayer gathering at Dura Street mosque was also well received with visits to other mosques in the pipeline. The target for white goods is suffering due to strict criteria from Discovery credit Union effecting applications. The demand on advocacy services has increased as a result of the severe winter impacting greatly on family income. Income maximisation checks have increased household disposable income allowing families to increase comfort levels in the home/or decrease levels of outstanding fuel arrears.	31/03/2012	On Schedule
Provide continuity of effort and focus in implementing the Tayside Biodiversity action plan and in utilising SITA funding to further biodiversity projects in Dundee	Stewart Murdoch/Alison Anderson	<b>15/11/2010</b> Dundee City Council continues to play an active role in Tayside Biodiversity Partnership through the Management / Steering Groups and implementing projects through the habitat groups. Tayside Biodiversity Action Fund is promoted to local groups.	31/12/2012	On Schedule

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Provision of micro-renewables and clean energy training to industry and individuals	Donald Maclean/Donald Maclean	<p><b>13/12/2010</b> Dundee College has been involved in the development and production of the Energy East Brochure which promotes the wider training provision of micro-renewable training opportunities. The micro-renewable qualification is now being developed. Range of renewables courses to industry is expanding with strong attendance during the quarter. From April 2009 to date the following training opportunities have been undertaken: Company specific solar training 7 instances each lasting 2 or 3 days to a total of 18 individuals; Company specific ground source heat pumps training, 2 instances each lasting 4 days to a total of 16 individuals; Solar domestic hot water course 2 instances to a total of 8 people; In addition to the this Dundee College is now in a position to offer Renewable Energy Awareness, Energy Efficiency and Rain and Grey Water Harvesting courses.</p>	31/03/2012	On Schedule
Raise awareness amongst Small to Medium sized Enterprises (SMEs) to the savings that can be made and the opportunities to be gained from waste minimisation	Robert Crow/Robert Crow	<p><b>09/12/2010</b> SMEs have been targeted in Dundee with the aim of reduction in landfill impacts and also highlighting potential cost savings within these businesses.</p>	31/12/2012	On Schedule
Raise awareness of environmental stewardship among children and young people by ensuring that all Dundee schools continue to participate in the Eco-school programme	Jim Collins/Morag Cooney	<p><b>16/11/2010</b> All schools are now registered within the eco schools programme. 31 schools have attained the Bronze award, 18 silver and 2 Green Flags. There have been 3 in-service opportunities this session.</p>	31/12/2012	On Schedule
Support Dundee Historic Environment Trust's Historic Building Repair Grants Scheme	Mike Galloway/Gregor Hamilton	<p><b>08/12/2010</b> Scheme is actively promoted where owners of listed buildings or historic buildings in conservation areas make contact to discuss alterations and repairs, thereby assisting works to be undertaken sensitively.</p>	31/12/2012	On Schedule