

REPORT TO: DUNDEE CITY COUNCIL EDUCATION COMMITTEE – 15th OCTOBER 2001

REPORT ON: GRANT AID TO EARLY YEARS GROUPS AND OUT OF SCHOOL CLUBS

REPORT BY: DIRECTOR OF EDUCATION

REPORT NO: 655-2001

1.0 PURPOSE OF REPORT

1.1 This report seeks approval to award grants up to £1000 to registered Out of School Care Clubs, registered playgroups and partner provider nurseries and grants of up to £500 to parent & toddler groups.

2.0 RECOMMENDATIONS

2.1 It is recommended that the Education Committee note the contents of this Report and approve the proposed award of grants to early years groups and out of school clubs, as outlined in Appendix 2.

3.0 FINANCIAL IMPLICATIONS

3.1 The full costs of this proposal are £49,010.46 and will be met from Scottish Executive Grants made available to the Education Department through Pre-school Development Fund (£18,711.70), Sure Start Scotland (£7,046.75) and New Childcare Projects Fund (£23,252.01).

4.0 LOCAL AGENDA 21 IMPLICATIONS

4.1 The grants awarded will improve access to skills and knowledge needed to enable everyone to play a full part in society.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 This proposal will enhance choice and diversity in early years and out of school provision, improving equality of access and further strengthening Partnership across sectors.

6.0 BACKGROUND

6.1 The Scottish Executive has provided grant to individual authorities for childcare infrastructure and new projects to support the provision of pre-school education, out of school care and family support services.

6.2 In Report 746/1999 the Committee noted, amongst other things, the transfer of responsibility from the Neighbourhood Resources and Development Department for the award of grants to pre-school playgroups and other community based early years groups.

7.0 CURRENT SITUATION

7.1 Dundee currently has 12 Playgroups and 15 Out of School Clubs registered to provide childcare services under the Children Act 1989 with Dundee City Council. In addition there are up to 26 Parent & Toddler groups which do not require to be registered but provide valuable support to families with very young children.

7.2 Playgroups, Out of School Clubs and Parent & Toddler Groups are managed by voluntary management committees, comprising parents. These organisations rely on income

derived from fees and fundraising to maintain their activities, pay rents and in the case of playgroups and out of school clubs, pay staff wages.

7.3 Dundee currently has 20 Private Nurseries in partnership with Dundee City Council to provide pre school education places across the city. There are approximately 400 grant funded places for 3-5 year olds in Partner Provision and many also cater for children aged 0-3.

7.4 Grants previously awarded, have provided these organisations with opportunities to enhance provision and through the support provided by members of the Early Years and Childcare Partnership Team, enable them to develop quality services in line with relevant targets identified within the Dundee Early Years and Childcare Plan 2001-2004.

8.0 PROPOSAL

8.1 Playgroups, Out of School Clubs, Parent & Toddler groups and Private Nurseries were invited to submit bids for grant funding in August 2001. A guidance note was provided to respective groups (see Appendices 1(a), (b), (c), (d)), to support bids and to target key areas for funding.

8.2 A Grant Bids Panel met on 17th September 2001 to consider applications. The Panel included representation from Education Department, Neighbourhood Resources and Development Department, Early Years and Childcare Team, Out of School Care Clubs, Private Nurseries and the Scottish Pre-School Play Association's local Development Worker representing Playgroups and Parent & Toddler Groups.

8.3 Appendices 2 and 2(i), (ii), (iii), (iv), outline a summary of bids and the recommendations of the Panel.

8.4 Members of the Early Years and Childcare Team will continue to support and monitor the activities of all groups who will receive funding.

9.0 CONSULTATION

9.1 The Directors of Support Services, Social Work and Finance have been consulted in the preparation of this report.

10.0 BACKGROUND PAPERS

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing the above Report.

