

**REPORT TO: PLANNING AND TRANSPORTATION COMMITTEE  
24 SEPTEMBER 2001**

**REPORT ON: TENDER RECEIVED BY CITY ENGINEER**

**REPORT BY: CITY ENGINEER**

**REPORT NO: 629-2001**

**1 PURPOSE OF REPORT**

1.1 This report details a tender received and requests a decision on acceptance thereof.

**2 RECOMMENDATIONS**

2.1 Approval is recommended of (1) the acceptance of the tender submitted by the undernoted contractor and (2) the undernoted total amount, including allowances, for the project:

Project Reference/Project Description	Contractor	Tender Amount	Total Amount	Finance Available
P4/01032/000 – City Centre Signage Works	HB Sign Company	£102,266.89	£116,000.00	£116,000.00
<b>TOTAL</b>			£116,000.00	£116,000.00

**3 FINANCIAL IMPLICATIONS**

3.1 The Director of Finance has confirmed that funding for the above project is available as detailed on the attached sheet.

**4 LOCAL AGENDA 21 IMPLICATIONS**

4.1 The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications.

**5 BACKGROUND PAPERS**

5.1 Unless stated otherwise on the attached sheet, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

**6 FURTHER INFORMATION**

6.1 Detailed information relating to the above Tender is included on the attached sheet.

6.2 Illustrations of the range of signs to be provided, will be on display at Committee.

**7 CONSULTATIONS**

7.1 The Chief Executive, Director of Finance, Director of Support Services, Director of Corporate Planning and Convenor of Planning and Transport Committee have been consulted and are in agreement with the contents of this report.

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Mike Galloway  
Director of Planning & Transportation

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Ken Laing  
City Engineer

KL/RSC  
Dundee City Council  
Tayside House, Dundee

18 September 2001

## PLANNING & TRANSPORT COMMITTEE – 24 SEPTEMBER 2001

CLIENT	Planning and Transportation													
PROJECT NUMBER	P4/01032/000													
PROJECT DESCRIPTION	City Centre Signage – Signage Works													
TOTAL COST	<div>Contract £102,266.89</div> <div>Non-Contract Allowances £6,983.11</div> <div>Fees £6,750.00</div> <div>Total £116,000.00</div>													
FUNDING SOURCE	P&T Capital (Central Area and Other Projects) and contributions from SET.													
BUDGET PROVISION & PHASING	<div>2001/2002 £</div> <div>P&amp;T £50,000.00 £50,000.00</div> <div>SET £66,000.00 £66,000.00</div> <div>£116,000.00</div>													
ADDITIONAL FUNDING														
REVENUE IMPLICATIONS														
LOCAL AGENDA 21 IMPLICATIONS	Better tourist signs will improve accessibility to cultural, leisure, recreation and tourist facilities for all.													
EQUAL OPPORTUNITIES	None.													
TENDERS	<p>Four offers were sought and three were received by the stipulated return date.</p> <table> <tr> <th>Tenderers</th><th>Tender Amount</th><th>Corrected Tender</th></tr> <tr> <td>HB Sign Company</td><td>£102,264.80</td><td>£102,266.89</td></tr> <tr> <td>Merson Signs Ltd</td><td>£119,373.45</td><td></td></tr> <tr> <td>Info Sign Systems Ltd</td><td>£148,018.50</td><td></td></tr> </table>	Tenderers	Tender Amount	Corrected Tender	HB Sign Company	£102,264.80	£102,266.89	Merson Signs Ltd	£119,373.45		Info Sign Systems Ltd	£148,018.50		
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HB Sign Company	£102,264.80	£102,266.89												
Merson Signs Ltd	£119,373.45													
Info Sign Systems Ltd	£148,018.50													
RECOMMENDATION	Accept offer from HB Sign Company													
ALLOWANCES	<div>Professional Fees £6,750.00</div> <div>Contingencies £6,983.11</div> <div>Total £13,733.11</div>													
SUB-CONTRACTORS	None													
BACKGROUND PAPERS														