

**REPORT TO: COMMUNITIES COMMITTEE - 13 SEPTEMBER 2004**

**REPORT ON: DISBURSEMENT OF BOOST FUND**

**REPORT BY: HEAD OF COMMUNITIES**

**REPORT NO: 617-2004**

## **1.0 PURPOSE OF REPORT**

To inform Committee of the allocations awarded from the Boost Fund.

## **2.0 RECOMMENDATIONS**

2.1 Committee is asked to note the following awards:

<b>Ref No</b>	<b>Applicant Group</b>	<b>Amount Requested £</b>	<b>Amount Awarded £</b>
BF 1	Finmill Centre Management Group	1,398.95	1,398.95
BF 2	Kirkton Community Support	2,200.00	1,600.00
BF 4	TAP Fibromyalgia Support Group	2,000.00	1,000.00

Details of the awards are attached Appendix A.

## **3.0 FINANCIAL IMPLICATIONS**

3.1 The financial implications of the Report can be contained within external funding of £13,120 received from The European Regional Development Fund and Social Inclusion Partnership.

## **4.0 LOCAL AGENDA 21 IMPLICATIONS**

4.1 The disbursement of The Boost Fund will allow voluntary and community groups access to finance, which will help develop their skills and experience and increase their capacity, thus ensuring groups potentially become more sustainable.

## **5.0 EQUAL OPPORTUNITIES IMPLICATIONS**

5.1 The Boost Fund reflects the Council and voluntary sectors' commitment to equal opportunities.

## **6.0 BACKGROUND**

6.1 A combination of ERDF and SIP's funding were received for Community Capacity building activities as reported to Committee on 15 April 2002, report No 279-2002. Contained within this external funding was an allocation for a Community Capacity Support Fund.

6.2 This fund, which is administered in a partnership arrangement with Dundee City Council, Dundee Voluntary Action and Volunteer Information Point, was established with the criteria as detailed in appendix 1. The recommendations reflect the outcome of the agreed partnership's decision-making process.

## **7.0 CONSULTATION**

7.1 The Chief Executive, the Depute Chief Executives (Finance and Support Services), and Assistant Chief Executive (Community Planning) have been consulted in the preparation of this report, which is based on recommendations made by the Boost Fund Management Group.

**8.0 BACKGROUND PAPERS**

8.1 None.

**Signed: Stewart Murdoch  
Head of Communities**

**Date: 3 September 2004**

## BOOST FUND AWARDS

Ref No	Applicant Group	Amount Requested £	Amount Awarded £
BF 1	<b>Finmill Centre Management Group</b> The group are involved in the running of the Centre and provide a range of leisure and learning opportunities. The group are looking for equipment to expand IT skills into digital photography. They will train a group of volunteers to record and archive community events.	1,398.95	1,398.95
BF 2	<b>Kirkton Community Support</b> The group require to update their IT systems, which will enable them to develop their own website, and wider access. The groups skills will be developed in learning to develop the site and use the equipment.	2,200.00	1,600.00
BF 3	<b>The Attic Youth and Children's Project</b> The group requested a grant for equipment to provide activities to young people. No evidence of capacity building. The group were referred to the local Capacity Worker to help them explore other funding options.	2,500.00	No Award Recommended
BF 4	<b>TAP (Tayside, Angus &amp; Perthshire) Fibromyalgia Support Group</b> The group's membership has grown and they now require a sound system and powerpoint for public meetings and presentations. The members capacity in public speaking and presentations will be enhanced.	2,000.00	1,000.00
<b>TOTALS</b>		<b>8,098.95</b>	<b>3,998.95</b>

Budget Funds	£13,120.00
Previous Awards	-
Amounts Agreed with Report	3,998.95
Balance	<b>£9,121.05</b>

## BOOST FUND

### GUIDELINES FOR APPLICANTS

#### **Aim of Boost**

The support fund provides the practical help that will allow organisations/community groups in the CED areas, to develop their own internal capacity to enable them to contribute to social and economic regeneration in their areas. The Support Fund will enable organisations to buy in expertise, improve management systems, improve service delivery, develop new services and provide equal opportunities for group members to access the activities which will further their organisational development.

#### **How Much Can You Apply For?**

You can ask for any amount up to £2,500.

#### **Who Can Apply?**

Your group can apply for a grant from the Boost Community Capacity Support Fund if.....

- You are based either in one of the Community Economic Development (CED) areas in Dundee or your activities are based in the CED area of Dundee. See last page of guidelines for the complete list of CED areas.
- You are a non-profit organisation
- You have a constitution or set of rules which your group has adopted
- You have a bank or building society account in the name of the group, which requires at least two signatures on each cheque or withdrawal
- You are an organisation who has charitable aims, but who are not necessarily a registered charity
- You can spend the grant within one year.

#### **We Do Not Fund The Following:**

- Individuals
- Groups whose grant request is for the advancement of a religion or a political party
- Activity taking place outwith CED areas
- Groups whose grant request is for a contribution towards a major fundraising appeal
- The purchase of any second hand equipment
- The payment of debts or other retrospective funding
- Payments towards areas generally understood to be the responsibility of statutory authorities.

#### **Examples Of Project Activity Might Include:**

This list is not exhaustive but generally sets out the areas of assistance, which are seen as potential uses for the fund.

- Technical advice and consultancy to develop use of systems: ICT, functional management skills, including finance, personnel issues, and public relations.
- Project development – assess economic viability of community enterprise idea, either through feasibility study or through technical advice and support.

- Research and develop internal community learning within individual organisations.
- Feasibility studies – research need and level of demand for provision of a service.
- Exchange visits
- Development of organisational web sites.
- Paying for venue costs to allow organisations to meet or have public meetings to consult with their users/general public.
- Skills development.
- Paying for childcare provision to enable groups to participate with their own project development/management/skills development.
- Paying for transport costs to enable groups to participate with their own project development/management/skills development.

### **Details of Referee**

Your choice of referee should be someone who knows about your project, but they must be independent and should not be a member of your management committee.

Contacting the referee is an important part of the assessment process. Please ensure they are fully aware of your application and are willing to support it.

### **What Happens Next?**

Your application will be considered by the Capacity Building Sub-Group and you will be contacted by letter, within 6 weeks of receiving your application, as to whether your application has been successful or not.

### **Community Economic Development (CED) Areas in Dundee**

**Ardler**

**Pitalpin**

**Blackshade**

**Gourdie**

**St Mary's**

**Fintry North**

**Hilltown**

**Fintry South**

**Wellgate**

**Trottick**

**Dudhope**

**Gillburn**

**Midmill**

**Whitfield**

**Caird**

**Douglas**

**Lochee East**

**Longhaugh**

**Lochee West**

**Drumgeith**

If you are not sure whether your organisation is within a CED area, please contact: Dundee Voluntary Action on 01382 305723.