Director of Education

Date

DUNDEE CITY COUNCIL EDUCATION DEPARTMENT**FUNDING FOR OUT OF SCHOOL CARE CLUBS IN DUNDEE - AUGUST 2001****GUIDANCE FOR APPLICANTS****1.0 CONDITIONS OF FUNDING**

- 1.1 Only Out of School Clubs registered under the Children Act 1989, with Dundee City Council can apply for Grant Funding.
- 1.2 Completed Application Forms will be lodged with Christine Riach, Early Years and Childcare Partnership Officer by 5 pm, 7th September 2001.
- 1.3 Grants will not exceed **£1,000**.
- 1.4 Clubs will nominate a representative from the Club's Management Committee who will undertake to ensure that Grant funds will be disbursed as agreed in the original application by the end of March 2002 at the latest.
- 1.5 Clubs will be open to evaluation of the impact of the Grant Funding by members of the Early Years and Childcare Team and to auditing of Grant Funding by Dundee City Council Finance Department.

2.0 TARGET INITIATIVES/AREAS

Applications will reflect one or more of the key initiatives/areas outlined below:

- 2.1 Provision of quality resources/facilities for young people aged 10-14.
- 2.2 Provision of quality resources/facilities for children with Special Educational Needs.
- 2.3 Large physical play resources.
- 2.4 Resources/equipment to support play/activity programme development.
- 2.5 Resources to support Out of School Learning/Homework Support
- 2.6 Educational ICT resources (computer, printer, software packages)
- 2.7 Specific projects to promote arts, sports, cultural activities.

DUNDEE CITY COUNCIL EDUCATION DEPARTMENT

FUNDING FOR REGISTERED PLAYGROUPS IN DUNDEE - AUGUST 2001

GUIDANCE FOR APPLICANTS

1 CONDITIONS FOR FUNDING

- 1.1 Only playgroups registered under the Children Act 1989, with Dundee City Council can apply for Grant Funding
- 1.2 Grants will not exceed **£1,000**.
- 1.3 Completed Application Forms will be lodged with Christine Riach, Early Years and Childcare Partnership Officer by 5 p.m., Friday 7 September 2001
- 1.4 Playgroups will nominate a person from the Playgroup's Management Committee who will undertake to ensure that Grant funds will be disbursed as agreed in the original application by the end of March 2002 at the latest.
- 1.5 Playgroups will be open to evaluation of the impact of the Grant Funding by members of the Early Years and Childcare Team and to auditing of Grant Funding by Dundee City Council Finance Department. Evidence of grant expenditure will be required.
- 1.6 Applications will reflect one or more of the key initiatives/areas outlined below.

2.0 TARGET INITIATIVES/AREAS

The following areas should be incorporated within your Application for Funding.

- 2.1 Extension of services to support the Playgroup applying to become a Partner Provider of Pre School Education with Dundee City Council Education Department.
- 2.2 Provision of quality resources/facilities for children aged 2-5.
- 2.3 Provision of quality resources/facilities to promote inclusion i.e. provide services to children with special needs, from ethnic minority groups
- 2.4 Resources to promote implementation of the key aspects of '*The Curriculum Framework for Children 3-5*'.
- 2.5 Improved opportunities to support the role and involvement of parents in the playgroup.
- 2.6 Screening and room dividers to support the development of curriculum areas.
- 2.7 Large physical play resources.
- 2.8 Books, development resources for staff and parents including parent committee members.
- 2.9 Story corner resources (shelving, cushions, book boxes) and books for children.
- 2.10 ICT (computer, printer, software packages) resources for use by children.
- 2.12 Minor building works or refurbishment

DUNDEE CITY COUNCIL EDUCATION DEPARTMENT

PRE SCHOOL DEVELOPMENT FUND APPLICATIONS - AUGUST 2001

GUIDANCE FOR PARTNER PROVIDER NURSERIES

1.0 CONDITIONS FOR FUNDING

- 1.1 Only providers of pre school places registered as partners with Dundee City Council can apply for Grant Funding
- 1.2 Completed Application Forms will be lodged with Christine Riach, Early Years and Childcare Partnership Officer by 5 p.m., 7 September 2001
- 1.3 Grants will not exceed £1,000.
- 1.4 Providers will nominate a person (in a senior position) who will undertake to ensure that Grant funds will be disbursed as agreed in the original application by the end of March 2002 at the latest.
- 1.5 Providers will be open to evaluation of the impact of the Grant Funding by members of the Early Years and Childcare Team and to auditing of Grant Funding by Dundee City Council Finance Department. Evidence of expenditure will be required.
- 1.6 Applications will reflect one or more of the target initiatives/areas outlined below. Priority should be given to furthering aspects in your current Nursery Development Plan.

2.0 TARGET INITIATIVES/AREAS

The following areas should be incorporated within your Application for Funding.

- 2.1 Quality nursery resources and/or staff development materials/training to progress development projects as outlined in current Nursery Development Plans.
- 2.2 Provision of quality resources/facilities to promote inclusion i.e. children with special needs/ children from ethnic minority groups.
- 2.3 Provision of quality resources/facilities for children aged 3 to 5 years to support development of key areas of the curriculum. I.e. screening and room dividers, furniture, imaginative or physical play equipment, books
- 2.5 IT resources (computer, printer, software packages).
- 2.6 Provision of quality resources / materials to support the role and involvement of parents

3.0 SOURCES OF ADVICE

- 3.1 General advice can be obtained from Gillian Milne, Pre School Quality Co-ordinator on 01382 433156

APPENDIX 1(d)

FUNDING FOR PARENT AND TODDLER GROUPS IN DUNDEE - AUGUST 2001

GUIDANCE FOR APPLICANTS

1 CONDITIONS FOR FUNDING

- 1.1 Only groups who hold membership of the Scottish Pre-School Play Association (SPPA) can apply for Grant Funding
- 1.2 Only groups that are properly constituted and have a functioning Parent-led Committee can apply for funding.
- 1.3 Only groups which meet for at least two hours weekly on a regular basis and with a minimum of 12 people (including children) in regular attendance can apply for funding.
- 1.4 Grants will not exceed **£500**.
- 1.5 Completed Application Forms will be lodged with Christine Riach, Early Years and Childcare Partnership Officer by 5pm, Friday 7 September 2001
- 1.6 Groups will nominate a person from the group's Management Committee (normally the chairperson) who will undertake to ensure that Grant funds will be disbursed as agreed in the original application by the end of March 2002 at the latest.
- 1.7 Groups will be open to evaluation of the impact of the Grant Funding by members of the Early Years and Childcare Team and to auditing of Grant Funding by Dundee City Council Finance Department. Evidence of grant expenditure will be required.
- 1.8 Applications will reflect one or more of the key targets outlined below.

2.0 KEY TARGETS

The following areas should be incorporated within your Application for Funding.

- 2.1 Provision of quality resources/equipment for babies and children aged 0-3.
- 2.2 Provision of quality resources/equipment to promote inclusion, i.e. support to children with special needs, children/families from ethnic minority groups.
- 2.3 Provision of quality resources/equipment to support parents in parenting and in promoting children's learning
- 2.4 Resources/equipment to promote the learning and development of children aged 0-3 through play, including opportunities for:
 - exploring and discovering play (e.g. natural items, rattles, mobiles, shape sorters,)
 - pretend play (e.g. dressing up clothes)
 - physical play (e.g. chutes, climbing frames, baby gym,)
 - quiet play (e.g. books, puzzles)
 - messy play (e.g. water/sand trays, paint)
 - sleep/rest facilities

Summary of proposals for making grant awards

		Total - £	Funding Source
Appendix 2(a)	Out of School Care Clubs	12971.24	New Childcare Projects
Appendix 2(b)	Registered Playgroups	10280.77	New Childcare Projects
Appendix 2(c)	Partner Provider Nurseries	18711.70	Pre-school Development Fund
Appendix 2(d)	Parent & Toddler Groups	7046.75	Sure Start Scotland
		49010.46	

This table outlines proposals for making grant awards to Out of School Clubs.

Club	Details of Application	Recommendation
Barnhill	Books for homework club. Computer software. Toys and equipment. Multi-cultural resources. Hire of mini-bus for outings.	£1000
Hilltown OSC Club	No application	n/a
School's Out	No application	n/a
The Boomerang Club	Equipment, art trolley, software and games.	£999.40
Kid's Fun House	Software, games, books and art materials. Digital camera.	£1000.00
Cherry Drop Club	Variety of toys for younger age group. Replacement toys and equipment. Software	£1000.00
Park Place Fun Factory	Wide range of toys and equipment.	£1000.00
Lochee (Charleston)	Not open yet	n/a
Lochee (St Mary's)	Books to establish a book corner. Range of equipment, toys and arts and craft materials.	£1000.00
Glebelands	Purchase of a computer, printer and software package to help children with homework projects.	£1000.00
Happy Hours (Ardler)	Wide range of toys and equipment.	£971.84
Downfield	Books, toys, dressing up clothes, music kit.	£1000.00
Forthill	Computer, monitor, etc. Large play equipment.	£1000.00
Menzieshill	Large variety of toys and equipment.	£1000.00
BJ's Fun St Blackness	New equipment - and software for PC. Homework Support	£1000.00
BJ's St Joseph's	Upgrade equipment. Educational ICT resources.	£1000.00
	Total	£12971.24

This table outlines proposals for making grant awards to Registered Playgroups.

Playgroup	Details of Application	Recommendations
Ardler	support for rent, wages, various equipment	£754.71
Sunshine	Screening/room dividers to develop curriculum areas	£1000.00
Fintry Community	Water tray, imaginative play equipment, dressing up, musical instruments	£1000.00
Little Lodgers	Climbing frame, tv/video, stereo, multi-cultural	£1000.00
St Margaret's/Barnhill	Large/small play equipment	£1000.00
West End	Mats, bikes, slides, trampolines, books, various play equipment	£1000.00
Menziesshill Church	Rent, outings books, musical instruments, crafts materials	£975.00
Jolly Bears	NOT APPLYING	n/a
Barnhill	Water, musical instruments, art & craft supplies, mobile phone	£1000.00
Clelington	Sand/water trays, tables, play equipment	£887.36
Grove	Home corner equipment, equipment to develop language and expression	£663.70
St Mary's	Revenue - £200, arts & crafts, various equipment	£1000.00
	Total	£10280.77

This table outlines proposals for making grant awards to Partner Provider Nurseries .

Nursery	Details of Application	Recommendation
Abacus Day Nursery (Perth Road)	Book trolley, chest, set of building blocks, imaginative play and Knowledge & Understanding materials	£1000.00
Abacus Day Nursery (Barnhill)	Furniture and equipment – chest, parachute, imaginative play equipment, puzzles	£1000.00
Balgillo Nursery	Area dividers/storage, kitchen activity centre and sofas	£955.40
Buttons and Bows Nursery	Equipment to improve Physical Development & Movement - climbing frame, slide, steps and net and mat	£978.00
Coringa Nursery	Physical Development & Movement – Hard surface area, gym. Musical instruments, sessions of music Special needs – range of resources	£1000.00
Daisies Kindergarten	Construction toys, imaginative play equipment, books, puzzles, tunnels, mat, multi cultural materials	£999.97
Dundee University Day Nursery	Team building materials and resources, outings, nursery world subscription, music workshop, art and craft materials	£951.96
The Gate Day Nursery	Furniture – conservatory, table, chest, play panel. Equipment and books	£922.97
Happy Days Nursery	Musical instruments, range of imaginative play equipment – road safety, kitchen	£1000.00
Kiddycare Day Nursery	Furniture, unit, seats, mat, dolls, dressing up clothes, games	£922.00
Langlea Nursery	Art trolley, storage unit, Mobilo pack, gym, beanbags, trampoline, scooters, photocopier	£981.40
Little Butterflies	Trolley, storage units, workshop, tunnels, chest, dressing up clothes, puppets and theatre, small world play equipment.	£1000.00
Nursery Rhymes Nursery	Furniture, tables, chairs, storage units	£1000.00
Oranges & Lemons Dunsinane	Range of small equipment for Physical Development & movement, Communication & Language and Music, Imaginative equipment, storage unit, divider, climbing frame, instruments, books	£1000.00
Oranges & Lemons Rosebank 2	Range of small equipment to cover imaginative play, Communication & Language, Music, Knowledge & Understanding, Garden Tools, shop, chairs, instruments, books	£1000.00
Oranges & Lemons (Clement)	Range of equipment to cover Physical Development & Movement, imaginative play, games, books, construction set, traffic lights, water tray	£1000.00
The Teddy Bear Nursery	Physical Development & Movement resources, balance beams, tunnels, music resources – instruments, books storage units	£1000.00
Wonderland Private Nursery (Simpson Court)	Resources for Knowledge & Understanding - parachute, weather kit, water equipment, bakery set. – Books tractor, trailer, trampoline, Music – keyboard, tape, instruments	£1000.00
Wonderland Private Nursery (Thistle Street)	Storage equipment, water play set, baking set, imaginative play equipment, garden tools, parachute, books, puppets, storage trolley	£1000.00
	TOTAL	£18711.70

APPENDIX 2(iv)

This table outlines proposals for making grant awards to Parent & Toddler Groups.

Group	Details of Application	Recommendation
Toddle Tots (Kirkton)	Messy play equipment, baby equipment, musical instruments	£388.19
West End	No application received	n/a
Douglas	Playhouses, musical instruments, sand tray & farm set	£489.89
Fintry	Fridge, art materials, bikes, books	£325.00
PATS (Grey Lodge)	Folding tables, stacking chairs and other equipment to be purchased under guidance from Early Years Team and/or SPPA Development worker	£500.00
Balgillo Tots & Toddlers	Baby equipment, storage units, equipment to create book corner	£499.83
East Church Music Group (Broughty Ferry)	Drums, CD / cassette player	£146.90
St James's (Broughty Ferry)	Hire of bus and other costs for children's outing(s), 2-seater bike.	£480.07
Menziesshill Neighbourhood Centre	No application received	n/a
Craigiebank	Safety mats, sit & ride cars, prams, books, baby gym, lego table	£420.00
Grove	No application received	n/a
St Ninian's (Menziesshill)	Soft mats, playhouse, farm set, books, tapes, hand puppets	£463.39
St Mary's (Macalpine PS)	Safety equipment, bouncing cradles, play food and kitchen, rattles, soft toys	£380.00
Stobswell	Panels to divide room, cassette player, nursery rhyme tapes	£313.98
Strathmartine Under 5's Group	Play mats, baby gym, changing mat, painting equipment, wooden jigsaws, storybooks	£141.00
Logie & St John's	Temporarily closed	n/a
The Toddlers (Whitfield Activity Centre)	Art trolley, picture drier, aqua tank, room planner, percussion kit.	£500.00
Ormiston	No application received	n/a
St Aidan's (Broughty Ferry)	Music & creative play equipment	£500.00
Mill O Mains	Play kitchen, art equipment & materials, party costs	£500.00
Rainbow House (Mid Craigie)	Sand & water tray / materials. Multi gym. Large play equipment	£500.00
Broughty Baptist Church	Equipment for babies, physical play, promote learning & development	£498.50
	Total	£7046.75